
Agenda for the February 10, 2005 CAA Meeting

Item approved: 05-15, BIO 4952, Herpetology (Revised Course)

Items Pending: 05-11, Discussion of General Education
05-12, Discussion of Technology-Delivered Courses

Council on Academic Affairs

Minutes

February 10, 2005

The February 10, 2005 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Seminar Room 3202 at Booth Library.

Members present: Dr. Carwell, Mr. Collier, Dr. Dietz, Ms. Dilworth, Dr. Fewell, Dr. French, Dr. Methven, Ms. Miller, Dr. Reid, Ms. Sterling, and Dr. Tidwell.

Members absent: Mr. Muffler and Dr. Upadhyay.

Staff present: Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guests present: Dr. Mullin, Biological Sciences; and Ms. Zeigler, Academic Advising.

Mr. Jeff Collier will serve as a student representative on CAA. He replaces Ms. Nicole Wroblewski whose term on Student Government ended at the end of last semester.

I. February 3, 2005 Minutes:

The minutes of February 3, 2005 were approved as amended.

1. Correction to Page 2, Committee Reports: "Dr. Reid reported that she and Dr. ~~Dietz~~ **French** attended a Textbook Rental Service Advisory Committee meeting."
2. Correction to Page 3: "The next meeting will be held Thursday, February ~~11, 2004~~ **10, 2005.**"
3. Correction to Page 13: "FCS 4350 - Dining Room Management. Credits: ~~4~~ **3**"

Dr. French motioned and Mr. Collier seconded the motion to approve the minutes as amended.

II. Communications:

1. Academic Waiver Reports for December 2004 from the College of Arts & Humanities.
2. Academic Waiver Reports for January 2005 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.
3. Completed questionnaire for PLS 1153G, American Government and the Constitution, in response to the policy for approval of technology-delivered sections of previously approved courses.
4. Completed questionnaire for PLS 2253G, Introduction to International Relations, in response to the policy for approval of technology-delivered sections of previously approved courses. *Dr. Tidwell suggested that all completed questionnaire be posted to the electronic course library. Also, Dr. Herrington-Perry indicated that Ms. Kathy Chancellor, Academic Affairs Office, will track completed questionnaires.*

Dr. Fewell entered the meeting at 2:05 p.m.

III. Committee Reports:

1. Dr. Carwell indicated that he had attended an Institutional Development Planning Committee meeting.
2. Dr. Tidwell and Dr. Reid plan to go the Advisors Forum next week to discuss general education.
3. Dr. Tidwell said the college curriculum committees will submit resolutions regarding general education to CAA in the next few weeks.
4. Dr. Tidwell announced the following dates of scheduled program reviews presentations.
 - February 17 – B.S. in Career & Organizational Studies

- February 24 – B.S.B. in Management; B.S.B. in Business Administration; B.S.B. in Marketing
 - March 10 – B.A. in Mathematics; B.S. in Mathematics & Computer Science
 - March 24 – B.A. in Philosophy
5. Dr. Tidwell announced that Dr. Michael Hoadley, CATS, is scheduled to attend next week's CAA meeting to discuss an alternative to the *policy for approval of technology-delivered sections of previously approved courses* (agenda item #04-23).

IV. Items Added to the Agenda:

1. None.

V. Item Acted Upon.

1. 05-15, BIO 4952, Herpetology (Revised Course)

Dr. Mullin presented the proposal and answered questions of the council. The motion passed unanimously.

The proposal, was approved, effective Spring 2006.

BIO 4952. Herpetology. (2-3-3) S-even-numbered years. Herpetology. A survey of the amphibian and reptilian classes, with emphasis on the extant herpetofauna of "Mid-West" region of the North America. Material presented in lecture will be supplemented with laboratory examinations of preserved specimens and field trips to regional sites for surveying available taxa. Prerequisites: BIO 3800 or BIO 3950.

VI. Pending

1. 05-11, Discussion of General Education
2. 05-12, Discussion of Technology-Delivered Courses

The next meeting will be held Thursday, February 17, 2005.

