

III. ACTION ITEMS

A. **Approval of Minutes**

September 14, 2007 Board Meeting

B. Executive Session Minutes – Open Meetings Act

Section 2.06(c) of the Open Meetings Act requires that the Board of Trustees review the minutes of all executive sessions at least semi-annually to determine whether the need for confidentiality still exists as to all or part of those minutes. Minutes of executive sessions, or portions thereof, which no longer require confidential treatment must be made available for public inspection.

In order to comply with this provision, Board Counsel is reviewing executive session minutes and will provide the Board recommendations as to whether or not all or part of those minutes should remain confidential.

C. Expenditure Recommendations for Purchases of \$250,000 or More

1) Purchase Item: Design Services Contract

Description/Explanation: This is a ten (10) year contract for University Parking Lot Design Services, including the design of a parking lot maintenance program for the Eastern Illinois University campus. The scope of the services shall be specified annually by the University, as needed.

Cost: Not to exceed \$500,000.00 (over the ten-year period, on an as needed basis).

Recommended Vendor: Consolidated Services, Inc.
Charleston, IL

Summary of Bids: Exempt from bidding per Public Act 87-673, Architectural, Engineering, and Land Surveying Qualifications Based Selections (QBS) Act. Qualifications were solicited via a Request for Qualifications (RFQ). Consolidated Services, Inc. was selected and the fee negotiated following the QBS process, as required by law.

Fund Source: Local Funds

It is recommended that the Board of Trustees approve this purchase item.

C. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

2) Purchase Item: Douglas Hall Remodeling and Utility Upgrades

Description/Explanation: This project includes all labor and materials for the complete demolition and redevelopment of toilet/shower rooms on all floors in Douglas Hall, including the installation of new fixtures, ventilation and electric service upgrades, and a new fire sprinkler system. This project would also include work in Stevenson Hall to accommodate future fire alarm upgrades and sprinkler installations in Lincoln and Stevenson Halls.

Cost: \$3,421,914.00 (including \$311,083.00 contingency) as follows:

General	\$ 941,000
Plumbing	610,343
Heating	495,180
Ventilation	155,000
Electrical	375,900
Fire Protection	509,108
Abatement	24,300
Contingency (10%)	<u>311,083</u>
Total	<u>\$3,421,914</u>

Recommended Vendors:

General Contractor

Grunloh Construction, Inc. \$941,000.00
Effingham, IL

Plumbing Work

Davis/Houk Mechanical \$610,343.00
Urbana, IL

Heating Work

Reliable Plumbing & Heating \$495,180.00
Savoy, IL

C. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

2) Purchase Item: Douglas Hall Remodeling and Utility Upgrades (Cont.)

Recommended Vendors: (continued)

Ventilation Work

Industrial Services of Illinois, Inc. \$155,000.00
Mattoon, IL

Electrical Work

Anderson Electric, Inc. \$375,900.00
Mattoon, IL

Fire Protection Work

McDaniel Fire Systems, Inc. \$509,108.00
Champaign, IL

Abatement

Environmental Assurance Co. \$ 24,300.00
Avon, IN

Summary of Bids:

General Contractor

Grunloh Construction, Inc. \$ 941,000.00
Effingham, IL

English Brothers Company \$ 964,925.00
Champaign, IL

Roessler Construction Company \$1,010,650.00
Rantoul, IL

Christy-Foltz, Inc. \$1,130,438.00
Decatur, IL

Plumbing Work

*A & R Mechanical Contractors, Inc. \$584,000.00
Urbana, IL

Davis/Houk Mechanical, Inc. \$610,343.00
Urbana, IL

Reliable Plumbing & Heating \$737,080.00
Savoy, IL

*Incomplete bid.

C. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

2) Purchase Item: Douglas Hall Remodeling and Utility Upgrades (Cont.)

