

**Council on Academic Affairs  
Minutes**

November 13, 2025

The November 13, 2025, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

**Members Present:** Dr. Chris Becker, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Dr. Sham'ah Md.-Yunus, Dr. Marshall Lassak, Ms. Juanita Cross, Dr. Stefan Eckert, and Ms. Emilee Boyd

**Members Absent:** none

**Staff Present:** Ms. Patty Watson, Suzie Park

**Guests Present:** Dr. Mike Cornebise, Dr. Chris Mitchell, Dean Barbara Bonnekesen, Christobal Dominguez and Dr. Don Holly

*The meeting was called to order by Chair Gronnvoll at 2:00 pm.*

**I. Approval of the October 30, 2025 CAA Meeting Minutes.**

Elder moved and Janssen-Robinson seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

1. Minutes of October 8, 2025 Lumpkin College of Business & Technology Curriculum Committee.

**b. Executive Actions:**

1. October 30, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to add CSM 1000 as a prerequisite option for CSM 2170.
2. October 30, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the prerequisite for CSM 3950 and change semester of course offering.
3. October 30, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the prerequisite for CSM 4873 and change semester of course offering.
4. October 30, 2025 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the prerequisite for CSM 4980 and change semester of course offering.
5. September 25, 2025 memorandum from Dean Cheney, Lumpkin College of Business & Technology, requesting executive action to add hybrid and online modes of delivery to BAIS courses.

**c. Waiver reports:**

None

**d. Grade Appeals:**

None

**e. Committee Reports:**

1. Gronnvoll reported the Booth Collaborative Advisory Committee met and they are redesigning their website. Hyflex training will start in February and will be referred to as HCDI and you must have your OCDI completed before you can become HCDI approved. Pedagogy Day is 3/12/26

**III. Items to be added to the agenda:**

None

**VI. Items to be Acted Upon:**

1. 25-082 SOC/CRM 3842 Sociology of Drugs (new course). Eckert moved and Cross seconded the proposal. Don Holly presented the proposal. The proposal was unanimously approved as amended.

**V. Discussion Items:**

1. 25-083 Associate of Arts Degree in General Studies (new degree). Park and Bonneken presented this proposal. There was much discussion, and suggestions were made to the draft catalog copy.  
2. Ludlow and her committee presented a revised course proposal form. It was recommended that assurance of accessibility be added.

**VI. Other:**

None

**VII. Pending:**

None

**VIII. Meeting Adjournment:**

Elder moved and Becker seconded the motion to adjourn the meeting. The meeting adjourned at 3:23 pm.

*Minutes prepared by Ms. Patty Watson*