The meeting adjourned at 2:14 p.m. --Minutes prepared by Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/~eiucaa/elibrary/>.

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***** ANNOUNCEMENT OF NEXT MEETING *****
Thursday, February 17, 2005
Seminar Room 3202 – Booth Library @ 2:00 p.m.

Agenda

1. 05-12, Discussion of Technology-Delivered Courses
 - Presentation by Dr. Michael Hoadley, CATS, regarding an alternative approach to the Policy for Approval of Technology-Delivered Sections of Previously Approved Courses.

Pending:

1. 05-11, Discussion of General Education

Approved Executive Actions:**LCBAS****Effective Spring 2005**

1. Assign the writing-intensive designation to the following section of MAR 4100: Special Topics in Marketing: Marketing Law and Ethics. This course section will be taught Spring 2005 and Spring 2006.

LCBAS**Effective Fall 2005**

1. Revised the course prerequisites for ACC 4275.

ACC 4275 - Internship in Accounting.

(Arr.-Arr. -1-12) (Credit/ No Credit) Monitored work or service experience requiring development and application of accounting knowledge and skills.

Prerequisites and Course Notes

Admission to the Accounting Program, ACC 3200, ~~and~~ **ACC 3300, a minimum cumulative EIU GPA of 2.50 or higher; and** approval of Internship Learning Agreement by School of Business Associate Chair. Up to 12 hours of internship credit may be counted for graduation.

Credits: 1 to 12

2. Revised the course prerequisites for ACC 4300.

ACC 4300 - Advanced Management and Cost Accounting.

(3-0-3) F, S. The emphasis of the course is on the way management accounting data influence decisions within the organization. Course examines cost planning, cost control, decision making using accounting data, and performance evaluation. Topics include CVP analysis, relevant costing, the master budget, controlling discretionary costs, controlling inventory and production costs, capital budgeting, responsibility accounting and transfer pricing in decentralized organizations, measuring organizational performance and rewarding performance.

Prerequisites and Course Notes

ACC 3300, ACC 3900, BUS 3950, BUS 3710, BUS 3010, BUS 3470, each with the grade of C or better; **a minimum cumulative EIU GPA of 2.50 or higher;** admission to the Accounting Program or permission of the Associate Chair.

Credits: 3

3. Revised the course description and prerequisites for ACC 4400.

ACC 4400 - Federal Income Taxation I.

(3-0-3) F, S. This is the first of two courses on federal income tax accounting under the latest amendments to the Internal Revenue Code. This course focuses on the income taxation of individuals and sole proprietorships. Topics include regulatory framework and legal liability of accountants, determination of gross income, deductions, and computation of tax liability, payment procedures, and tax planning. ~~Students who plan to take the Uniform CPA Examination should take this course and ACC 4800.~~

Prerequisites and Course Notes

ACC 3250, ACC 3900, BUS 3710, each with a grade of C or better; **a minimum cumulative EIU GPA of 2.50 or higher;** admission to the Accounting Program, or permission of the Associate Chair.

Credits: 3

4. Revised the course prerequisites for ACC 4500.

ACC 4500 - Advanced Accounting Theory.

(3-0-3) F, S. Financial accounting measurement, partnerships, international operations, not-for-profit entities, and accounting for business combinations. This course is designed to develop the student's knowledge of selected financial accounting topics and to give the student an understanding of the theory relating to them.

Prerequisites and Course Notes

ACC 3250 and ACC 3900, each with the grade of C or better; **a minimum cumulative EIU GPA of 2.50 or higher**; admission to the Accounting Program or permission of the Associate Chair. ~~Students who plan to take the Uniform CPA Examination should take this course.~~

Credits: 3

5. Revised the course prerequisites for ACC 4550.

ACC 4550 - Internal Auditing.

(3-0-3) S. Theory and applications of the internal auditing appraisal function in assisting members of the organization in the effective discharge of their responsibilities. This course is designed for those students seeking a career in management accounting.

