



Graduate Study Options for EIU Seniors

Reserved Graduate Credit and Graduate Courses for Undergraduate Credit

ELIGIBILITY REQUIREMENTS

To apply to take graduate-level courses for Reserve Graduate Credit or for use as Undergraduate Credit:

- the student must have completed at least **90** semester hours (Senior classification) of undergraduate coursework at time of application.
- the student must have a **cumulative GPA of 2.75** or higher.

SUBMISSION PROCESS

- Applications for Reserve Graduate Credit, or to apply graduate courses to a student's undergraduate degree, must be signed and approved on or before the deadline (as published in the academic calendar) to add courses for the semester.
- This form is not complete until it has been signed by the course instructor, UG advisor and the Graduate School Dean, and if necessary, the Graduate Coordinator.

Reserved Graduate Credit: An EIU senior may apply for permission to take graduate courses numbered 4750 - 5999 for reserve graduate credit. Reserve graduate credit is limited to a maximum of nine semester hours and cannot be used in any way for fulfilling the requirements for the undergraduate degree.

Graduate Courses for Undergraduate Credit: An EIU senior may apply for permission to take graduate courses 5000 - 5999 to apply toward an undergraduate degree.

PLEASE COMPLETE THE FOLLOWING INFORMATION:

NOTE: No undergraduate student, regardless of classification or GPA, may enroll in any graduate course numbered 6000 and above. This requirement may not be waived or appealed.

COURSE PREFIX	COURSE NUMBER		SECTION		CREDIT HOURS	CRN#
SEMESTER TO BE TAKEN	FALL	SPRING	SUMMER	YEAR		
STUDENT NAME:					ENUMBER:	
LOCAL ADDRESS:						
PHONE NUMBER:			EMAIL ADDRESS:			
STUDENT SIGNATURE:					DATE:	
INSTRUCTOR SIGNATURE:					DATE:	
INSTRUCTOR NAME:					EMAIL:	
INSTRUCTOR PERMISSION:	APPROVED		DENIED			
ADVISOR SIGNATURE:					EMAIL:	
If Reserve Graduate Credit is requested, the program's Graduate Coordinator approval is required:						
GRADUATE COORDINATOR SIGNATURE:				DATE:		

FOR OFFICE USE ONLY

CREDIT HOURS COMPLETED (90+)	CUMULATIVE EIU GPA (2.75+):		
MAJOR	SEMESTER OF GRADUATION:		
DECISION:	ACCEPTED	DENIED	
GRADUATE SCHOOL DEAN SIGNATURE	DATE		
NOTIFICATIONS	STUDENT:	REGISTRATION:	UG CERT OFFICER: