

**MINUTES OF THE MEETING OF THE  
BOARD OF TRUSTEES OF  
EASTERN ILLINOIS UNIVERSITY  
CHARLESTON, ILLINOIS**

**January 24, 2020**

A meeting of the Board of Trustees was convened on January 24, 2020 at 11:30 a.m. in the Grand Ballroom, Martin Luther King Jr. University Union, Eastern Illinois University, Charleston, Illinois. Mr. Joseph Dively, Vice-Chair, presided.

**Roll Call**

Roll was called:

|              |         |
|--------------|---------|
| Ms. Baurer   | Absent  |
| Ms. Conlin   | Present |
| Mr. Dively   | Present |
| Ms. Edwards  | Present |
| Mr. Hicks    | Present |
| Ms. Madigan  | Present |
| Mr. Ruhaak   | Present |
| Mr. Thompson | Absent  |

Also present were the following:

Dr. David Glassman, President  
Dr. Jay Gatrell, Provost and Vice President for Academic Affairs  
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer  
Ms. Lynette Drake, Interim Vice President for Student Affairs  
Dr. Ken Wetstein, Vice President of University Advancement and Foundation Executive Officer  
Ms. Laura McLaughlin, General Counsel  
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees

**Executive Session**

Ms. Edwards moved that the Board of Trustees convene into Executive Session to consider employment of employees, as permitted by Section 2.C.1 of the Open Meetings Act, collective negotiating matters, as permitted by Section 2.C.2 of the Open Meetings Act, and student matters as permitted by Section 2.C.9 of the Open Meetings Act. Mr. Ruhaak seconded the motion. By unanimous vote, motion was carried.

Mr. Ruhaak moved to return to Open Session. Ms. Edwards seconded the motion. By unanimous vote, motion was carried.

## **Information Items**

Mr. Thompson joined the Board meeting by telephone at 1:00 p.m.

## **Report from Board Vice Chair**

Mr. Dively commended this new Board and asked for their indulgence. “ Last Spring four new members/trustees were appointed and a new student trustee was elected. We lost our Board Chair and other devoted trustees. I knew Joyce and knew she would be great. I didn’t know others and didn’t know if they came with an agenda for faculty/staff, for students, the community, for athletics, for fiscal discipline, or for outcomes, The answer is yes to all of those thing, but more importantly, to support the mission of EIU. Mr. Dively said, I couldn’t be more pleased with their contributions and passion. I am honored to serve this university and all its stakeholders with you all.”

## **Committee Reports**

Executive/Planning Committee – Mr. Joe Dively reported that President Glassman gave a Springfield Update which included new laws and their effect on EIU, such as minimum wage, recreational cannabis, restrooms on campus which now must have changing tables. Mr. Josh Norman gave an Enrollment Management Update which included updates on the Strategic Enrollment Plan, Freshman Connection, Freshman Retention, and Fall 2020 activities. Dr. Glassman updated the Board on the VP for Business Affairs and VP for Student Affairs searches.

Board Relations Committee – Mr. Marty Ruhaak reported that the Board Relations Committee received information about donor statistics, and an update on the plans for the 125<sup>th</sup> Anniversary Celebration. Dr. Wetstein provided an update on the VPUA search. Upcoming Alumni events include Arizona, Florida, and various events throughout Illinois.

Finance/Audit Committee – Ms. Joyce Madigan reported that the Committee received a FY20 Status Report from Mr. McCann and a good presentation from Ms. Leigh Moon, Internal Auditing. Mr. McCann presented the purchase approvals on the agenda as action items for the afternoon – Simulation Lab Equipment, T-Mobile Lease, and an amended purchase approval for WEIU Tower Modifications.

Board Regulations – No report

Academic and Student Affairs Committee – Mr. Hicks reported that the Academic Affairs/Student Affairs Committee received a Nursing Program Update. Dr. Gatrell provided an update on the two dean searches currently underway which should be concluded by mid-February. The Committee also learned about the Quality Initiative (QI) project which is part of the HLC review. The University must select an initiative that can improve our institution. Three options on the table are - Diversifying Eastern’s Faculty for Student Success, First-year Student Learning Communities, and House of Butterfly: An Alternative General Education Cohort focused on Sustainability. The University will select one which will need to be assessed in the next 2-3 years

## **Action Items**

1. Ms. Edwards moved to approve the minutes of the Board Meeting on November 15, 2019. Mr. Ruhaak seconded the motion. By unanimous vote, motion carried.

