

Council on Academic Affairs
Minutes
February 13, 2020

The February 13, 2020 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440 of Booth Library.

Members Present: Mr. Aydt, Dr. Gronnvoll, Dr. Hung, Dr. Janssen Danyi, Dr. Padmaraju, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson

Members Absent: Ms. Khamisani, Dr. Rosenstein

Staff Present: Ms. Hutchison, Mr. Jason Hood

Guests Present: Mr. JJ Bullock (DEN), Dr. Lola Burnham (JOU), Dr. Chris Mitchell (CLAS), Dr. Richard England (Honors), Dr. Sace Elder (HIS), Dr. Scott Walus (CMN)

The meeting was called to order by Chair Gronnvoll at 2:00 p.m.

I. Approval of the February 6, 2020 CAA Meeting Minutes.

Padmaraju moved and Janssen Danyi seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. February 4, 2020 minutes of the Lumpkin College of Business and Technology Curriculum Committee meeting
2. January 22, 2020 minutes of the College of Liberal Arts and Sciences Curriculum Committee meeting

b. Executive Actions:

1. January 27, 2020 memorandum from Dean Cheney, LCBT, requesting executive action to add restriction to prevent new Business Analytics and Information Systems majors from declaring the Business analytics minor.
2. January 20, 2020 memorandum from Dean Cheney, LCBT, requesting executive action to remove the following courses from the undergraduate catalog: MIS 3300, MIS 4300, MIS 4420.
3. February 6, 2020, memorandum from Interim Associate Cornebise, CLAS, requesting executive action to add CSM 2170 as a prerequisite for CSM 3770: Combinatorial Computing.
4. February 4, 2020, memorandum from Dean Ersin, CHHS, requesting executive action to revise the course description for NTR 4275.
5. February 4, 2020 memorandum from Dean Ersin, CHHS, requesting executive action to revise the course descriptions for NTR 1120, 1121, 2750, 3120, 3500, 3755, 4230, 4749, 4750, 4753, 4757, and 4940.

6. February 4, 2020 memorandum from Dean Ersin, CHHS, requesting executive action to amend the course description and prerequisites for HSL/HPR/PBUH 2800.
 7. February 4, 2020 memorandum from Dean Ersin, CHHS, requesting executive action to update the catalog language for the B.S. in Nursing (Traditional Program) admission and progression requirements.
- c. **Waiver reports:**
None
- d. **Grade Appeals:**
None
- e. **Committee Reports:**
1. Naming Committee – Gronnvoll shared that a donation has been received to renovate the women’s basketball teams locker room and the victory suite

III. Items to be Added to the Agenda:

1. 20-012, Religious Studies Minor (revised minor)
2. 20-013, Prior Learning Assessment by Portfolio (revised proposal)
3. 20-014, MIS 3000: Introduction to Databases for Business Analytics (new course)
4. 20-015, MIS 3060: Introduction to Business Intelligence (new course)
5. 20-016, MIS 4720: Business Analytics Project (new course)
6. 20-017, MIS 2000: Business Analytics Programming (revised course)
7. 20-018, B.S.B. Management Information Systems (revised major)
8. 20-019, Hospitality and Tourism Management option (revised option)
9. 20-020, BIO 3035: Economic Botany (revised course)
10. 20-021, Biochemistry Minor (new minor)

IV. Items to be Acted Upon:

20-001, Neuroscience Minor (revised minor) - Tabled

20-003, HON 4444: Honors Independent Study (new course) Ruholl moved and Janssen Danyi seconded to open the discussion of the proposal. Dr. England presented the proposal. The proposal was **approved** unanimously with revision.

20-004, CMN 3075: Television Studio Production (revised course) Padmaraju moved and Ruholl seconded to open the discussion of the proposal. Dr. Walus presented the proposal. The proposal was **approved** unanimously as written.

20-005, CMN 3930: Message Strategies & Influence (new course) Padmaraju moved and Ruholl seconded to open the discussion of the proposal. Dr. Walus presented the proposal. The proposal was **approved** unanimously with revision.

20-006, CMN 4755: Television Genres: Production & Development (revised course) Hung moved and Wilkinson seconded to open the discussion of the proposal. Dr. Walus presented the proposal. The proposal was **approved** unanimously as written.

20-007, Advertising Minor (revised minor) Hung moved and Ruholl seconded to open the discussion of the proposal. Dr. Walus presented the proposal. The proposal was **approved** unanimously as written.

20-008, HIS 3000: Introduction to Public History (new course) Padmaraju moved and Ruholl seconded to open the discussion of the proposal. Dr. Elder presented the proposal. The proposal was **approved** unanimously with revision.

20-009, HIS 4285: Public History Internship (new course) Ruholl moved and Wilkinson seconded to open the discussion of the proposal. Dr. Elder presented the proposal. The proposal was **approved** unanimously with revision.

20-010, HIS 4935: Public History Practicum (new course) Padmaraju moved and Ruholl seconded to open the discussion of the proposal. Dr. Elder presented the proposal. The proposal was **approved** unanimously with revision.

20-011, Public History Minor (new minor) Janssen Danyi moved and Wilkinson seconded to open the discussion of the proposal. Dr. Elder presented the proposal. The proposal was **approved** unanimously as written.

V. Discussion Items:

1. CAA and Open Meetings Act – Gronnvoll stated General Counsel McLaughlin believes CAA is not held to the Open Meeting Act; DEN is contacting Attorney General’s Office to obtain their view
 - a. Ruholl moved and Wilkinson approved to **suspend CAA Bylaws** – motion was unanimously approved
2. Update electronic course proposal – Gronnvoll stated the test form did not work for her; she has notified Nate in ITS about the problem she experienced and is stepping away from the project

VI. Other:

Gronnvoll will invite departments to present IBHE reports to CAA after spring break

VII. Ongoing:

19-120 Revised CAA Bylaws – Open Meetings

VIII. Meeting Adjournment:

Ruholl moved and Aydt seconded the motion to adjourn the meeting. The meeting adjourned at 2:59 pm.

Minutes prepared by Cindy Hutchison, Academic Affairs