

## Sample script for administrators of in-class surveys.

As part of a grant from the Fund for the Improvement of Postsecondary Education, (name of your institution) is conducting the Core Alcohol and Drug Survey in a number of classes that, collectively, are considered representative of the student population on our campus. This class was selected for participation.

The survey collects information on matters such as use of tobacco, alcohol and other drugs, consequences of use, perceptions regarding the risks of use, and involvement in campus activities and groups.

The data from the survey are collected and analyzed in a way that will yield profiles of the campus student population. No analyses are conducted on a single individual; in fact, it is impossible for us to associate the identities of individuals with their responses to the survey. Please do not put your name on this survey.

We are distributing the surveys to fill out at this time and ask that you seal the survey in the unmarked envelopes when you are done. **Please** do not look at the responses of other students. We expect that it will take about 30 minutes<sup>†</sup> to complete the survey. If you are doubtful about the meaning of a question, please use your best judgment or skip the question.

You should know that participation in this survey is voluntary. You are not required to participate. However, we encourage you to participate so that we will have a representative sample of the student population. You have our thanks for use of this time for the survey.

If you have already taken this survey in another class, you don't need to fill it out again.