
Agenda for the January 13, 2005 CAA Meeting

Items approved: 04-67, Art History Minor (New Minor)
04-68, Art Minor (Revised Minor)

Items Pending: 05-01, Communication Disorders and Sciences (Revised Major)
05-02, PLS 2513, Moot Court (New Course)
05-03, HIS 4845, Women and Gender in Modern Europe (New Course)
05-04, FCS 2700, The Hospitality Industry (Revised Course)
05-05, FCS 2740, Lodging Operations (New Course)
05-06, FCS 2784, Hospitality Sales and Service (New Course)
05-07, FCS 3340, Club Management (New Course)
05-08, FCS 3786, Hospitality Operations and Cost Control (Revised Course)
05-09, FCS 4350, Dining Room Management (New Course)
05-10, FCS 4760, Hospitality Franchising (New Course)
05-11, Discussion of General Education
05-12, Discussion of Technology-Delivered Courses

Council on Academic Affairs Minutes

January 13, 2005

The January 13, 2005 meeting of the Council on Academic Affairs was held at 2:01 p.m. in Booth Library Conference Room 4440.

Members present: Dr. Carwell, Dr. Dietz, Ms. Dilworth, Dr. Fewell, Dr. French, Dr. Methven, Ms. Miller, Mr. Muffler, Dr. Reid, Dr. Tidwell, and Dr. Upadhyay.

(Ms. Nicole Wroblewski's will not be serving on CAA as a student representative during the Spring 2005 Semester since she is no longer a member of the Student Government. The name of her replacement is not known at this time.

Also, Dr. Julie Dietz returns this semester after taking a sabbatical leave during the Fall 2004 Semester. Note: While Dr. Dietz was on sabbatical leave, Dr. Francine McGregor filled her position on CAA.)

Members absent: None.

Staff present: Dr. Lord and Ms. Fopay.

Guests present: Ms. Brigitte Dietz, visitor; Mr. Erick Dietz, visitor; Mr. John Henderson, Center for Academic Technology Support; Dr. Michael Hoadley, Center for Academic Technology Support; Mr. Glenn Hild, Art; and Ms. Betsy Miller, College of Arts & Humanities.

Dr. Tidwell welcomed Dr. Dietz back to CAA.

I. December 9, 2004 Minutes:

- a.) The minutes of December 9, 2004 were approved as amended.

On page five of the minutes, the Political Science executive action requests are incorrectly listed under the Lumpkin College of Business & Applied Sciences (LCBAS) pending executive action requests. Since the Department of Political Science is a department within the College of Sciences (COS), the executive action heading should read Pending Executive Actions, COS, Effective Fall 2005.

- b.) At the December 9, 2004 CAA meeting, Dr. Reid reported inconsistencies she found regarding how the College of Arts & Humanities and the Lumpkin College of Business & Applied Sciences handled waiver requests for HIS 2010 and 2020 (See 12/9/04 CAA Minutes -- Page 2, Communication # 7.) Dr. Tidwell reported today that he contacted the deans from both of these colleges regarding the concerns that Dr. Reid had expressed. He said that both deans decided that they would not approve waivers from those two courses as general

education. However, some exceptions might be made depending on the situation. The one that had been approved, he said, had been an exception.

II. Communications:

1. December 3, 2004 College of Sciences Curriculum Committee meeting minutes.
2. December 15, 2004 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting minutes.
3. Academic Waiver Reports for December 2004 from the Lumpkin College of Business & Applied Sciences, College of Education & Professional Studies, and College of Sciences.
4. Report of approved waiver appeals for Fall 2004 from Judy Kopp, Records Office.
5. Report of denied waiver appeals for Fall 2004 from Judy Kopp, Records Office.

Dr. Reid noted that the waiver appeals denied report states the reason for denying a student's waiver request to count HIS 2020 for humanities in general education is that the course did not meet the goals of general education. Dr. Reid had no objections to the waiver being denied. However, she indicated that report needed clarification since the course actually meets the goals of general education, but the course is not an authorized EIU general education course.

