

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES OF
EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS**

June 24, 2016

A meeting of the Board of Trustees was convened on June 24, 2016, at 11:30 a.m. in the University Ballroom of the Martin Luther King Jr., University Union, Eastern Illinois University, Charleston, Illinois. Mr. Joe Dively, Chair, presided.

Roll Call

Roll was called:

Mr. Burke	Present
Mr. Caulkins	Absent
Mr. Dively	Present
Dr. Gilchrist	Absent
Mr. Goetz	Present
Mr. Hutchinson	Present
Mr. Mito	Absent
Ms. Witt	Present

Also present were the following:

Dr. David M. Glassman, President
Dr. Blair Lord, Provost and Vice President for Academic Affairs
Mr. Paul McCann, Interim Vice President for Business Affairs and Treasurer, Board of Trustees
Ms. Lynette Drake, Interim Associate Vice President for Student Affairs
Mr. Rob Miller, General Counsel
Ms. Judy Gorrell, Executive Secretary to the President and Assistant Secretary, Board of Trustees
Mr. Brad Ingram, Board Counsel

Executive Session

Mr. Goetz moved that the Board of Trustees convene into Executive Session to consider the pending, probable, or imminent litigation as permitted by Section 2.C.11 of the Open Meetings Act and executive session minutes, as permitted by Section 2.C.21 of the Open Meetings Act. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

Mr. Hutchinson moved to return to Open Session. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

Mr. Goetz moved that the Board of Trustees convene into Executive Session to consider the employment of employees, as permitted by Section 2.C.1 of the Open Meetings Act. Ms. Witt seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

Mr. Hutchinson moved to return to Open Session. Mr. Goetz seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

Information Items

Report from Board Chair

Chair Dively commented that this has been a difficult year and unprecedented. Our best years are ahead of us. President Glassman has been a strong leader, and Chair Dively also thanked the broader community for their support.

Committee Reports

Executive/Planning Committee – The committee discussed several items including Freshman Orientation, Marketing Enhancements for 2016-17, a proposed Transcript Fee increase, activities in Springfield, EIU Economic Impact Study, and cash flow issues caused by the state budget impasse.

Board Relations Committee – The committee did not meet.

Finance/Audit Committee – President Glassman and Interim VP McCann gave an overview of the FY17 all-funds budget and the FY17 budget recommendation. If approved by the Board of Trustees, the FY17 budget and FY18 budget recommendation will be submitted to the Illinois Board of Higher Education. Interim VP McCann also provided an overview on the University's non-indentured reserves.

Board Regulations – The committee did not meet.

Academic and Student Affairs Committee – The committee did not meet.

Action Items

1. Mr. Burke moved to approve the minutes of the Board Meeting on April 29, 2016.
Mr. Hutchinson seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

2. Executive Session Minutes

Pursuant to 2.06 (c) of the Open Meetings Act the Board reviewed all executive session minutes to determine the need for confidentiality. Mr. Goetz made a motion to keep all executive session minutes confidential. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

3. Mr. McCann gave a brief presentation of the FY17 Budget Approval and FY18 Budget Submission. Mr. Burke moved to approve a preliminary FY17 Budget. The FY18 Budget Submission was tabled awaiting additional information. Mr. Hutchinson seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

4. Mr. Goetz moved to approve an increase in the Union Bond Revenue Fee from \$22.17 to \$25.81, an increase of \$3.64. Ms. Witt seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

5. Mr. Goetz moved to approve an increase in the Health Service Fee from 9 hours at \$10.10 per hour to 12 hours at \$10.10 per hour. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes

Ms. Witt Yes
Mr. Dively Yes

Motion carried.

6. Mr. Burke moved to approve the purchase of charter bus services for athletics and other departments in need of transportation. The primary vendor is Bales Unlimited Inc. the secondary vendor is Cavallo Bus Lines, Inc., and the tertiary vendor is Peoria Charter Coach Company. The agreement shall be for the time period July 1, 2016 through June 30, 2017. The cost is not to exceed \$400,000.00 annually. The fund source is local, revenue bond, and appropriated funds. Mr. Hutchinson seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke Yes
Mr. Goetz Yes
Mr. Hutchinson Yes
Ms. Witt Yes
Mr. Dively Yes

Motion carried.