Prerequisites and Course Notes

ACC 3250, ACC 3300, and ACC 3900, each with the grade of C or better, **a minimum cumulative EIU GPA of 2.50 or higher**; admission to the Accounting Program or permission of the Associate Chair.

Credits: 3

6. Revised the course prerequisites for ACC 4700.

ACC 4700 - Auditing and Assurance Services.

(3-0-3) F, S. This is the first of two integrated courses on auditing and assurance standards and practices. This course focuses on the audit function, nature and scope of audit engagement, professional auditing standards and procedures, assessment of engagement risk, planning for audit, and analysis of internal control. No credit will be granted for students who have completed ACC 4600 or its equivalent with a grade of C or better. Students who plan to take the Uniform CPA Examination should take this course and ACC 5400.

Prerequisites and Course Notes

ACC 3250 and ACC 3900, each with a grade of C or better; **a minimum cumulative EIU GPA of 2.50 or higher**; admission to the Accounting Program, or permission of associate chair, School of Business.

Credits: 3

7. Revised the course description and prerequisites for ACC 4750.

ACC 4750 - Governmental and Not-for-Profit Accounting.

(3-0-3) F, S. Special nature of accounting for governmental and not-for-profit entities. Topics include fund accounting characteristics, budgets, cost accounting systems, and financial statement analysis. ~~Students who plan to sit for the Uniform CPA Examination should take this course.~~

Prerequisites and Course Notes

ACC 3250, ACC 3900 or their equivalents with the grade of C or better; **a minimum cumulative EIU GPA of 2.50 or higher**; admission to the Accounting Program, or permission of the Associate Chair.

Credits: 3

8. Revised the course prerequisites for ACC 4800.

ACC 4800 - Federal Income Taxation II.

(3-0-3) F, S. A continuation of ACC 4400, with emphasis on underlying principles and concepts in the federal income tax laws and the tax consequences of alternatives. Emphasis on corporation, partnership, and fiduciary tax problems. Property transactions and international transactions will also be examined. Tax research is included. If this course is taken for graduate credit, there will be additional requirements to complete this course.

Prerequisites and Course Notes

ACC 4400 with the grade of C or better; **a minimum cumulative EIU GPA of 2.50 or higher**; admission to the Accounting Program or permission of the Associate Chair. ~~Students who plan to take the Uniform CPA Examination should take this course.~~

Credits: 3

9. Revise the course credit, description, and prerequisites for BUS 2275.

BUS 2275 - Internship in Business.

~~(3-0-3)~~ **(Arr-Arr-1-12)** (Credit/No Credit) ~~An approved employment experience in an appropriate organization.~~ **Monitored work or service experience requiring development and application of business knowledge and skills.**

Prerequisites and Course Notes

~~Pre-business major, sophomore standing, the approval of the intern coordinator and acceptance of student by a business firm.~~ **Completion of at least 30 semester hours and approval of Internship Learning Agreement by School of Business Chair or designee. Up to 12 hours of internship credit may be counted for graduation.**

Credits: ~~3~~ **1-12**

10. Revise the course offering and prerequisites for FCS 4340.

FCS 4340 - Conventions and Trade Shows.

(3-0-3) Su, F, S. Organization, arrangement and operation of conventions, trade shows, and concessions.

Prerequisites and Course Notes

BUS 2101, BUS 3470, FCS 3790, and FCS ~~3796~~ **3786**.

Credits: 3

11. Eliminate the Manufacturing Technology Option from the Industrial Technology Major.
12. Eliminate the General Technical Concentration from the Industrial Technology Major.

CAH**Effective Fall 2005**

1. Revise the prerequisites for JOU 3001.

JOU 3001 - News Photography.

(2-2-3) On Demand. Photographic work in journalism with emphasis on photo content.

Prerequisites and Course Notes

A minimum grade of "C" in JOU ~~2401~~ **2950** or permission of the instructor.

