
Agenda for the August 30, 2007 CAA Meeting

Items approved: None

Items Pending: 07-49, CSC/ECN/GEG/PLS/SOC 3100, Global Threats and Problems (New Course)
07-50, Geography: International Studies Concentration (Revised Concentration)
07-54, GST 1100, Career Seminar (Revised Course)
07-55, Grade Point Average – Proposal to include grades for Student Abroad and National Student Exchange courses into students' EIU GPAs (Revised Policy)

Council on Academic Affairs Minutes

August 30, 2007

The August 30, 2007 meeting on Council on Academic Affairs was held at 2:05 p.m. in Booth Library Conference Room 4440.

Members Present: Dr. Bower, Dr. Dietz, Ms. Dilworth, Ms. Green, Mr. Hausner, Dr. Hyder, Ms. Kostelich, Dr. Reid, Dr. Roszkowski, Dr. Stowell, and Ms. Wyatt.

Members Absent: Dr. Hendrickson.

Staff Present: Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guests Present: Ms. Abell, Planning & Institutional Studies, Ms. Gorrell, Office of the President, Mr. Lee, *Daily Eastern News*, and President Perry.

Dr. Roszkowski introduced Ms. Kautessa Wyatt and Mr. Zachary Hausner. They will serve as student representative on CAA.

The agenda order was revised.

I. Approval of the May 1, 2007 CAA Meeting Minutes.

The minutes of May 1, 2007 were approved as written.

II. Items Added to the Agenda:

1. 07-54, GST 1100, Career Seminar (Revised Course)
2. 07-55, Grade Point Average – Proposal to include grades for Student Abroad & National Student Exchange courses into students' EIU GPAs (Revised Policy)

Dr. Stowell moved and Dr. Bower seconded the motion to add these items to the agenda.

III. Pending:

1. 07-49, CSC/ECN/GEG/PLS/SOC 3100, Global Threats and Problems (New Course)
2. 07-50, Geography: International Studies Concentration (Revised Concentration)

IV. Communications:

a. Executive Action Requests:

1. May 11, 2007 memorandum from Dean Hoadley, LCBAS, requesting executive action to revise the prerequisites for ACC 4400, effective Spring 2008.
2. June 6, 2007 memorandum from Dean Hoadley, requesting executive action to revise the number of times FCS 3750 may be repeated for credit, effective Spring 2008.
3. June 27, 2007 e-mail from Associate Dean Lynch, CAH, requesting executive action to reclassify JOU 3000 and 3706 from writing intensive to writing centered, effective Fall 2007.

b. Academic Waiver Reports:

1. Academic Waiver Reports for April 2007 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

2. Academic Waiver Reports for May 2007 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, and College of Education & Professional Studies.

There were questions regarding waiver numbers 07-73 and 07-78 listed on the May LCBAS waiver report. Why was waiver number 07-73 approved by the CEPS Dean? According to the waiver report, waiver number 07-78 was approved to count REC 3400 as general education social and behavioral science under the 2005 catalog. Was there a recreation course in general education under the 2005 catalog? If there wasn't, why was this recreation course deemed acceptable in this case?

Dr. Roszkowski indicated that she would find answers to these questions.

President Perry arrived. At that time, the agenda order was changed.

V. President Perry's discussion with CAA.

President Perry explained that he would like input from the campus community and that is why he was meeting with the council today. He distributed a handout (**See Attachment A**) with possible topics for conversation. He indicated that he has and will continue to meet with various campus groups and participate in open forums to gather information. Afterwards, he will compile that information and report back to the campus community.

The meeting was opened up to a question and answer session. Various questions and concerns were discussed. In addition, council members provided input and made suggestions. Here is a list of some of the topics discussed.

1. Definitions of the following terms: best of class and first choice
2. Enrollment and class size
3. Faculty staffing
4. Academic advising
5. Faculty scholarship and service
6. Community awareness of services Eastern offers
7. Academic freedom
8. Contact with alumni
9. Honors Program
10. Transfer students
11. Study Abroad Program
12. Review of governances on campus
13. Role of technology at Eastern

Mr. Hauser, Ms. Wyatt, and Dr. Dietz left the meeting at 3:35 p.m.

