

### III. REPORTS

#### A. Report from Board Chair

## **B. Committee Reports**

### **Executive/Planning Committee**

Mr. Rene Hutchinson, Chair  
Dr. Robert Webb  
Dr. Jan Spivey Gilchrist  
Mr. Kristopher Goetz

### **Board Relations Committee**

Mr. Roger Kratochvil, Chair  
Dr. Robert Webb

### **Finance/Audit Committee**

Mr. Kristopher Goetz, Chair  
Mr. Timothy Burke  
Mr. Rene Hutchinson

### **Academic and Student Affairs Committee**

Dr. Jan Spivey Gilchrist, Chair  
Mr. Joe Dively  
Ms. Catie Witt

### **Board Regulations**

Executive/Planning Committee

#### IV. ACTION ITEMS

##### **A. Approval of Minutes**

- April 23, 2015 Joint Board Meeting – Eastern Illinois University and Lake Land College
- April 24, 2015 Board Meeting

## **B. Executive Session Minutes – Open Meetings Act**

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

**C. FY16 Budget Approval and FY17 Budget Submission**

This item will be presented by addendum at the meeting.

**D. Expenditure Recommendations for Purchases of \$250,000 or More**

**1.) Purchase Item:** Annual Supply of Gasoline

**Description / Explanation:** This contract renewal shall be for the two-year period July 1, 2015 – June 30, 2017. This is the first option period of the original three-year agreement (July 1, 2012 – June 30, 2015) with the University’s option to renew for three (3) additional two-year periods. This agreement is for the supply and delivery of gasoline to be used in university vehicles.

**Cost:** Not to exceed \$540,000.00

**Recommended Vendor:** South Central FS Inc.,  
Effingham, IL,

**Summary of Bids:** This is a renewal

**Fund Source:** Appropriated and Income Funds

**It is recommended that the Board of Trustees approve this purchase item.**

**D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

**2.) Purchase Item:** Membership in CARLI

**Description / Explanation:** Approval is requested for the purchase of a membership in the Consortium of Academic and Research Libraries in Illinois (CARLI) for Booth Library for the period July 1, 2015 through June 30, 2016. Through the University's membership, CARLI provides access to resources of libraries statewide. The resources are primarily electronic and include indexes, abstracts and databases. Additionally, CARLI maintains an inter-library book lending program. This purchase is needed to support student and faculty research in all academic disciplines.

**Cost:** Not to exceed \$350,000.00

**Recommended Vendor:** University of Illinois, CARLI  
Champaign, IL

**Summary of Bids:** This is a Sole Source Purchase

**Fund Source:** Appropriated and Income Funds

**It is recommended that the Board of Trustees approve this purchase item.**

**D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

**3.) Purchase Item:** Telephone Service Agreement

**Description / Explanation:** This contract renewal shall be for the one-year period July 1, 2015 through June 30, 2016. This is the fourth one-year option period of the original agreement (July 1, 2007 through June 30, 2012) with the University's option to renew for five (5) additional one-year periods. The agreement includes Centrex (local telephone), long distance, voice-mail, paging, operator services, maintenance and internet services.

**Cost:** Not to exceed \$500,000.00

**Recommended Vendor:** Consolidated Communications, Inc.  
Mattoon, IL

**Fund Source:** Appropriated, Income and Local Funds

**It is recommended that the Board of Trustees approve this purchase item.**



**D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

<b>4.) Purchase Item:</b>	Library Books, Periodicals and Electronic Resources
<b>Description / Explanation:</b>	Approval is requested for the purchase of various books and periodicals for Booth Library. This purchase includes books, journals, databases, abstracts, indexes, yearbooks and newspapers covering all subject areas, in various formats including print, online and microform. This purchase is primarily for periodicals, which generally contain the most current subject matter available. The information included in these books and periodicals is needed to support both student and faculty research in all academic disciplines. This purchase is for fiscal year 2016.
<b>Cost:</b>	Not to exceed \$600,000.00
<b>Recommended Vendor:</b>	EBSCO Industries Inc., Cary, IL
<b>Summary of Bids:</b>	This is a Sole Source Purchase
<b>Fund Source:</b>	Appropriated and Income Funds

**It is recommended that the Board of Trustees approve this purchase item.**

**D. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)**

**5.) Purchase Item:** Library Books

**Description / Explanation:** Approval is requested for the purchase of various books for Booth Library. This purchase includes books in various formats including print and online. The information included in these books is needed to support student and faculty research in all academic disciplines. This purchase is for fiscal year 2016.