Credits: 3

2. Revise the prerequisites for JOU 3501.

JOU 3501 - Principles of Advertising.

(3-0-3) On Demand. Principles of advertising with special emphasis on advertising design and sales for mass media.

Prerequisites and Course Notes

A minimum grade of "C" in JOU 3301 or 3302 or permission of the instructor. **None.**

Credits: 3

3. Revise the prerequisites for JOU 3701.

JOU 3701 - Online Journalism.

(1-0-1) On Demand. In-depth study of the implications of the Internet on journalistic media.

Prerequisites and Course Notes

A minimum grade of "C" in ~~JOU 3301 or JOU 3302~~ **JOU 2950** or permission of the instructor and concurrent enrollment in JOU 3702.

Credits: 1

4. Revise the prerequisites for JOU 3702.

JOU 3702 - Online Journalism Lab.

(0-4-2) On Demand. In-depth laboratory for the design and production of journalistic web sites using elements of design, photography, audio, and video as means of journalism delivery.

Prerequisites and Course Notes

A minimum grade of "C" in ~~JOU 3301 or JOU 3302~~ **JOU 2950** or permission of the instructor and concurrent enrollment in JOU 3701.

Credits: 2

5. Revise the prerequisites for JOU 4001.

JOU 4001 - Newspaper Management.

(3-0-3) On Demand. Understanding of skills and attitudes necessary to publish a community newspaper.

Prerequisites and Course Notes

JOU ~~4771~~ **3000** or permission of the instructor.

Credits: 3

6. Revise the prerequisites for JOU 4102.

JOU 4102 - Journalism Ethics.

(3-0-3) On Demand. Ethical principles and issues of journalism; philosophical and professional standards of reporting and editing for newspapers, broadcast, and online journalism.

Prerequisites and Course Notes

A minimum grade of "C" in JOU 3301 or 3302 or permission of instructor. **Junior Standing.**

Credits: 3

7. Revise the prerequisites for JOU 4275.

JOU 4275 - Journalism Internship.

(Arr.-Arr.-1-3) (Credit/No Credit) Actual training in a print or electronic news medium or in a related professional journalism environment.

Prerequisites and Course Notes

~~JOU 4771~~ or **JOU 3000 and** permission of instructor **the department chair.**

Credits: 1 to 3

8. Revise the prerequisites for JOU 4770.

JOU 4770 - News Media Opinion Writing and Editing.

(3-0-3) On Demand. Study and practice of how news media perform their opinion function, with emphasis on writing editorials and editing newspaper opinion pages. WI

Prerequisites and Course Notes

JOU ~~4102~~ **3000** or permission of **the** instructor.

Credits: 3

9. Revise the prerequisites for JOU 4900.

JOU 4900 - Journalism Seminar.

(3-0-3) On Demand. In-depth study of various topics in journalism. WI

Prerequisites and Course Notes

A minimum grade of "C" in JOU 3301 or 3302 or **P**ermission of **the** instructor.

Credits: 3

10. Revise the prerequisites for JOU 4919.

JOU 4919 - Public Relations Techniques.

(3-0-3) On Demand. Effective techniques of a public relations program including basic concepts and principles of the public relations profession, the roles and functions, planning, managing, and executing campaigns.

Prerequisites and Course Notes

A minimum grade of "C" in JOU 3302. ~~For students in public relations minors or concentration only.~~ Credit will not be given for both JOU 4919 and CMN 4919.

Credits: 3

11. Revise the prerequisites for JOU 4920.

JOU 4920 - Case Studies in Public Relations Problems.

(3-0-3) On Demand. Public relations case problems in industry, business, labor, education, government social welfare and trade associations; the application of public relations techniques.

Prerequisites and Course Notes

JOU 4919. ~~For students in public relations minors or concentration only.~~ Credit will not be given for both JOU 4920 and CMN 4920.