7. Mr. Burke moved to approve the Multi-functional Digital Copy Machine Agreement. Approval is for a prime vendor copier agreement, whereby Konica/Minolta Business Solutions U.S.A., Inc. shall provide the University with multi-functional digital copy machines with pricing based on a per copy charge. All machines shall be network ready and also act as a laser printer, scanner and also have optional faxing capabilities. The agreement includes equipment rental, all maintenance services, toner, repair parts, training and all supplies excluding paper. The renewal is the first two-year option of the original agreement July 1, 2012 through June 30, 2016 with the University's option to renew for three additional two-year periods. The recommended vendor is Konica Minolta Business Solutions U.S.A., Inc. Peoria, IL at a cost not to exceed \$325,000.00 per each agreement year. The fund source is appropriated funds and local funds. Mr. Goetz seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke Yes
Mr. Goetz Yes
Mr. Hutchinson Yes
Ms. Witt Yes
Mr. Dively Yes

Motion carried.

8. Mr. Goetz moved to approve the adjustments to non-indentured reserves. Approval is requested in order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of

Trustees Regulations and Sections IV.A.1 and IV.C.2 of the University Guidelines 1982, Board approval is requested to increase/(decrease) reserves as follows: Material Fees -- \$45,000, Student Fee Programs/Services -- \$50,000, Service Departments -- \$50,000, Student/Staff Programs/Services -- \$10,000, Public Services -- \$5,000, Self-Insurance reserve (replacing SURMA) -- \$600,000, Auxiliary Enterprises – Textbook Rental Service -- \$300,000, and Capital Projects – Center for Clean Energy Research and Education (CENCERE) – (\$375,000). Re-authorization of capital project reserves is being requested for Capital Projects – Old Main Corridors, Science Building Renovations, and Building Security Upgrades. The University is requesting approval to abandon two projects under the 1982 University Guidelines. Per the Guidelines, any remaining balance will revert to the Income Fund. The two capital projects are: Honors College Renovations and the Grounds Shop. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

9. Mr. Goetz moved to approve the 2017 Board Meeting Calendar: Friday, January 27, 2017, Friday, April 28, 2017, Friday, June 23, 2017, Friday, September 22, 2017, and Friday, November 17, 2017. Meetings are subject to change with adequate notice. All meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois, unless other notice is given. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

10. Mr. Goetz moved to approve a new degree program—M.S. in Talent Development, online and in the Chicagoland area through the Lumpkin College of Business and Applied Sciences’ School of Technology. The program will assist students in becoming qualified talent developers and managers. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes

Ms. Witt Yes
Mr. Dively Yes

Motion carried.

11. Mr. Goetz moved to approve a new degree program—B.S. in Computer and Information Technology through the School of Technology. The program will enable students to become highly marketable as technical professionals for applications of computer and information technology. Ms. Witt seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke Yes
Mr. Goetz Yes
Mr. Hutchinson Yes
Ms. Witt Yes
Mr. Dively Yes

Motion carried.

12. Mr. Hutchinson moved to approve the Easement for Gas Regulator Station near University apartments. Mr. Burke seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke Yes
Mr. Goetz Yes
Mr. Hutchinson Yes
Ms. Witt Yes
Mr. Dively Yes

Motion carried.

13. Mr. Joe Dively, Chair of the Board of Trustees read the following commendation for Rene Hutchinson:

Commendation Presented to Rene M. Hutchinson

WHEREAS, Rene M. Hutchinson, who was appointed by former Illinois Governor Rod Blagojevich to the Eastern Illinois University Board of Trustees in 2011 and who has since -- loyally and conscientiously -- performed the duties of his appointment; and

WHEREAS, Mr. Hutchinson has faithfully supported the mission and activities of Eastern Illinois University as both a trustee and a proud alumnus, having received his bachelor of science degree in business from EIU in 1974; and

WHEREAS, Mr. Hutchinson's extensive service to the Eastern Illinois University Board of Trustees includes a complex term as chairperson from April 2015 to April 2016 -- a period of transition as the campus welcomed its 12th president, Dr. David M. Glassman, as well as a period of unprecedented difficulty due to the state's budgetary impasse; and

WHEREAS, Mr. Hutchinson continues to serve as a strong advocate for both the university and higher education in general.

