

## Council on Academic Affairs

### Minutes

April 24, 2003

The April 24, 2003 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Arcola/Tuscola Room.

**Members present:** Dr. Bock, Mr. Deedrick, Dr. Dietz, Dr. Fewell, Ms. Grenda, Dr. Helsel, Dr. Methven, Dr. Owen, Ms. Samuels, Ms. Sartore, and Dr. Tidwell.

**Member absent:** Dr. Marlow.

**Staff present:** Dr. Herrington-Perry and Dr. Lord.

**Guests present:** Dr. Bruehler, ECN; Ms. Green, Academic Advising; Ms. Hampton, CIS; Dr. Hoadley, CATS; Dr. Larvick, Enrollment Management; Mr. Martin, *DEN*; Mr. McDonough, *DEN*; Dr. Phillips, HST; Dr. L. Simpson, FCS; Dr. Stowell, PSY; Dr. Sundheim, FLG.

#### I. Minutes

The minutes of April 17/18, 2003 were approved as written.

#### II. Communication:

1. April 17, 2003 Lumpkin College of Business and Applied Sciences Curriculum Committee Minutes (virtual meeting).

#### III. Items Added to the Agenda:

1. 03-53, IGP # 95, Student Withdrawal for Military Service, Revision
2. 03-54, Accounting Program Admission Policies, Revision
3. 03-55, B.S.B. in Management, Revision
4. 03-56, Election of CAA Officers for 2003-2004

Dr. Tidwell moved and Mr. Deedrick seconded the motion to add these items to the agenda.

#### IV. Item Addressed:

##### 1. 02-11r3, Technology-Delivered Courses or Section (*follow-up*)

Last year, agenda item 02-11r3 established guidelines for developing and offering technology-delivered courses. Today's CAA discussion centered on how these guidelines were being implemented. Dr. Bruehler, Ms. Hampton, Dr. Helsel, Dr. Phillips, Dr. Simpson, Dr. Stowell, Dr. Sundheim, and Dr. Tidwell provided overviews of their experiences teaching on-line courses and answered questions from the Council. CAA will continue discussion as to if and how it will oversee the offering of technology-delivered courses previously approved only as regular courses.

The meeting adjourned at 2:55.

--Minutes prepared by Mary Herrington-Perry

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The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*  
Thursday, May 1, 2003  
Arcola/Tuscola Room @ 2:00 p.m.

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**Agenda:**

1. 02-51, Policies for Awarding Undergraduate Course Credit, Revision (pending)
2. 03-19, Bylaws of the Council on Academic Affairs Bylaws, Revision
3. 03-53, IGP # 95, Student Withdrawal for Military Service
4. 03-54, Accounting Program Admission Policies, Revision
5. 03-55, B.S.B. in Management, Revisions
6. 03-56, Election of CAA Officers for 2003-2004

**Pending Executive Actions:**

None at this time

**Approved Executive Actions:**

None at this time