**Cost:** Not to exceed \$300,000.00

**Recommended Vendor:** Yankee Book Peddler  
Contoocook, NH

**Summary of Bids:** This is a Sole Source Purchase

**Fund Source:** Appropriated and Income Funds

**It is recommended that the Board of Trustees approve this purchase item.**

## E. Approval of Non-indentured Reserves

### Non-indentured Reserves

In order to retain working capital allowances and adequate funds for repair/replacement of equipment and/or relevant facilities, and in accordance with Section V.G.5 of the Board of Trustees Regulations and/or Sections IV.A.1 and IV.C.2 of the University Guidelines 1982, Board approval is requested to increase/decrease reserves as follows:

Entity	Current Authorized Amount	Increase/(Decrease) Requested	Revised Amount
Student Fee Programs/Services	2,100,000		2,100,000
Service Departments	1,350,000		1,350,000
Student/Staff Programs/Services	120,000	5,000	125,000
Educational Services	70,000		70,000
Auxiliary Enterprises-Other	1,275,000		1,275,000
Public Services	30,000		30,000
Continuing Education (CC)	60,000		60,000
Income Fund Equipment	6,000,000		6,000,000
Reserve for Compensated Absences	2,500,000		2,500,000
Reserve for Student Health Insurance	2,000,000		2,000,000
Auxiliary Enterprises - Textbook Rental Service	2,300,000		2,300,000
Capital Projects - Old Main Corridors	1,000,000		1,000,000
Capital Projects - Honors College Renovations	2,000,000	**	2,000,000
Capital Projects - Science Building Renovations	5,400,000		5,400,000
Capital Projects - Center for Clean Energy Research and Education (CENCERE)	500,000		500,000
Capital Projects - Building Security Upgrades	2,000,000		2,000,000
Capital Projects - Grounds Shop	100,000	**	100,000

\* Re-authorization of these capital project reserves is being requested.

\*\* The University is requesting approval to abandon this project under the 1982 University Guidelines. Per the Guidelines, any remaining balance will revert to the Income Fund.

**It is recommended that the Board approve these changes in the non-indentured reserves.**

## **F. Emeritus Designation**

## **G. 2016 Board Meeting Calendar**

Unless other notice is given, all meetings will be held on the campus of Eastern Illinois University in Charleston, Illinois.

Friday, January 22, 2016 (Meeting on Campus)

Friday, April 29, 2016 (Meeting on Campus)

Friday, June 24, 2016 (Meeting on Campus)

Friday, September 16, 2016 (Meeting on Campus)

Friday, November 18, 2016 (Meeting on Campus)

**It is recommended that the Board approve the above meeting calendar for 2016.**

## **H. Adoption of Resolution**

The Board will hear the reading of a resolution acknowledging the service of Mr. Kristopher Goetz as the Board Chair for the period of April 2014 – April 2015.

**It is recommended that the Board of Trustees approve this resolution.**

## V. INFORMATION ITEMS

### A. **President's Report**

## **B. Reports from Constituencies**

Faculty Senate – No Report

Staff Senate – No Report

Student Government – No Report



**C. Summary of Purchases \$100,000 - \$249,999**

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
Public Broadcasting Service	WEIU Membership to PBS 7/01/15 – 6/30/16	(A)	249,000.00
BRIC Partnership, LLC Belleville, IL	Engineering retainer for small projects 7/1/2015 – 6/30/16	(B)	175,000.00
Meadowbrook Meat Company d/b/a/MBM Corporation Atlanta, GA	Resale food and non-food items to be sold in Chick-fil-A 7/1/15 – 6/30/16	(A)	160,000.00
CDWG Vernon Hills, IL	Two (2) distribution switches / phase 2	(C)	\$115,633.80
CDWG Vernon Hills, IL	Edge switches and cables / phase 3	(C)	\$165,886.06
Gorski Reifsteck Architects Champaign, IL	Architectural retainer / option period 2	(B)	\$150,000.00
Bearmail Company Decatur, IL	First class postage pre-sort 7/1/15- 6/30/18	(D)	\$120,000.00
Institutional Network Communications Thompsonville, KY	Cable TV for residence halls 7/1/15-6/30/16	(D)	\$237,831.24
Advanced Disposal Services Charleston, IL	Trash collection and disposal service	(D)	\$150,000.00
Heyl, Royster, Voelker & Allen Peoria, IL	Legal services	(D)	\$100,000.00