NOW, THEREFORE, BE IT RESOLVED THAT the members of Eastern Illinois University's Board of Trustees, along with the university's administrators, faculty, staff and students, do hereby express their utmost gratitude to Rene M. Hutchinson for his dedicated service to education, Eastern Illinois University and to the people of Illinois, and do hereby thank him for his continued service.

14. Mr. Hutchinson moved to approve the transcript fee increase for regular processing from \$5.00 to \$10.00 and rush processing from \$10.00 to \$15.00, an increase of \$5.00 each. Mr. Goetz seconded the motion.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

15. Mr. Burke moved to approve the authorization to use auxiliary facilities system surplus revenue. Mr. Hutchinson seconded the motion.

Authorization to use Auxiliary Facilities System Surplus Revenue

Board of Trustees of Eastern Illinois University Resolution to Authorize the Use of Auxiliary Facilities System Surplus Revenue

WHEREAS, the Board of Trustees of Eastern Illinois University has authorized a series of bond issues for the Auxiliary Facilities System ("AFS") as permitted by the Eastern Illinois University Revenue Bond Law 110 ILCS 666/11 et seq.; and

WHEREAS, the AFS net revenues and fees are pledged for use within the AFS and which funds have been used by the university to meet its bond payment obligations in a timely manner and without delay; and

WHEREAS, the state of Illinois has not passed a budget or allocated necessary state funding to Eastern Illinois University; and

WHEREAS, the university has expended or will soon expend its income and reserve funds; and

WHEREAS, use of the AFS surplus funds may become necessary for the university to meet the operational expenses pending an appropriation from the state.

NOW, THEREFORE, BE IT RESOLVED THAT the Board of Trustees of Eastern Illinois University authorizes the temporary use of surplus AFS funds for non-AFS purposes until such time as the legislature and governor implement a budget for the state of Illinois and allocate funding for Eastern Illinois University.

BE IT FURTHER RESOLVED THAT the university will continue to meet its bond payment obligations and the use of any surplus funds will not impede its ability to meet such obligations.

Roll was called and the vote was as follows:

Mr. Burke	Yes
Mr. Goetz	Yes
Mr. Hutchinson	Yes
Ms. Witt	Yes
Mr. Dively	Yes

Motion carried.

Information Items (continued)

President's Report

Dr. Glassman introduced Ms. Katie Anselment, Director of Constituent Relations, who works in Springfield on behalf of Eastern Illinois University. Ms. Anselment made brief remarks and reported on some of the activities going on in Springfield.

Reports from Constituencies

Faculty Senate – Teshome Abebe reported on behalf of Faculty Senate that the Executive Committee of CUPB and the Executive Committee of the Senate met with Dr. Glassman to improve CUPB's decision-making ability and efficiency. On May 9, 2016 the Senate met with Rep. Reggie Phillips to discuss a variety of items including the role of Faculty Senate and the current state budget impasse. Abebe also reported that Faculty Senate is concerned about our institution and our state.

Staff Senate – Ms. Joann Daugherty introduced herself to the Board and also spoke briefly about the composition of the Staff Senate which has 12 elected and 6 appointed members. She also mentioned the other officers for the coming year: Renee Kerz, Peggy Brown, and Suzann Bennett.

Student Government – Ms. Catie Witt gave the report for Shirmeen. Ms. Witt announced the new slate of student government officers for the 2016-17 academic year: Catie Witt, Student Body President; Maralea Negron, Executive Vice President/Student Trustee; Derek Pierce, Student Vice President of Student Affairs; Luke Young, Student Vice President of Academic Affairs; and Hailey Tellier, Speaker of the Senate. Summer projects that the students are working on include: First Night, PantherPalooza, Prowlin’ with the Prez series, Student Action Team, Voter Registration Drive, and College of Student Deans.

Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
South Central FS, Inc. Effingham, Illinois	Gasoline	(A)	\$175,000.00
Pepsi MidAmerica Marion Illinois	Pouring rights sponsorship	(A)(B)	\$154,000.00

- (A) Renewal
- (B) Exempt per V.B.1d of Board Regulations

University Highlights

University Highlights are included in the Board report as an informational item.

Adjournment

Meeting was adjourned at 2:00 p.m.