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Cathy A. Nelson, *Secretary* (202) 872-4589

7 July 2011

Dr. Dan Sheeran, Chair  
Department of Chemistry  
Eastern Illinois University  
600 Lincoln Avenue  
Charleston, IL 61920-3099

Dear Dr. Sheeran:

The Committee on Professional Training reviewed your department's 2010 periodic report. Based on the information available, the Committee concluded that your chemistry program meets all of the requirements in the ACS Guidelines and agreed to continue approval.

The Committee described your courses as rigorous and well designed, and the student research reports that you submitted reflect a solid research experience. In particular, the Committee praised your practice of engaging outstanding students in research during their freshman year. Faculty use of sabbatical leaves has improved since the previous review. Your department has made progress with increasing diversity among the faculty, and the Committee encourages you to continue your efforts in this area. The Committee also praised the excellent work of your department in preparing the periodic report package. Thank you for your comments about the subscription packages for ACS journals. The Committee will share this suggestion with the appropriate staff members at ACS.

The Committee made the following recommendation that requires action by your department.

- **Physical facilities.** An approved chemistry program must be conducted in a safe environment. In response to item 4.1a and 4.1b of your report, you indicated that the hoods are not adequate for your instructional program. You reported that some of the hoods have insufficient face velocities and described upgrades made to other hoods that would correct this problem. The Committee is particularly concerned about this situation because fume hoods were identified as inadequate at the time of your program's previous review. These conditions limit the effectiveness of the instructional activities that are conducted in the laboratories and may affect the health of your students and faculty. The Committee agreed that the hood problems must be corrected by the time your next periodic report is due.

As specified in section 5.12 on page 26 of the ACS Guidelines booklet, you must adequately address the recommendation above at the time of your next review by CPT. Your program's next periodic report will be due in 2015.

Please do not hesitate to contact me if you have any questions about the information in this letter or the expectations for ACS-approved programs.

Sincerely,



Cathy A. Nelson  
Secretary  
Committee on Professional Training

CAN/dth

c: Dr. William L. Perry, President