- (A) Sole Source
- (B) Quality Based Selection (QBS) was used
- (C) IPHEC Contract
- (D) Renewal

## D. University Highlights

### AROUND CAMPUS

**More than 1,400 students participate in May 9 Commencement.** Each of the four ceremonies featured a special guest speaker who presented the official “Charge to the Class.” **Kenneth J. Baker**, retired director of campus recreation and NFL referee, spoke at 9 a.m. **Mike Shanahan**, retired NFL coach, spoke at both the noon and 3 p.m. ceremonies, while **Barbara Baurer**, retired chief operating officer for County Financial, spoke during the 6 p.m. ceremony. All three speakers are alumni of Eastern.

Special recognition was given to **William E. Addison**, professor of psychology, who was named the 2015 recipient of Eastern's Distinguished Faculty Award. Additionally, **Rebecca M. Throneburg**, who was selected as EIU's 2014 Luis Clay Mendez Distinguished Service Award recipient for her contributions to the university, the field of communication disorders and sciences, and the community, was formally recognized.

Two honorary degrees were awarded. Nationally recognized cartoonist/illustrator **V. Gene Myers** was presented for the Doctor of Humane Letters degree, while businesswoman **Barbara Baurer** received her Doctor of Public Service degree. Both individuals are EIU graduates.

**Smoking/tobacco use prohibited on EIU campus, effective July 1, 2015.** Beginning July 1, 2015, all smoking and tobacco use will be prohibited on Eastern's campus. In accordance with the Illinois Smoke Free Campus Act and university policy, the use of all tobacco products will be prohibited on all campus property, both indoors and outdoors, including buildings, grounds, parking lots and vehicles that are owned, leased, occupied, operated or otherwise controlled by EIU. The ban includes e-cigarettes and vaporizers, as well.

Use of tobacco products will be permitted only in private vehicles traveling through or parked on campus provided that second-hand smoke is contained within the vehicle. The policy applies to any individual on campus property, including students, employees and visitors, and is applicable at all times.

**Heartland Community College, Normal, and Eastern enter into reverse transfer agreement.** President Rob Widmer of Heartland and Provost and Vice President for Academic Affairs Blair Lord of Eastern signed the agreement Tuesday, May 19.

Reverse transfer is for students who elect to transfer from a community college to a baccalaureate degree-granting institution prior to completing their associate degree. Most likely, these students will complete the course work needed for their associate degree after transferring to the four-year institution. Reverse transfer agreements allow those transfer students to receive the degree they have earned.

This is Heartland's first reverse transfer agreement. Eastern has an additional agreement with Lake Land Community College in Mattoon. Once a “track record” is established, Heartland will seek agreements with other universities. More on this story can be found at <http://castle.eiu.edu/media/viewstory.php?action=1063>.

**Cavaliers host 2015 Season Kickoff, Fan Appreciation Night at EIU.** The Cavaliers Drum & Bugle Corps hosted its annual Season Kickoff and Fan Appreciation Night on Eastern's campus Saturday, June 13. Fans of the group were invited to O'Brien Field for a showcase of The

## D. University Highlights (Cont.)

Cavaliers' 2015 production, GAME ON, in full uniform and costumes. The free event showcased what The Cavaliers' performing members, design team and instructional staff have accomplished since the beginning of Pre-Tour (a.k.a., spring training) on May 15 at Benedictine University in Lisle, Ill.

Since Monday, June 1, The Cavaliers have called Charleston and Eastern Illinois University home, an annual early season stay that traces back to 2005. (Two members feel more at home than the rest. Matt Parker, a third-year member of the horn line, and Alex Hoese, first-year conductor, are current EIU students studying music education. Both are also members of EIU's Panther Marching Band.)

**EIU reduces summer hours; Booth Library, Admissions among exceptions.** In a continuing effort to conserve resource dollars, Eastern is once again closing select buildings and offices from noon on Fridays until Monday mornings during the summer months. The affected time period begins Monday, May 11, and ends Friday, Aug. 14.

Building/office exceptions include, but may not be limited to, the President's Office, the Bursar's/Cashier's Office, Booth Library, Financial Aid, University Police, the Renewable Energy Center and the Office of Admissions, which plan to keep normal working hours.

