

C. Purchase Approval

4. Purchase Item:	Multi-Function Copier Program
Description / Explanation:	This purchase is for the lease of multi-function copiers for the time period July 1, 2022 through June 30, 2027, with the University's option to renew for one additional (1) five-year period (July 1, 2027 through June 30, 2032).
Cost:	Not to exceed \$200,000 annually. The pricing for this contract is based upon a price-per-copy pricing model and includes all supplies, excluding paper. For the initial term, the price-per-copy will be: Black & White \$0.0211 Color 0.0549
Recommended Vendor:	Gordon Flesch Company, Inc. Terre Haute, IN
Summary of Bids:	Gordon Flesch Company, Inc., Terre Haute, IN Advanced Digital Solutions, Charleston, IL
BEP Goals:	The purchase had a 6% BEP goal. However, the recommended vendor submitted a good faith effort plan and was granted a waiver from the goal.
Fund Source:	Appropriated, Local, and Revenue Bond Funds
Rationale / Justification:	Copiers are still a necessary part of doing business. A price-per-copy pricing model is a cost-efficient means of paying for what the University uses.

It is recommended that the Board of Trustees approve this purchase item.