

**Council on Academic Affairs
Minutes**

December 4, 2025

The December 4, 2025, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Chris Becker, Dr. Sace Elder, , Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Dr. Marshall Lassak, Ms. Juanita Cross, Dr. Stefan Eckert, and Ms. Emilee Boyd

Members Absent: Dr. Marita Gronnvoll, Dr. Sham’ah Md.-Yunus

Staff Present: Ms. Patty Watson

Staff Absent: Suzie Park

Guests Present: Dr. Mike Cornebise, Dr. Chris Mitchell, Christobal Dominguez, Dr. Elizabeth Peterson, Brad Bennington and Dr. Aura Jirau

The meeting was called to order by Vice Chair Ludlow at 2:00 pm.

I. Approval of the November 13, 2025 CAA Meeting Minutes.

Elder moved and Becker seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. Minutes of November 5, 2025 Lumpkin College of Business & Technology Curriculum Committee.

b. Executive Actions:

1. October 14, 2025 memorandum from Associate Dean Hutti, College of Health & Human Services, requesting executive action to remove KSR 3402G: World Leisure: A cultural Perspective from the undergraduate catalog.
2. November 12, 2025 memorandum from Associate Dean Cornebise., College of Liberal Arts & Sciences, requesting executive action to remove the “writing intensive” designation from BIO 3612: Plant Evolution and Diversity.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

None

III. Items to be added to the agenda:

1. 25-091 Engineering Technology Bachelor of Science Degree (revised program)
2. 25-092 Industrial Design and Product Development (new minor)
3. 25-093 Manufacturing Systems and Automation (new minor)
4. 25-094 Industrial Distribution and Logistics (new minor)
5. 25-095 Exercise Science (revised minor)
6. 25-096 NUR 3608: Nursing Informatics in Healthcare (revised course)
7. 25-097 B.S. in Special Education (revised degree)

IV. Items to be Acted Upon:

1. 25-083 Associate of Arts Degree in General Studies (new degree). Eckert moved and Elder seconded the proposal. Brad Bennington presented the proposal. The proposal was approved as written with five yes's and 2 no's and one abstention.
2. 25-084 BIO 3971: Ecotoxicology (new course). Janssen-Robinson moved and Boyd seconded the proposal. Dr. Liz Peterson presented the proposal. The proposal was unanimously approved as written.
3. 25-085 BIO 3973: Human Dimensions of Wildlife & Fisheries Management (new course). Becker moved and Eckert seconded the proposal. Dr. Liz Peterson presented the proposal. The proposal was unanimously approved as amended.
4. 25-086 BIO 3974: Conservation Behavior (new course). Janssen-Robinson moved and Eckert seconded the proposal. Dr. Liz Peterson presented the proposal. The proposal was unanimously approved as amended.
5. 25-087 BIO 4842: Wildlife Management (revised course). Janssen-Robinson moved and Cross seconded the proposal. Dr. Liz Peterson presented the proposal. The proposal was unanimously approved as amended.
6. 25-088 SOS 3400: Middle Level and Secondary Social Studies Teaching Methods (revised course). Eckert moved and Elder seconded the proposal. Dr. Aura Jirau presented the proposal. The proposal was unanimously approved as written.
7. 25-089 HIS 4925: Methods, Theory and Pedagogy for Secondary and Middle-Level History and Social Studies Teaching (revised course). Janssen-Robinson moved and Eckert seconded the proposal. Dr. Aura Jirau presented the proposal. The proposal was unanimously approved as written.
8. 25-090 HIS 4955: History of US Territories (new course). Becker moved and Janssen-Robinson seconded the proposal. Dr. Aura Jirau presented the proposal. The proposal was unanimously approved as written.

V. Discussion Items:

1. Revised CAA bylaws and Hyflex. This item was tabled.

VI. Other:

None

VII. Pending:

None

VIII. Meeting Adjournment:

Eckert moved and Becker seconded the motion to adjourn the meeting. The meeting adjourned at 2:38 pm.

Minutes prepared by Ms. Patty Watson