2. Mr. Ruhaak moved to take action on the housing rates with no proposed increase and to table the housing rates with a proposed increase until the April meeting. By unanimous vote, motion carried.
3. Mr. Ruhaak moved to approve the housing rates for University Court and University Apartments. Ms. Edwards seconded the motion. By unanimous vote, motion carried. Ms. Madigan moved to approve the purchase of lab equipment from CAE Healthcare, Sarasota, FL at a cost of approximately \$200,000.00 including a five-year maintenance agreement and related CPI increase. The source of funds are Local and Gift Funds. There are no BEP vendors supplying this type of equipment. Ms. Conlin seconded the motion.

Roll was called and the vote was as follows:

|              |     |
|--------------|-----|
| Ms. Conlin   | Yes |
| Mr. Dively   | Yes |
| Ms. Edwards  | Yes |
| Mr. Hicks    | Yes |
| Ms. Madigan  | Yes |
| Mr. Ruhaak   | Yes |
| Mr. Thompson | Yes |

Motion carried.

4. Ms. Madigan moved to approve the reduction in rent for the T-Mobile Lease from \$2,382.83 to \$1,950.00 to bring the rent into conformity with current market conditions. WEIU uses the income from this lease to fund its regular operations. Ms. Conlin seconded the motion.

Roll was called and the vote was as follows:

|              |     |
|--------------|-----|
| Ms. Conlin   | Yes |
| Mr. Dively   | Yes |
| Ms. Edwards  | Yes |
| Mr. Hicks    | Yes |
| Ms. Madigan  | Yes |
| Mr. Ruhaak   | Yes |
| Mr. Thompson | Yes |

Motion carried.

5. Ms. Madigan moved to approve the two-year renewal of the President's Contract, June 1, 2020 through May 31, 2022, with a market-based adjustment of ten percent and an additional benefit of an annual executive physical. All other terms will remain the same. Mr. Thompson seconded the motion.

Roll was called and the vote was as follows:

|            |    |
|------------|----|
| Ms. Conlin | No |
|------------|----|

|              |     |
|--------------|-----|
| Mr. Dively   | Yes |
| Ms. Edwards  | Yes |
| Mr. Hicks    | Yes |
| Ms. Madigan  | Yes |
| Mr. Ruhaak   | Yes |
| Mr. Thompson | Yes |

Motion carried.

- Ms. Conlin moved to bestow an Honorary Degree on Mr. Timothy Burke, EIU '71 and '72. Ms. Madigan seconded the motion. By unanimous vote, motion carried.
- Mr. Thompson moved to approve this new AFSCME, Local 981, Agreement. AFSCME ratified the tentative agreement on January 9, 2020, and the effective date of the contract is December 1, 2019 through June 30, 2023. There are eleven members in the bargaining unit. The total cost of the agreement is \$69,481.00. Mr. Dively seconded the motion.

Roll was called and the vote was as follows:

|              |     |
|--------------|-----|
| Ms. Conlin   | No  |
| Mr. Dively   | Yes |
| Ms. Edwards  | Yes |
| Mr. Hicks    | Yes |
| Ms. Madigan  | Yes |
| Mr. Ruhaak   | Yes |
| Mr. Thompson | Yes |

Motion carried.

- First reading of proposed revisions to Board of Trustees Regulations, Board of Trustee Regulations §V. Administrative Affairs, ¶J.3 and 4(a) & (f) and ¶J.1 and 3. No action was required.
- Mr. Ruhaak moved to approve the amended purchase of the WEIU Tower Modifications at a cost of \$385,800.00 from Electronic Research Inc., Chandler, IN. The source of funds was Grant Funds. Ms. Conlin seconded the motion.

Roll was called and the vote was as follows:

|              |     |
|--------------|-----|
| Ms. Conlin   | Yes |
| Mr. Dively   | Yes |
| Ms. Edwards  | Yes |
| Mr. Hicks    | Yes |
| Ms. Madigan  | Yes |
| Mr. Ruhaak   | Yes |
| Mr. Thompson | Yes |

Motion carried.