Credits: 3

Pending Executive Actions:

COS

1. A Technology-Delivered Sections of Previously Approved Courses Questionnaire (**See Attachment A**) for PLS 1153G, American Government and the Constitution.
2. A Technology-Delivered Sections of Previously Approved Courses Questionnaire (**See Attachment B**) for PLS 2253G, Introduction to International Relations.

Attachment A

Please provide to CAA and/or CGS, as applicable:

1. A copy of the most recent course proposal approved by CAA/CGS or a copy of the most recent course syllabus.

The course proposal for PLS 1153, "American Government and the Constitution," was approved by CAA on 4/7/00. The approved proposal is attached. (See <http://www.eiu.edu/~eiucaa/elibrary/pls1153g.pdf>)

2. A rationale for offering a technology-delivered section of this course

The Internet is increasingly being used as an avenue for the delivery of educational materials to students. Web-based instruction allows students to learn at their own pace, provides access to students who might not otherwise be able to attend classes (such as students in remote areas or working professionals), and creates a learning environment where many students are more comfortable sharing ideas – thus allowing normally shy or reluctant students to "find their voice." While I was initially apprehensive about internet-delivered courses, I have found that the class discussions are generally more productive and thoughtful than traditional on-site classes because the students have the opportunity to gather their thoughts and draw on materials before contributing.

3. A description of how the format/technology will be used to support and assess students' achievements of the specified learning objectives.

PLS 1153 is an Internet course based on three content modules that are subdivided into fifteen smaller topics. The course relies exclusively on WebCT which is used for on-line discussions, faculty-student interaction, and the submission of written work. The learning objectives for this course are identical to those for the regular course and the assessment varies in that there is more written work and individual participation required of each student. While the assessment varies from the on-site course, I feel the additional emphasis on writing cannot be viewed as a negative. Moreover, the additional emphasis on participation in the weekly discussions requires that students read, synthesize, and apply the material in a meaningful way.

4. A description of how the integrity of student work will be assessed.

Rather than placing tremendous weight on one or two exams which I feel may be problematic in this particular setting, students are evaluated on weekly written assignments and discussion board postings. With the number of postings required, coupled with my regular interaction on the board, I am able to get a feel for a student's writing style. Once a particular voice has been established, it is fairly easy to match a student with the written assignment they turn in. In addition, any work that is suspected of plagiarism is subjected to an electronic search (such as Google or Turnitin) in the same manner that I check work of students in a traditional on-site setting.

5. A description of provisions for and requirements of instructor-student and student-student interaction, including the kinds of technologies that will be used to support the interaction (e.g, e-mail, web-based discussion, computer conferences, etc.)

See questions three and four above. WebCT will be used as the vehicle for both student-student interaction and instructor-student interaction. Students are required to submit a minimum of three substantive postings to the discussion board each week which incorporate class readings, current events, and the comments of other students. I regularly monitor the board and interject when the discussion is getting off track, if there are problems with understanding concepts or with misinterpreting information, and when the discussion is getting overly heated and is about to become personal. In addition, instructor-student interaction occurs through comment on written assignments.

6. An explanation of how the course content "units" are sufficiently equivalent to the traditional on-campus semester hour units of time described in the original course proposal.

See questions three and five above. There is perhaps more time devoted to this course in the on-line setting for both students and the instructor.

Attachment B**Proposal for Technology-Delivered Course
PLS 2253G Introduction to International Relations****Steven D. Roper
Department of Political Science****1. A copy of the most recent course proposal approved by CAA/CGS or a copy of the most recent course syllabus.**

The in-class course proposal for PLS 2253G, "Introduction to International Relations," has been approved and is available on the EIU website at: <http://www.eiu.edu/~eiucaa/elibrary/pls2253g.pdf>. I have attached the most recent online version of this course.

2. A rationale for offering a technology-delivered section of the course.

I have offered PLS 2253G on four separate occasions (Fall '02, Summer '03, Spring '04 and Summer '04). The enrollment profile for these courses is fundamentally different than the in-class course. Because this is an introductory-level course, students enrolled at other universities as well as those in continuing education programs enroll in the on-line version of the course. Therefore, this course reaches a student body population which is not served by the in-class course, and therefore does not duplicate activity and increases total student enrollment. This course allows EIU to provide an educational experience to students at other universities as well as those in foreign countries.