A quorum was lost. The following communications were not discussed at today's meeting. Therefore, the items will be added to the next meeting agenda.

1. August 8, 2007 memorandum from Provost Lord regarding the Enrollment Management Advisory Committee.
2. Academic Waiver Reports for June 2007 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.
3. Academic Waiver Reports for July 2007 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.
4. Spring 2007 waiver appeals report.

The next meeting will be held Thursday, September 6, 2007.

The meeting adjourned at 3:36 p.m.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at the <http://www.eiu.edu/~eiucaa/elibrary/>.

The CAA minutes, agendas, and summaries of CAA actions are distributed via a listserv, caa-list. To subscribe, go to the following web site: <http://lists.eiu.edu/mailman/listinfo/caa-list>. Locate the section “Subscribing to caa-list” and enter your email address and create a password. Next, click on the subscribe box. An email will be sent to you requesting confirmation. Once confirmation is received, your request will be held for approval by the list administrator. You will be notified of the administrator’s decision by email.

***** ANNOUNCEMENT OF NEXT MEETING *****

September 6, 2007

Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda:

1. 07-49, CSC/ECN/GEG/PLS/SOC 3100, Global Threats and Problems (New Course)
2. 07-50, Geography: International Studies Concentration (Revised Concentration)
3. 07-55, Grade Point Average – Proposal to include grades for Student Abroad & National Student Exchange courses into students’ EIU GPAs (Revised Policy)

Pending: 07-54, GST 1100, Career Seminar (Revised Course)

Approved Executive Actions:

None.

Pending Executive Actions:

BAS

Effective Spring 2008

1. Revise the prerequisites for ACC 4400.

4400 ACC Federal Income Taxation I. (3-0-3) F, S. This is the first of two courses on federal income tax accounting under the latest amendments to the Internal Revenue Code. This course focuses on the income taxation of individuals and sole proprietorships. Topics include regulatory framework and legal liability of accountants, determination of gross income, deductions, and computation of tax liability, payment procedures, and tax planning. Prerequisite: ACC **3200** ~~3250~~ and BUS 3710, each with a grade of C or better; a minimum cumulative EIU GPA of 2.50 or higher, and admission to the Accounting Program, or permission of the Chair, School of Business.

2. Change the number of times FCS 3750 may be repeated for credit.

3750 FCS Independent Study in Family and Consumer Sciences. (1-0-1) or (2-0-2) or (3-0-3) Provides opportunity for in-depth study of family and consumer sciences subjects for which there is not an established course. **Course may be repeated for up to 9 credit hours.** ~~May be taken for credit only once.~~ Prerequisite: Prior approval by the instructor and the chair.

CAH

Effective Fall 2007

1. Re-designate JOU 3000 from writing intensive to writing centered

3000 JOU Advanced Reporting and Research (2-2-3) On Demand. Advanced techniques of writing and reporting for news media. Prerequisite: A minimum grade of "C" in JOU 2101. **WC** ~~WI~~

2. Reclassify JOU 3706 from writing intensive to writing centered

3706 JOU Sports Writing (2-2-3) On Demand. Advanced techniques of writing and reporting on sports for print, online, and electronic media. Prerequisite: A minimum grade of "C" in JOU 2101. **WC** ~~WI~~

Attachment A

**Discussion on Best of Class; First Choice
Council on Academic Affairs (CAA)
August 30, 2007**

What are your aspirations? _____

What is needed to move to Best of Class and/or First Choice? _____

What programs already are, or are close to, Best of Class and/or First Choice? _____

What are your distinguishing signatures?

What is your assessment of our capacity for progress? _____

What is your assessment of the campus, regional, state, and national environments as they affect us? _____

Other _____

Website: <http://www.eiu.edu/~presiden/initiatives.php>

Email: Click on "Contact the President with your thoughts" on the website