III. Committee Reports:

1. Dr. Tidwell explained that he and Dr. Reid met with the Council of Deans this week to discuss the draft of the CAA General Education Subcommittee's report on General Education Assessment and Refinement. Also, he said that during the week of January 24 both he and Dr. Reid will meet with all four of the college curriculum committees to discuss the report. He thought it would be the middle or end of February before the report could go before CAA for approval or disapproval. Once the item is approved by CAA, he indicated the council could then establish deadlines for departments to submit general education proposals. The idea, he said, would be for the council to act on all of the general education proposals as a package.

IV. Items Added to the Agenda:

1. 05-01, Communication Disorders and Sciences (Revised Major)
2. 05-02, PLS 2513, Moot Court (New Course)
3. 05-03, HIS 4845, Women and Gender in Modern Europe (New Course)
4. 05-04, FCS 2700, The Hospitality Industry (Revised Course)
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11. 05-11, Discussion of General Education
12. 05-12, Discussion of Technology-Delivered Courses

Ms. Dilworth moved and Dr. Dietz seconded the motion to add these items to the agenda.

(Note: Agenda items 05-11 and 05-12 will not be acted upon at the next meeting. The items were added to the agenda since there will be continual discussion of both topics at future council meetings.)

V. Items Acted Upon.

1. **04-67, Art History Minor (New Minor)**

Mr. Hild presented the proposal and answered questions of the council. The motion passed unanimously.

The proposal (**See Attachment A**) was approved, effective Fall 2005.

2. 04-68, Art Minor (Revised Minor)

Mr. Hild presented the proposal and answered questions of the council. The motion passed unanimously.

The proposal (**See Attachment B**) was approved, effective Fall 2005.

VI. Other Business:**1. Center for Academic Technology & Support's Turnitin Presentation.**

Dr. Hoadley and Mr. Henderson gave a presentation on *Turnitin*. They explained that *Turnitin* is a Web-based anti-plagiarism service that can also be used as an educational tool to teach students how to correctly cite references. During the presentation they provided details and result from a pilot study conducted by the Center of Academic Technology Support (CATS) last spring of EIU instructors and students using the service.

Mr. Henderson gave a PowerPoint presentation that included details about the service, its purpose and benefits, and an example of how *Turnitin* checks papers for plagiarism and improperly cited references. He distributed two handouts. One was a copy of the example shown during the presentation. The other handout included information about the CATS *Turnitin* information Web site, the EIU *Turnitin* e-mail address, and a list of EIU *Turnitin* administrators including their phone numbers and e-mail addresses.

Finally, Dr. Hoadley and Mr. Henderson answered various questions that council members had about the service. Also, they explained how individuals could obtain a *Turnitin* account and who to contact for questions. Dr. Hoadley encouraged the council members to use the service for their classes. He indicated that one-on-one or group training could be setup for anyone interested in learning more about the service.

Dr. Upadhyay arrived at 2:40 p.m.

The next meeting will be held Thursday, January 20, 2005.

The meeting adjourned at 2:41 p.m.

--Minutes prepared by Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/~eiucaa/elibrary/>.

The CAA minutes, agendas, and summaries of CAA actions are distributed via a listserv, caa-list. To subscribe, go to the following web site: <http://lists.eiu.edu/mailman/listinfo/caa-list>. Locate the section "Subscribing to caa-list" and enter your email address and create a password. Next, click on the subscribe box. An email will be sent to you requesting confirmation. Once confirmation is received, your request will be held for approval by the list administrator. You will be notified of the administrator's decision by email.

***** ANNOUNCEMENT OF NEXT MEETING *****
Thursday, January 20, 2005
Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda

1. 05-01, Communication Disorders and Sciences (Revised Major)
2. 05-02, PLS 2513, Moot Court (New Course)

3. 05-03, HIS 4845, Women and Gender in Modern Europe (New Course)
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Pending:

1. 05-11, Discussion of General Education
2. 05-12, Discussion of Technology-Delivered Courses

Approved Executive Actions:**COS****Effective Fall 2005**

1. Change the course grading to Credit/No Credit and revise the course prerequisite for PLS 2211.

PLS 2211 - Techniques of United Nations Diplomacy

(1-0-1) S. **(Credit/No Credit)** A role-playing experience in which students represent selected countries at the Model United Nations designated by the department. The countries represented will vary from year to year. The course may be repeated for a total of three semester hours, but no more than two semester hours may count toward the Political Science major or the Political Science minor.