By ending the work week at noon on Fridays, the university can increase temperatures in all vacant offices and other work environments to allow energy savings for two and one-half days per week. Employees will be required to work their regularly scheduled number of full-time hours during the four-and-a-half-day work week.

## STUDENT/FACULTY SPOTLIGHT

**More than 120 EIU students are participating in 2015 summer study abroad opportunities, ranging in duration from one week to six weeks.** Ninety-four of these students are enrolled in faculty-led programs, representing nine different disciplines at EIU. Destinations include Argentina, Australia, Austria, Britain, India, Indonesia and Italy; one student will even visit South Korea.

Additionally, there is a team of 21 education students participating in a Science and Schooling study, who will receive in-classroom and on-site experience as they study the waters of the Bahamas.

**Hendrickson named interim dean of EIU Graduate School.** Ryan C. Hendrickson, a professor of political science at Eastern, was chosen to serve as interim dean of the institution's Graduate School, Research and International Programs. The appointment goes into effect July 1, 2015. He replaces Robert Augustine, who has been appointed to a two-year term as the Council of Graduate Schools' senior vice president.

"While Dean Augustine leaves an accomplished legacy of leadership of our graduate programs, I look forward to working with Dr. Hendrickson to continue to enhance our excellence in graduate education," said Blair Lord, provost and vice president for academic affairs. "He has extensive experience as a graduate coordinator, and has worked with all of the units that report to the graduate dean. I know Eastern's excellence in all these areas will continue under Dr. Hendrickson's leadership."

## D. University Highlights (Cont.)

More information on Hendrickson can be found at this website:

<http://castle.eiu.edu/media/viewstory.php?action=1061>

**Professor Dannie Otto of EIU's Philosophy Department has been selected as an National Endowment for the Humanities Summer Scholar** from a national applicant pool to attend one of 23 seminars and institutes supported by the NEH. The endowment is a federal agency that, each summer, supports these enrichment opportunities at colleges, universities and cultural institutions, so that faculty can work collaboratively and study with experts in humanities disciplines.

Otto will participate in an institute titled "The Alhambra and Spain's Islamic Past." The four-week program, directed by Professor D. Fairchild Ruggles and Professor Oscar E. Vázquez of the University of Illinois, Urbana-Champaign, will take place in Granada (Spain). The 25 teachers selected to participate in the program each receive a stipend of \$3,300 to cover their travel, study and living expenses.

### **From the Journal Gazette/Times-Courier:**

**Students are Tending Hazelnut, Chestnut Orchard in Casey – May 9, 2015**

[http://jg-tc.com/jg-tc/students-are-tending-hazelnut-chestnut-orchard-in-casey/article\\_3c5d4f51-5960-55ca-9162-daf2258704dd.html](http://jg-tc.com/jg-tc/students-are-tending-hazelnut-chestnut-orchard-in-casey/article_3c5d4f51-5960-55ca-9162-daf2258704dd.html)

**EIU Staff, Officials Serve on Panels as Outreach – June 6, 2015**

[http://jg-tc.com/news/eiu-staff-officials-serve-on-panels-as-outreach/article\\_3ff1d01c-5ab0-56f7-a2c0-d73dc7ffc2d5.html](http://jg-tc.com/news/eiu-staff-officials-serve-on-panels-as-outreach/article_3ff1d01c-5ab0-56f7-a2c0-d73dc7ffc2d5.html)

### **FOCUS ON ATHLETICS**

**Eastern Illinois University is in the process of hiring a new head coach** to replace Jim Schmitz, whose contract was not renewed this year. Three finalists were on campus the week of June 15-19 to interview for the opening.

**EIU men's track returned to the top of the Ohio Valley Conference** as the Panthers won the men's outdoor title at the OVC Championships. Tom Akers was named the OVC Coach of the Year.

**EIU Athletics launched a new mobile phone app in early June** that will help connect with EIU alumni, students and fans of Panther Athletics. The free mobile app is available by typing in the key phrase EIU Panther Nation on iTunes Store and Android Google Play.

**EIU Athletics placed second in the OVC Commissioner's Cup this year.** EIU has now finished either first or second in the standings in all seven years that the OVC Commissioner's Cup has been awarded. EIU won the award in 2010, 2011 and 2013.

## **E. Other Matters**

## **F. Public Information**