

Council on Academic Affairs
Minutes
December 9, 2021

The December 9, 2021 meeting of the Council on Academic Affairs was held at 2:00 pm in room 4440 of Booth Library.

Members Present: Ms. Cross, Dr. Elder, Dr. Gronnvoll, Mr. Prabin Karki, Dr. Moh'd, Dr. Padmaraju, Dr. Rosenstein (2:08 pm), Dr. Ruholl, Dr. Wilkinson

Members Absent: Dr. Hung

Staff Present: Mr. Brad Tolppanen, Ms. Cindy Hutchison

Staff Absent:

Guests Present: Mr. Robert LeCates (DEN); Dr. Chris Mitchell (CLAS); Dr. Melinda Mueller (PLS); Dr. Catherine Polydore (CHE); Dr. Rick Roberts (CHE); Dr. Don Pakey (PHY)

The meeting was called to order by Chair Wilkinson at 2:00 p.m.

I. Approval of the December 9, 2021 CAA Meeting Minutes.

Gronnvoll moved and Elder seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

1. November 30 2021 memorandum from Acting Dean Hendrickson requesting executive action to add an addition letter section to HSL 4850.

2. November 30 2021 memorandum from Acting Dean Hendrickson requesting executive action to correct a course number included in a previous executive action request.

3. November 30 2021 memorandum from Acting Dean Hendrickson requesting executive action to revise wording in a course objective for NUR 2823.

4. November 30 2021 memorandum from Acting Dean Hendrickson requesting executive action to revise prerequisites for HSL 2800 and PUBH 2800.

5. December 2 2021 memorandum from Acting Dean Hendrickson requesting executive action to revise the prerequisites for HSL 4850.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

1. General Education (Elder): The Gen Ed committee met on 12/6 and agreed to explore a possible proposal for amending the general education writing requirement.
2. Naming (Wilkinson): None
3. Text Book Rental Advisory (Rosenstein, Zeller): None
4. Faculty Laureate
5. Achievement and Contribution Award

f. Other:

None

III. Items to be Added to the Agenda:

Padmaraju moved and Ruholl seconded to add 2 items to the agenda.

1. 21-102, Journalism Honors Program (revision)
2. 21-103, HIS 4644 Honors Thesis Capstone (revision)

IV. Items to be Acted Upon:

1. 21-096, EDP 2390 (new course): Elder moved and Moh'd seconded to open the agenda item for discussion. Dr. Polydore presented the proposal. The agenda item was approved unanimously with revisions. (Cover Sheet: #3 shorten short title to under 30 characters, #10 include synchronous and/or asynchronous; Part I: #5 Instruction "Instructors delivering this class online will have completed OCDI training or equivalent"; Part II: #3 Learning objectives carry over to table, #5 remove minutes, #5 add finals week as week 16)
2. 21-097, EDP 2330 (revised course): Padmaraju moved and Ruholl seconded to open the agenda item for discussion. Dr. Polydore presented the proposal. The agenda item was approved unanimously with revisions. (Cover Sheet: # 5 class should be "3", #6 "On Demand" remove fall and spring, #10 include synchronous and/or asynchronous, #12 mark "no"; Part I: #5 Instruction "Instructors delivering this class online will have completed OCDI training or equivalent"; Part II: #3 Learning objectives carry over to table, #5 remove minutes, #5 add finals week as week 16)

Padmaraju moved and Rosenstein seconded to move agenda item 21-098 and 21-099 to the end of agenda.

3. 21-098, HIS 4375 (revised course): Padmaraju moved and Rosenstein seconded to open the agenda item for discussion. Dr. Elder presented the proposal. The agenda item was approved unanimously with revisions. (Cross, Gronnvoll, Karki, Moh'd, Padmaraju, Rosenstein, Ruholl and

Wilkinson voted yes; Elder abstained) (Cover Sheet: #9 move Senior Seminar Replacement below General Education Component; Part I: #3 learning objectives need to match table in #8)

4. 21-099, HIS 4925 (new course): Rosenstein moved and Cross seconded to open the agenda item for discussion. Dr. Elder presented the proposal. The agenda item was approved unanimously with revisions. (Cross, Gronnvoll, Karki, Moh'd, Padmaraju, Rosenstein, Ruholl and Wilkinson voted yes; Elder abstained) (Cover Sheet: #17 "3"; Part I: #3 correct numbering and remove 22 from prerequisites)
5. 21-100, PLS 4600 (revised course): Rosenstein moved and Padmaraju seconded to open the agenda item for discussion. Dr. Mueller presented the proposal. The agenda item was approved unanimously as written.
6. 21-101, Physics Astronomy Option (revision): Padmaraju moved and Rosenstein seconded to open the agenda item for discussion. Dr. Pakey presented the proposal. The agenda item was approved unanimously with revisions. (Remove asterisks in footnote course numbers and replace with text)

V. Discussion Items:

None

VI. Other:

Wilkinson recommended a discussion to discuss senior seminars as writing intensive be added to the spring semester meeting.

VII. Pending:

None

VIII. Ongoing:

None

IX. Meeting Adjournment:

Gronnvoll moved and Padmaraju seconded the motion to adjourn the meeting. The meeting adjourned at 3:03 p.m.

Minutes prepared by Cindy Hutchison