## **Information Items**

### **President's Report**

Mr. Mark Hudson gave a presentation on Housing and Dining. Eastern was the first residential campus. Mr. Hudson talked about Housing and Dining options. Interestingly, Dining Services serve over 500,000 meals a year plus thousands of customers in retail environments. Mr. Hudson provided photographs of “before and after” examples of the renovations that have been undertaken in the residence halls and dining facilities. He also noted that Housing is partnering with faculty collaboratively in maximizing our student success – Faculty Fellows Program in residence halls, Honors Housing, and the Freshman Connection. The Freshman Connection will begin in the Fall 2020. The pilot program will pair 150 Lawson Hall incoming freshman students with a peer mentor for their first year at EIU.

Dr. Andy Kabasele, Assistant Dean for International Education, of the Office of International Students and Scholars talked about the International Student Experience at EIU. Recruitment efforts include travel to countries such as Saudi Arabia, Qatar, United Arab Emirates, Brunei, Vietnam, and Bahrain. International Student Spring Enrollment is 116 undergraduate students, 198 graduate students, and 1 post-baccalaureate student, for a total of 315 students. Eastern issued 305 I-20 forms. Of that number, 53 Visas were approved, 128 Visas were denied, 124 did not apply for a Visa, and 14 transfer-in students for 67 total new enrollees. Fifty-seven countries are represented on Eastern’s campus and some of the top countries are India, China, South Korea, Ghana, and Saudi Arabia. Dr. Kabasele talked about the services provided for International Students and program activities.

### **Reports from Constituencies**

Faculty Senate – No report

Staff Senate – Ms. Peggy Brown thanked the Board for approving the AFSCME contract for the catering and food service employees. Faculty and Staff Senates continue to work together and co-sponsored the Quality Initiative Project (QIP) Forum, and they are reviewing the recently proposed IU Code of Ethics. While the Staff Senate is pleased that Dr. Glassman’s contract was extended, they are concerned that he received a market increase while staff has received meager raises over the past 6 or 7 years. Several administrative and professional employee positions have been converted to civil service positions effective January 1, 2020. There is concern about the minimum wage increase and the compression with civil service salaries.

Student Government – Ms. Carson Gordon reported that the Student Senate is still accepting new senators. Two new senators have been appointed and five interviews are scheduled for next week. Student Government continues to have a campus-wide dialogue about mental health, and they are collaborating with HERC. A student involvement fair was held with 80 registered groups. Goals for the semester – increase Student Government retention, continue to strengthen relationship with student body, inclusivity, and outreach.

### **Summary of Purchases \$100,000-\$249,999**

| <b><u>Vendor</u></b> | <b><u>Type of Purchase</u></b>                | <b><u>Bids</u></b> | <b><u>Amount</u></b> |
|----------------------|---|--------------------|----------------------|
| CDW Government LLC   | Wireless Upgrade Equipment<br>for Thomas Hall | (A)                | \$143,803.02         |

(A) IPHEC Contract #RM071017

## **FY 2020 Deposit and Investment Report**

For the quarter ending December 31, 2019, the University had an average daily invested cash balance of \$51,570,336.32 and a net average daily balance of \$49,239,207.66. The annualized average yield was 1.72 percent. The market value of the university's endowment portfolio as of December 31, 2019 was \$5,681,485.77. The portfolio had a 5.5 percent return for the quarter. In addition, the university's Buckler Farm had a total market value of \$2,564,356.43 as of December 31, 2019.

## **Financial Aid Programs Report**

Sixty percent of Eastern's student body received some type of financial assistance in FY 2019 in the form of loans, scholarships, grants, tuition waivers, and/or employment from various federal, state, and university programs. Financial aid in FY 2019 totaled \$81,306,261 at Eastern; 52 percent came from federal sources, 11 percent from the State, 30 percent from institutional sources, and 8 percent from other sources.

## **Tuition Waivers**

The 2019 fiscal year tuition waivers were presented.

## **University Highlights**

University Highlights were provided as well as spotlight events around campus, student/faculty/staff/alumni honors and achievements, athletic events and honors.

## **Other Matters** – None

## **Public Comment** – None

## **Adjournment** – The meeting was adjourned.