Summary of Bids: (continued)

Heating Work

Reliable Plumbing & Heating \$495,180.00
Savoy, IL

A & R Mechanical, Inc. \$507,800.00
Urbana, IL

Industrial Mechanical, Inc. \$512,791.00
Mattoon, IL

Davis/Houk Mechanical, Inc. \$517,000.00
Urbana, IL

Ventilation Work

Industrial Services of Illinois, Inc. \$155,000.00
Mattoon, IL

A & R Mechanical Contractors, Inc. \$206,600.00
Urbana, IL

Reliable Plumbing & Heating \$212,190.00
Savoy, IL

Electrical Work

Anderson Electric, Inc. \$375,900.00
Mattoon, IL

Rathje Enterprises \$376,750.00
Decatur, IL

Commercial Electric, Inc. \$488,869.00
Mattoon, IL

Fire Protection Work

McDaniel Fire Systems, Inc. \$509,108.00
Champaign, IL

Automatic Fire Sprinkler Company \$564,800.00
Normal, IL

Abatement

Environmental Assurance Co. \$ 24,300.00
Avon, IN

C. Expenditure Recommendations for Purchases of \$250,000 or More (Cont.)

2) Purchase Item: Douglas Hall Remodeling and Utility Upgrades (Cont.)

Summary of Bids: (continued)

Abatement (continued)

Luse Companies \$ 29,275.00
Aurora, IL

Midwest Asbestos Abatement Corp. \$ 38,800.00
St. Peter, MO

Freeman Environmental Services \$ 44,708.80
Herrin, IL

Champion Environmental \$ 49,900.00
Gilberts, IL

IFE&S \$ 52,700.00
Broadview, IL

United Thermal Industries \$ 55,810.00
Marion, IL

Fund Source: Local Funds

It is recommended that the Board of Trustees approve this purchase item.

D. Labor Agreement

1. Contract Renewal and Wage Agreement - International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America Local #26

Labor Agreement: On September 4, 2007, a tentative agreement was reached with Teamsters Local #26, representing sixteen (16) employees. This three (3) year successor agreement would be effective for the period July 1, 2007 through June 30, 2010. The Union ratified the agreement on September 25, 2007.

Cost of Settlement: Under terms of the agreement, bargaining unit members would receive an across-the board wage increase of four (4) percent effective July 1, 2007; three (3) percent effective July 1, 2008; and three (3) percent effective July 1, 2009.

Estimated cost of increases effective July 1, 2007	\$23,875
Estimated cost of increases effective July 1, 2008	\$18,620
Estimated cost of increases effective July 1, 2009	\$19,180

It is recommended that the Board of Trustees approve this contract renewal and wage agreement.

IV. INFORMATION ITEMS

A. **President's Report**

1. Faculty Presentations
 1. Scott Meiners, College of Sciences
 2. Cindy Rich, College of Education & Professional Studies
 3. Robyn Murray, College of Arts & Humanities
 4. Peter Pin Liu, Lumpkin College of Business & Applied Sciences
2. Good Neighbor Program – Presentation by Dr. Daniel Nadler
3. Steam Plant – Presentation by Mr. Jeff Cooley

B. Report from Board Chair

C. Committee Reports

Executive/Planning Committee

Dr. Robert Webb, Chair
Mr. Roger Kratochvil
Mr. Leo Welch
Mr. Bill O'Rourke

Board Relations Committee

Mr. Roger Kratochvil, Chair
Mr. Don Yost

Finance/Audit Committee

Mr. Bill O'Rourke, Chair
Dr. Robert Webb

Academic and Student Affairs Committee

Mr. Leo Welch, Chair
Ms. Julie Nimmons
Mr. Levi Bulgar

Board Regulations

Mr. Leo Welch

Inauguration Committee

Ms. Julie Nimmons, Chair

D. Earned Degrees Report

FY2007 Degrees Awarded

[Board *Regulations* (III.B.1.b.) stipulate that an annual report on earned degrees awarded be provided by the Board.]

In FY2007, Eastern award a total of **2,904 degrees:**

2,259 Bachelor's degrees
21 Post-bachelor's certificates
577 Master's degrees
47 Specialist degrees

This compares to FY 2006 totals of 2,726 degrees overall and 2128 bachelor's degrees, and with a five-year average of 2,721 degrees overall and 2,098 bachelor's degrees:

Majors with the largest number of bachelor's degree recipients in FY 2007 were:

Elementary Education (253)
BOT/BA Degree (183)
Family & Consumer Sciences (156)
Communication Studies (150)
Psychology (128)
Physical Education (128)

Other majors in the "top ten" for undergraduate degree recipients were English/BA, Management/BSB, Sociology/BA, and Biological Sciences/BS. Of the **577 graduate degrees** awarded, 180 were in Educational Administration (MSEd/EdS), 53 in Technology (MS), 33 Family and Consumer Sciences (MS), 32 in Counseling (MS), 42 in Elementary Education (MSEd), and 53 were MBA's.

In FY 2006, **minorities** received **253** degrees, or **9%** of the total degrees conferred.

Eastern's **6-year graduation rate** (IPEDS/NCAA methodology) is 61%.

E. Alumni Association Report

Mr. Tim McCollum, President of the EIU Alumni Association will make a presentation to the Board of Trustees.

F. Reports from Constituencies

Student Government – Mr. Cole Rogers

G. Summary of Purchases \$100,000 - \$249,999

<u>Vendor</u>	<u>Type of Purchase</u>	<u>Bids</u>	<u>Amount</u>
KAM Services	Asbestos abatement services for the period September 1, 2007 through June 30, 2008.	^a	\$150,000 (not to exceed)
Sentinel Technologies	IronPort C650 email security device.	1 ^b	108,014
Ne-Co Asphalt Company	Parking lot maintenance.	1 ^c	118,950
Travelstore USA	Study Abroad trip to Germany, Poland, 2 Czech Republic and Austria.	2	110,000 (not to exceed)
Combustion Service and Equipment	Emergency repair to rebuild the Steam Plant stoker.	1 ^d	149,500
Piano Restoration	9 fully restored pianos, including removal of old pianos and installation of new.	2	219,750

^a The original agreement was for one year with nine one-year option periods. This is option period two.

^b 43 other companies downloaded the bid but did not respond.

^c 5 other companies did not respond.

^d Bids not required per Section 526.2030 of the Higher Education Procurement Rules.

H. FY 2008 Deposit & Investment Report

Eastern Illinois University Deposit and Investment Report For the Three Months Ending September 30, 2007

Operating Funds Investment Performance:

Average Daily Cash Balance	\$ (2,231,399.71)
Average Daily Invested Balance	<u>43,751,630.86</u>
Net Average Daily Balance	<u>\$41,520,231.15</u>
Total Interest Earned on Investments	\$ <u>552,798.33</u>
Percentage of Net Average Daily Balance Invested	<u>105.37%</u>
Annualized Average Yield	<u>5.28%</u>
Benchmark – 90 Day Treasury Bill	<u>4.33%</u>

Summary of Investments:

	Cost	Market
Prime Fund MMKT	25,319,615.18	25,319,615.18

Summary of Purchases/Maturities:

Agency Securities Matured	1,000,000.00
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EIU investment is primarily in the Illinois Funds. The Illinois Funds consist primarily of Repurchase Agreements, Commercial Paper and Money Market Funds. Investments may also include U.S. Treasury Notes, Government Agencies (e.g., Federal Home Loan Bank, FNMA, etc.), Money Market Funds, Depository Accounts and Commercial Paper. Earnings rates for the quarter ranged from 3.15% to 5.22%.

Endowment Funds Investment Performance:

Portfolio Market Value June 30, 2007	\$580,010.89
Interest and Dividends Income Reinvested	2,140.95
Change in Value of Investments	<u>19,874.06</u>
Portfolio Market Value September 30, 2007	<u>\$602,025.90</u>
Total Return on Investments for the Quarter	<u>3.80%</u>

Endowment Funds Asset Allocation (as of September 30, 2007):

Schwab Institutional Brokerage Account:

	Market Value
Equity Funds:	
Vanguard 500 Index	\$ 80,302.09
Vanguard Value Index	38,040.07
Vanguard Mid-Cap Index	43,202.32
Vanguard Small-Cap Index	22,564.88
Vanguard Developed Index	108,553.73
Vanguard Emerging Markets	65,511.17
DFA US 6-10 Value	10,738.62
DFA International Small Company	<u>47,854.90</u>
Total Equity Funds	\$416,767.78

H. FY 2007 Deposit & Investment Report (Cont.)

Bond Funds:			
	Pimco Commodity Real Return	\$ 7,611.47	
	Vanguard Total Bond Market Index	76,818.70	
	Vanguard Inflation Protected Securities	<u>76,377.46</u>	
	Total Bond Funds		160,807.63
Other Funds:			
	Ishares TR Goldman Sachs	\$ 10,042.50	
	Streettracks Wilshire REIT index	<u>11,450.61</u>	
	Total Other Funds		21,493.11
Cash Funds:			
	Schwab Money Market Fund		<u>2,957.38</u>
	Total Schwab Institutional Brokerage Account:		<u>\$602,025.90</u>

I. University Highlights

AROUND CAMPUS

EIU celebrates Perry's inauguration. William L. Perry was officially welcomed as Eastern's 10th sitting president during his inauguration ceremony on Friday, Nov. 9. A reception followed, with hundreds of people attending the festivities. Other events held in the days leading up to the inauguration included a presentation by motivational speaker John Cassis; a forum on academic freedom; a "Pizza with the President" student event, for which attendees were asked to bring canned goods to benefit local charities; and a community reception and campus tours.

Lumpkin family to give \$2 million for Doudna programming. The Lumpkin Family Foundation and Richard Lumpkin have pledged \$2 million to support new community arts programs that will be housed in the Doudna Fine Arts Center. The gift to EIU's New and Emerging Artist Series Endowment will assist in the creation of an annual series of outstanding musical performances for the community to enjoy, as well as related educational opportunities for area school children. The wing of the Fine Arts Center containing the black box theatre, the movement studio and the main stage theatre is to be named the Lumpkin Family Theater Wing in memory of three generations of Lumpkin women, Besse, Mollie and Gail, who devoted much of their lives to promoting the arts and improving the quality of life in east-central Illinois.

Love for Eastern – and mother – prompt couple to give \$1 million. Harold and Lois Joseph's decision to leave their estate to EIU was based primarily on their love for a woman who graduated from the institution more than a century ago. Mrs. Joseph's mother, Charleston resident Mary Coon Cottingham, attended the opening of what was then Eastern Illinois State Normal School in 1899 and later graduated from the teachers college in 1904. In 1936, Mrs. Joseph graduated from Eastern, as well. The women, as well as Mr. Joseph, held Eastern dear to their hearts, leading the Josephs to first create the Mary Coon Cottingham Scholarship and the Mary Coon Cottingham Visiting Writers and Scholars Series; both programs will receive additional financial support through Mr. and Mrs. Joseph's decision to remember Eastern in their estate. Their total gift is expected to total in excess of \$1 million.

Booth Library graces ornament. The familiar architecture of Booth Library is featured on the ninth annual ornament in the Charleston Landmark Series Ornament of Hope. The ornaments are sold by the Charleston Area Chamber of Commerce to benefit Easter Seals of Central Illinois' programs and services for children and adults with disabilities in Coles County. EIU buildings previously pictured on ornaments in the series are Blair Hall (2006) and Old Main (2001). For more information, please contact the Charleston Area Chamber of Commerce at 217-345-7041.