3. A description of how the format/technology will be used to support and assess students' achievements of the specified learning objectives.

While this is an online course, the material and assignments have been developed based on the fact that this is an introductory course rather than online. In other words, the online course is in most respects identical to the in-class course. This course includes nine learning modules that include reading and writing assignments, peer interaction and examinations. The course lectures are delivered via RealPresenter which synchs audio and PowerPoint presentations of lecture material. The written assignments are submitted through the course textbook home page and examinations are completed through WebCT. All assignments, lectures and examinations are available through the course home page. Students complete six written assignments and three examinations.

4. A description of how the integrity of student work will be assured.

The written assignments are submitted via the textbook home page, and I read the assignments as I would for any in-class assignment for possible plagiarism or group work. This ensures academic integrity in the written work. The examinations can only be accessed once and are timed to ensure that students do not use their written notes or the book. It would be very difficult to use material while completing the exams. I also include an academic integrity statement in the course syllabus.

5. A description of provisions for and requirements of instructor-student and student-student interaction, including the kinds of technologies that will be used to support the interaction (e.g., e-mail, web-based discussions, computer conferences, etc.).

At the beginning of a course, I establish a class listserv that serves as a basis for communicating with the entire class. In addition, I establish eoffice hours to respond to individual concerns. I also create a WebCT discussion forum so that students and I can communicate in real time. In addition, I am also available via the telephone.

6. An explanation of how the course content “units” are sufficiently equivalent to the traditional on-campus semester hour units of time described in the original course proposal approved by CAA/CGS.

See the response to item three, above. The course material that is covered in the online course is identical to the in-class course. The courses also share the same textbook.

Other Pertinent Information:

Students that enroll in the course are sent an introductory email that outlines the technology that will be used for the course as well as links to free plug-ins. Support for WebCT and for computer technology in general as well as plug-ins are available online and include:

WebCT
RealPresenter PowerPoint Reader
Acrobat Reader
Real Player
Quicktime

COURSE SYLLABUS

**Political Science
(PLS 2253) Introduction to International Relations Online**

Summer 2004

Steven D. Roper
Office: 2321 Coleman Hall
Electronic Office Hours: By appointment
Office Phone: 581-6221
E-mail: cfsdr@eiu.edu
Internet: www.ux1.eiu.edu/~cfsdr

Course Description:

This is an introductory online course to international relations. We will examine the theoretical and the practical dimensions of international relations. We will discuss the evolution of the international system and explore the current relationship between states and international organizations. Some of the topics that we will address include diplomacy, uses of foreign policy, international political economy and international development aid. While we will examine competing theories of international relations, we will also explore the practical application of these theories to current events.

While this is an online course, the material and assignments have been developed based on the fact that this is an introductory course rather than online. In other words, the online course is in most respects identical to the in-class course. However, there are some important differences. You will be responsible for finishing each section in an appropriate period of time. For each section of the course, I have an end date. You must complete the assignment or exam for that section on the end date. After that date, I will not accept assignments.

If you have any questions or concerns about your grade, please email me directly. It is not appropriate to post on discussion board questions about your grade. This is a private matter between faculty and student. Our chatroom is linked to our course home page using WebCT. Also, the three course exams will be posted on WebCT. In addition, six assignments will be completed using the Goldstein textbook home page. Finally, I have linked various video and audio files to the course sections. These video and audio files enhance the educational experience but will not be part of your examinations.

I have attempted to create an online course that does not require extremely fast Internet connection. While there is a welcome video, the course lectures have been designed with a power point and audio presentation. On the course home page, the software requirements are posted. Make sure that you have the appropriate software before starting the course. I will not be able to solve any hardware and software problems. It is your responsibility to ensure that you have the correct software and that it is functioning properly. You will receive a CD with the welcome video as well as all of the power point and audio presentations. This should ensure that you will have no problem listening to the lectures and taking notes.