Prerequisites and Course Notes: Restricted to students selected to represent EIU at a Model United Nations designated by the department. Students **may pay expenses associated with registration**, travel, room and meal charges while attending the simulation.

Credits: 1

2. Change the course grading to Credit/No Credit and revise the course prerequisites for PLS 2512.

PLS 2512 - Mock Trial.

(1-Arr-1) F, S. **(Credit/No Credit)** A role-playing class in which students are trained to represent attorneys and witnesses in a mock trial competition.

Prerequisites and Course Notes: Permission of the chairperson of Pre-legal Studies Committee. The course may be repeated for a total of six semester hours, but no more than two semester hours may count toward the Political Science major or the Political Science minor. Students **may pay expenses associated with registration**, travel, room and meal charges while attending competition.

Credits: 1

3. Change the course grading to Credit/No Credit and revise the course description for PLS 2611.

PLS 2611 - Model Illinois Government.

(1-0-1) S. (Credit/No Credit) This course is designed to prepare students for the Model Illinois Government simulation held in Springfield. At the simulation, students take a hands-on approach to understanding the legal authority, structure, functions and processes of the state legislature in Illinois. The course may be repeated for a total of three semester hours, but no more than two semester hours may count toward the Political Science major or the Political Science minor. Students may pay expenses associated with registration, travel, room and meal charges while attending the simulation.

Prerequisites and Course Notes: Prerequisite: Restricted to students selected to represent EIU at the simulation.

Credits: 1

Pending Executive Actions:

None.

Attachment A

Art History Minor

The Art Department is requesting the establishment of an Art History Minor; this would be a new minor. Establishing the Art History Minor in conjunction with revising the Art minor will allow students wanting to study either Art or Art History as a minor the means to have that academic study designated on her/his transcript.

Art majors with options in Art Studio, Graphic Design, or Teacher Certification who would like to have a minor in Art History cannot be accommodated with the existing Art minor. An Art History Minor will allow those Art majors the ability to have that academic study designated on her/his transcript.

The Art History Minor can be accommodated within the current teaching loads of the Art History faculty. The implementation of the minor will not require additional equipment, facilities or budget.

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Proposed ART HISTORY MINOR:

ART HISTORY MINOR

Art majors with Studio, Art Education or Graphic Design option can complete an Art History Minor.

Art 2601G, 2602G 6 sem. hrs.

Electives in Art History chosen from:

Art 2012G, 2300, 3610G, 3630, 3641, 3642, 3651,
3652, 3660, 3670, 3680, 3681, 3685,
3940, 4765, 4775 and must include at

least six sem. hrs. of courses numbered 3000

or above 18 sem. hrs.

TOTAL..... 24 sem. hrs.

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Attachment B

Revised ART MINOR:

ART MINOR*

Art 1000, 1110, 1111, 2500..... 10 sem. hrs.

—OR

Art 2601G, 2602G..... 6 sem. hrs.

*Students, in consultation with an art advisor, must select an area of interest from one of the categories which follow. ~~Students interested in Two-Dimensional or Three-Dimensional studio emphasis courses must select Art 1000, 1110, 1111 and 2500. Students interested in an Art History emphasis must select Art 2601G and 2602G.~~

Two-Dimensional Courses

Electives in Art chosen from:

Art 2000, 2050, 2560, 2910, 2920, 3000, 3051, 3052, 3080, 3200, 3570, 4000, 4051, 4052, 4580, and must include at least six sem. hrs. of courses numbered 3000 or above 15 sem. hrs.

OR

Three-Dimensional Courses

Electives in Art chosen from:

Art 2100, 2250, 2700, 2800, 3111, 3112, 3251, 3252, 3701, 3702, 3801, 3802, 4111, 4112, 4251, 4252, 4701, 4702, 4800, 4801, 4802 and must include at least six sem. hrs. of courses numbered 3000 or above 15 sem. hrs.

—OR

Art History Courses

Electives in Art chosen from:

~~Art 2300, 3630, 3641, 3642, 3651, 3652, 3660, 3670, 3680, 3685, 3940, 4765, 4775..... 18 sem. hrs.~~
TOTAL..... 24-25 sem. hrs.