

Graduate School Advisory Council

Friday, November 4th, 2022 11 a.m.- Rathskeller Loft/ 7th Street Underground (in-person and via ZOOM).

- I. Next meeting: Nov. 18th in the Rathskeller Loft/ 7th Street Underground**

- II. Guest Speaker: Bobbi Kingery from Career Services!**
 - a. Available at all Eastern students and will remain available in-person or virtually after graduation free of charge!
 - b. Works with all degree paths.
 - i. Job options and searches after graduation.
 - ii. Furthering education (Ph.D's, etc.).
 - iii. How to utilize skills in a certain career.
 - iv. Composing resumes and cover letters.
 - v. Interview preparation.
 - vi. Online applications.
 - vii. Networking with others virtually and how to communicate with others.
 - c. Focuses on students and their needs/success.
 - i. Never will tell you what you can and cannot do.
 - ii. Will work on skills that need strengthening.
 - d. Handshake:
 - i. Offers guest speaker opportunities to register for.
 - ii. Networking night in two weeks. 4-6 p.m. in Tarble Arts. Business opportunities as well as faculty members invited. Food provided.
 - iii. Dining etiquette process. No date set yet, but will be in Spring!
 - e. Online presence is huge!
 - i. LinkedIn is vital in networking.
 - ii. Be careful what you post on social media- it may be analyzed by a potential employer.
 - f. Questions?
 - i. Waiting list?
 - Yes. You will have to schedule a meeting. Unfortunately, the office is currently understaffed but will find help for you.
 - ii. What is the best way to schedule an appointment?
 - 3 ways to register.
 - Handshake on the EIU webpage. Also posts job opportunities either on campus or in the community.

- Visit office between 8 a.m. and 4:30 p.m. Monday-Friday by Health Service Center.
 - Call office (number on EIU website).
- iii. How long does it take to find a job after graduation? Where will I find a job?
- Avg. time: 6-12 months.
 - Best ways to find a job: networking and recruitment opportunities.
 - If you have a geographical preference: see Bobbi immediately for details!
 - Search virtually.
 - LinkedIn always has options!
- iv. OPD and CPT options?
- Looking to improve in that area.
 - University of Illinois webpage has options that Bobbi can refer students to.
 - Can make 1 on 1 connections with others.
 - Working to aid international students who know minimal English.
- v. How do we form a Master's-level resume?
- Typically 3-4 pages.
 - Most important information on the first page.
 - Don't be wordy- get to the point on every section!
- vi. Strategies on beating resume-reading bots?
- Target your resume every time you send it out.
 - Bots want words that used in job description.
 - Add a skills section that fit the needs for the position.
- g. Parting thoughts
- i. Career services is here to help you, but the student/alumni is in charge of taking control over their career paths and ask for help.

III. Executive Reports:

- a. Tea Wheat:
 - i. Fill out the form on QR code!
 - ii. Pay attention to first-gen week!
 - iii. Next guest speaker: 11/18: Dr. Eric Davidson from Health Services.
- b. Ruby Ofere:
 - i. GSAC video project.
 - ii. Constitution Review Committee
- c. Gabe King: N/A

- d. Taylor Comer:
 - i. Friendsgiving Program next week on 11/11!
 - ii. Potluck! If you are interested in bringing anything, email ticomer@eiu.edu !
 - iii. Open to suggestions for programming!
- e. Jessica Meadows: N/A
- f. Elian Mackey:
 - i. Interested in creating flyers? Elian is looking for committee members!
- g. Attainea Toulon:
 - i. New member on committee: Jessica Xu!
 - ii. Paint and Sip with a twist was a success! Thank you to everyone who came out!
 - iii. Currently looking for a place on campus to hang banner from Paint and Sip.
 - iv. The Association of International Students is hosting a Global Culture Night! Nov. 09 @ 7 p.m. in MLK Jr. Union Grand Ball Room!
 - v. Dia De Los Muertos Gala event in Grand Ballroom Nov. 05, 7-10 p.m. as part of Latin Heritage Month!
- h. Myra Taylor & Dr. Timm: N/A.

IV. Department Updates:

- a. College Student Affairs: Attended conference last week on career and professional development!
 - i. 2nd years starting working on case studies for the legal issues class. Some are recruiting participants for the theses!
- b. Clinical Psychology: 2nd years presented theses and second round is next week!
 - i. 1st years picking topics.
- c. MBA: N/A.
- d. Special education: award ceremony for both undergrad and graduate students!
- e. Communication studies: students doing theses are defending or finishing their prospectuses.
 - i. Can present at conferences next semester.
- f. Health Promotion: Health Fair last Wednesday.
 - i. 100 middle school students worked in community garden last week!
 - ii. Looking for programming opportunities from the community or EIU population- specifically on community hunger or gardening.
 - iii. Initiation in February for Edda Sigma Gamma public health.
- g. Sustainability: Conference next week on engineering and management!
 - i. Students presenting ideas at this conference!
 - ii. Event on December 3rd!
- h. Aging Studies: open house next Friday, Nov. 11th!

V. Upcoming Meeting:

Next meeting: November 18th in the 7th Street Underground.

Theme: **Food!**