Finally, I will be in Asia from 9 May through 10 June. I will have very intermittent Internet access so if I am not be able to respond to your email before the semester begins. In addition, I will be a Visiting Associate Professor at the Air Force War College starting in July. Therefore, the office phone and address that I have listed above will change during the summer session. I will email you are my relevant contact information after I relocate. The location of the course homepage and WebCT information will NOT change.

Learning Objectives:

In this course, you can expect to develop or to improve your:

- Understanding of the impact of international events on domestic politics
- General knowledge of international political economy
- Basic understanding of the concepts used in international relations
- Understanding of the importance of theories in international relations

Requirements:

There are two requirements for this course. First, there are three examinations. All three examinations consist of multiple choice questions. At the end of the semester, I will double a student's best examination. The final examination is not cumulative. Material for the examinations is drawn from both the lectures and the readings. The examinations will be available on WebCT. I have designated a specific date for all three examinations. On that date, I will make the examination available from approximately 12:00am to 12:00am. After this time, I will remove the examination. Therefore, the examination must be completed on this date or else a zero will be given. I only give make-up examinations upon prior approval. Any student who misses an examination without prior approval receives a zero for that examination. Grades for the examinations and the course are not curved.

Second, there are six assignments from the Goldstein textbook home page. These assignments can be completed at any time before the end period of the section. Each assignment is composed of three short answer questions. Once you have completed the assignment, you email me the assignment (the page with the assignment has a button "grade submission" that you click and will give you various email options). The assignment is to be emailed to me as part of the body of the email in text format (you do not need to send it to me as an attachment or in html format). Because there is not a specific date in which the assignment is made available, you may email me the completed assignment at any point. However, the assignment must be completed by the last date of the section before 12:00am. Any student who misses an assignment without prior approval receives a zero for that assignment.

Points:

The distribution of points is as follows:

Examination 1 100 points
Examination 2 100 points
Examination 3 100 points
(One examination will be doubled)
Assignment 1 30 points

Assignment 2	30 points
Assignment 3	30 points
Assignment 4	30 points
Assignment 5	30 points
Assignment 6	30 points
<u>Total</u>	<u>580 points</u>

Grades:

Final grades for the course will be based on the following:

A	90-100%	(522-580 points)
B	80-89%	(464-521 points)
C	70-79%	(406-463 points)
D	60-69%	(348-405 points)
F	0-59%	(0-347 points)

Academic Dishonesty:

Academic dishonesty includes, but is not necessarily limited to the following: Cheating, or knowingly assisting another student in committing an act of cheating or other academic dishonesty. Plagiarism which includes but is not necessarily limited to, submitting material as one's own work when such work has been prepared by another person or copied from another person. Any student who commits an act of academic dishonesty is subject to disciplinary action. Academic dishonesty will result in an "F" for this course.

Student Disabilities:

If you have special needs as addressed by the Americans with Disabilities Act (ADA) and need assistance, please notify me during the first week of class.

Readings:

The following reading is required for this course:

Joshua S. Goldstein. 2003. *International Relations*, 5th ed. New York: HarperCollins.

Course Outline:

Introduction: Chapter 1

Assignment 1 (Due 20 June)

International Relations Theories: Chapters 2 & 3

Assignment 2 (Due 27 June)

Purposes of Foreign Policy: Chapter 4

Assignment 3 (Due 3 July)

International Conflict: Chapters 5 & 6

Examination 1 (10 July)

International Organizations and Law: Chapter 7

Assignment 4 (Due 15 July)

Trade and Money: Chapters 8 & 9
Examination 2 (22 July)

Integration Theory and Practice: Chapter 10
Assignment 5 (Due 27 July)

North-South Gap: Chapter 12
Assignment 6 (Due 1 August)

International Development: Chapter 13
Examination 3 (4 August)