Freshmen meet the subject of Eastern Reads book. Cedric Jennings, the subject of "A Hope in the Unseen," visited campus to speak about his experiences in and ideas about higher education. All incoming EIU freshmen were to read the book this summer as part of EIU's new Eastern Reads program, which officials deemed an overwhelming success. For more about Eastern Reads, please see <http://www.eiu.edu/~eiureads>.

I. University Highlights (Cont.)

WEIU-TV documents local WWII stories. To complement Ken Burns' latest film, "The War," WEIU-TV produced "The War: Stories from Central Illinois," telling the stories of local people who experienced World War II, both on the battlefield and here at home. The program included stories presented by Aha Productions, staffed by students from Effingham and Teutopolis high schools.

Tarble Arts Center celebrates 25 years. The Tarble Arts Center marked its 25th anniversary with a variety of activities, including a special exhibit and a community celebration. The newest additions to the Tarble's outdoor sculpture collection – Landspan East and Landspan West by Jeffrey Boshart from the EIU art faculty – were dedicated as part of the festivities.

REO Speedwagon rocks Family Weekend. A variety of activities were held as part of Family Weekend (Oct. 5-6), including a concert by legendary rock-and-roll band REO Speedwagon. The show, which quickly sold out, was enjoyed by parents and students alike.

STUDENT SPOTLIGHT

Class operates on-campus restaurant. Students in the Commercial Quantity Food Production course receive hands-on experience with Pantera, a student-operated, full-service restaurant that serves EIU faculty, staff and students. A different menu is offered every Tuesday. "We're trying to give these students a little edge on their career choices and make sure they have experience in their field before they go out and look for a job," said instructor Kathy Rhodes, adding that four Summer 2007 graduates are now managing Chicago restaurants.

Student, instructor pair up for second documentary. Student Kevin H. Jeanes of Naperville recently directed and produced "Expedition Nature's Realm," a nine-part series about the coexistence of humanity and nature on Earth. Joining him on the project was EIU geology/geography instructor/climatologist Cameron Douglas Craig. The two previously worked together, along with other EIU students, to create "An Illinois Winter," about the harsh winter of 1830-31; it aired on WEIU-TV, went on to receive wider PBS exposure and was viewed by many online. The two men are also working on a new documentary, "Stinging Dust & Forgotten Lives," about the Dust Bowl. For more information on their work, please see <http://www.tempestas-et-caelum.com>.

Graduate students, professors honor Eastern alum's career with events. Students from EIU's historical administration program teamed up with the Coles County Historical Society to honor one of Charleston's most distinguished natives with an exhibit and weekly lecture series. "Tilford E. Dudley: A Man of Conviction," commemorated the 100th anniversary of his birth. Dudley – a graduate of Eastern State High School (now EIU) and law school at Harvard University – served as a member of President Franklin D. Roosevelt's New Deal administration and became an influential labor lawyer. He spent his career fighting for civil rights, economic justice and similar causes.

I. University Highlights (Cont.)

FACULTY/STAFF HAPPENINGS

History department gets initial First Choice title; English program follows. The EIU history department made a little history of its own by being named the university's initial First Choice Graduate Program in September. The English department quickly became the second; six other graduate programs are currently under consideration. The First Choice designation is given by the Graduate School to EIU departments that meet criteria that show that their programs are worthy of being graduate students' first choices. Programs that are named "First Choice" will retain that status for three years. During that time, they will be eligible for extra financial resources from the Graduate School to further strengthen their status.

Housing official takes reins of regional organization. Jody Stone, assistant director of housing at EIU, has been elected to serve as the president of the Great Lakes Association of College and University Housing Officers, which is comprised of 188 colleges and universities in a four-state area. Stone is the fourth person from EIU to be elected president of this organization.

ALUMNI ACTIVITIES

Edgar speaks about his time at Eastern. Jim Edgar, former Illinois governor, presented "From Old Main to the Mansion: Lessons Learned Along the Way," the inaugural lecture in the Edgar Speaker Series, on Oct. 30. Edgar shared stories that included memories of attending the lab school on Eastern's campus and later serving as student body president at EIU. The series was made possible by a gift from Jim and Brenda Edgar, both EIU graduates. Two speakers will be brought to campus each year to speak primarily about issues related to state government, including current issues and their historical implications. Mrs. Edgar is expected to speak in the spring.

