

# Music Independent Study Request Proposal

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

E Number: \_\_\_\_\_ Semester/Year of Study: \_\_\_\_\_ Instructor: \_\_\_\_\_

**Level of Independent Study:** (Once approved, courses will be added to student's schedule by Department Chair)

|   |                             |
|---|-----------------------------|
| _____ Undergraduate (MUS 4600)                      | _____ Semester Hours Credit |
| _____ Undergraduate <b>Honors</b> (MUS 4444)        | _____ Semester Hours Credit |
| _____ Undergraduate <b>Honors Thesis</b> (MUS 4644) | _____ Semester Hours Credit |
| _____ Graduate (MUS 5990)                           | _____ Semester Hours Credit |

**Proposed Study:** (The student should discuss the proposal with the instructor and secure the instructor's signature before forwarding the request.)

\_\_\_\_\_

Instructor's Approval: \_\_\_\_\_ YES \_\_\_\_\_ NO Signature: \_\_\_\_\_

Comments: \_\_\_\_\_

**If this Independent Study is to fulfill music history or theory requirements, it must be approved by the music history/theory area coordinator.**

This study is to fulfill \_\_\_\_\_ theory requirements \_\_\_\_\_ history requirements

Coordinator's Approval: \_\_\_\_\_ YES \_\_\_\_\_ NO Signature: \_\_\_\_\_

Comments: \_\_\_\_\_

Chair's Approval: \_\_\_\_\_ YES \_\_\_\_\_ NO Signature \_\_\_\_\_

Comments: \_\_\_\_\_

## **Grade Assignment**

Grade \_\_\_\_\_

Instructor Signature \_\_\_\_\_

Date \_\_\_\_\_

If the grade is an "I" please follow the directions set forth by the Records Office. If, because of illness, death in the family, or some other important reason, a student is to receive an Incomplete, mark an "I" on the grade section. Simply failing to complete the course requirements by the end of the semester is not considered sufficient reason for giving an "I." A grade of "I" may be changed to a letter grade if the student satisfactorily makes up the work by the date established or at the latest the next semester or term the student is in school. The "I" will be changed to a grade of "F" if work is not made up by the end of the next semester or term student is in school, provided an extended time limit has not been granted in writing by Records Office.