

Council on Academic Affairs
Minutes
May 7, 2020

The May 7, 2020 meeting of the Council on Academic Affairs was held at 2:00 p.m. in D2L Collaborate.

Members Present: Mr. Aydt, Dr. Gronnvoll, Dr. Janssen Danyi, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

Members Absent: Dr. Hung , Ms. Khamisani , Dr. Padmaraju, Dr. Rosenstein

Staff Present: Ms. Hutchison, Mr. Jason Hood

Guests Present: Dr. Richard England (Honors), Mr. Josh Norman (Enrollment Mgmt), Mr. Nick Shaw (THA), Dr. Jeff Stowell (PSY), Ms. Brittany Tierney (Admissions), Ms. Mona Davenport (Minority Affairs), Ms. Kelly Miller (Admissions), Dr. Mike Cornebise (CLAS), Dr. Jie Zou (PHY)

The meeting was called to order by Chair Gronnvoll at 2:01 p.m.

I. Approval of the April 30, 2020 CAA Meeting Minutes.

Ruholl moved and Janssen Danyi seconded the motion to approve the minutes with revisions.

II. Communications:

a. College Curriculum Committee Minutes:

None

b. Executive Actions:

1. April 30, 2020 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to add online delivery for the following classes: PLS 1003, PSL 1193, PLS 2033, PSL 25131, 25132, 25133, PLS 3223, PLS 3523, PLS 3753, PLS 4600, PLS 4774, and PLS 4943.
2. April 30, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add online delivery to WLS 1112: Spanish for the Health Professions.
3. April 30, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add SOS 2400: Introduction to Teaching Social Studies in the Middle and Secondary Classroom, as a prerequisite for HIS 2500: Historical Research and Writing, and to change the hours per week of HIS 2500 from (1-4-3) to (3-0-3).

4. April 30, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add MUS 2558G: Film Music: Exploring the Evolution of Music on Film, to the list of electives for the Film Studies Minor.

5. April 30, 2020 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to add online delivery to ART 3610G: Art in China and Japan.

Waiver reports:

None

c. **Grade Appeals:**

None

d. **Committee Reports:**

Gronnvoll gave update on Gen Ed Committee. shared the following members joined the Gen Ed Committee: Responsible Citizenship - Will Porter (MUS), LCBT - Gabe Grant (TEC), College of Health and Human Services - Crystal Lynch (NTR), Speaking Listening Learning Goal - Nora Heist (CMN), Kristin Duffin represents Critical Thinking Learning Goal and will also serve as ex officio for Booth Library

III. Items to be Added to the Agenda:

Janssen Danyi moved and Ruholl seconded the motion

1. 20-044, Department of Theatre degree/minor name change (revised degree)
2. 20-045, Electrical Engineering B.S. (revised program)

For the above items, considering this is the final meeting of the academic year, and in view of extraordinary circumstances connected to COVID19 policies and procedures, Ruholl moved and Wilkinson seconded the motion to set aside CAA Bylaw Article VII.A.4.d(6) to allow these items to be added to the agenda and acted upon at today's meeting.

IV. Items to be Acted Upon:

20-043, Test-Optional Pilot (revised policy) Janssen Danyi moved and Throneburg seconded to open the discussion of the proposal. Mr. Josh Norman presented the proposal. The proposal was **approved** unanimously as written.

20-044, Department of Theatre degree/minor name change (revised degree) Wilkinson moved and Janssen Danyi seconded to open the discussion of the proposal. Mr. Nick Shaw presented the proposal. The proposal was **approved** unanimously as written.

20-045, Electrical Engineering B.S. (revised program) Janssen Danyi moved and Wilkinson seconded to open the discussion of the proposal. Dr. Jie Zou presented the proposal. The proposal was **approved** unanimously as written.

V. Discussion Items:

None

Other:

1. Election of CAA offices: Stacy Ruholl nominated Claudia Janssen Danyi as Chair of CAA for next year and she accepted. The nomination was unanimously approved. Claudia Janssen Danyi nominated Stacy Ruholl as Vice Chair and she accepted. The nomination was unanimously approved.
2. Gronnvoll noted this would be the last meeting Rebecca Throneburg and Rick Wilkinson will serve on CAA and thanked them for their years of invaluable service on the committee.
3. Janssen Danyi and the committee members thanked Gronnvoll for her many years serving as chair of CAA and all her hard work.

VI. Ongoing:

None

VII. Meeting Adjournment:

Ruholl moved and Aydt seconded the motion to adjourn the meeting. The meeting adjourned at 2:23 pm.

Minutes prepared by Cindy Hutchison, Academic Affairs