International reunion includes alumni awards and international plaza announcement. EIU held its first on-campus International Alumni Reunion in October. As part of the festivities, 11 of EIU's top international graduates traveled from India, Peru, Nigeria, Zambia and throughout the United States to return to campus to be honored with the institution's first EIU Global Ambassadors Awards. In addition, plans were announced for the creation of an international plaza, to be placed on the east side of Blair Hall, which houses International Programs. The project is currently in the fund-raising phase.

Four EIU grads inducted into newly created Illinois Teacher of the Year Hall of Fame. All past and future Illinois Teachers of the Year, including four EIU alumni, now have a permanent place of recognition on the EIU campus. The Illinois Teacher of the Year Hall of Fame, a cooperative effort between EIU and the Illinois State Board of Education, was dedicated in September in Buzzard Hall. All four EIU graduates who have been named Teacher of the Year were on hand for the unveiling: 2006-07 Teacher of the Year Joe Fatheree of Effingham; Ruth Hawkins of Charleston; Peggy Allan of Greenville; and Robert Grimm of Arlington Heights. Seven other Illinois Teacher of the Year recipients attended, as well, including Willard Widerberg, Illinois' first Teacher of the Year, who went on to receive the National Teacher of the Year award from President Dwight D. Eisenhower in the White House in 1954.

I. University Highlights (Cont.)

Alumni award recipients honored. The recipients of the EIU Alumni Association's 2007 alumni awards were honored in conjunction with Homecoming activities. Receiving Distinguished Alumni Awards were Joni Comstock '79, senior vice president for championships and senior woman administrator for the National Collegiate Athletic Association; Don Gher '73, who recently retired as managing director and chief investment officer of Coldstream Capital Management, the \$1.2 billion wealth-management firm he co-founded in 1996; Marty Hickman '80, executive director of the Illinois High School Association; Kevin Savoree '81, who owns Andretti Green Racing with Michael Andretti and Kim Green and serves as president of the company; and Jim Schnorf '76, founder and president of Wall Street Management & Capital Inc. Honored with the Outstanding Young Alumnus Award was Tony Romo ex '03, quarterback for the NFL's Dallas Cowboys. The Distinguished Educator Award went to Joe Fatheree '89, '05, a technology instructor at Effingham High School who was named the 2006-2007 Illinois Teacher of the Year. The Louis V. Hencken Alumni Service Award went to retired educator Betty Smithson '63 for her efforts at spearheading an annual golf outing and dinner that has generated tens of thousands of dollars in scholarship funds for students from Edgar County.

FOCUS ON ATHLETICS

EIU hosts historic rugby game. The EIU women's rugby squad made history this fall when it hosted West Chester in the first-ever game between two NCAA rugby programs. A crowd of 1,237 gathered at EIU's Lakeside Field to witness the hard-fought contest, which West Chester won, 20-19. The game was videotaped and recorded for placement in the university's archives. EIU and Westchester are two of the approximately 350 women's rugby teams in the nation; only four are NCAA-sanctioned. EIU was home to the first NCAA women's rugby team in the country and is the only NCAA Division I squad.

Rucker a finalist for sportsmanship award. Micah Rucker, senior wide receiver for the EIU football team, has been named one of 10 finalists for the ARA Sportsmanship Award. The award is given by the Awards and Recognition Association to an NCAA Division I football player who has demonstrated good sportsmanship on and off the field. Rucker formed the EIU campus chapter of UMADD (Mothers Against Drunk Driving) and has been actively involved with reading programs at local schools. Rucker was an All-American receiver in his first season at EIU last year after transferring from the University of Minnesota.

J. Other Matters

K. Public Comment