

**Council on Academic Affairs**  
**Minutes**  
*February 20, 2003*

The February 20, 2003 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Effingham Room.

**Members present:** Dr. Bock, Dr. Dietz, Mr. Donnelly, Ms. Grenda, Dr. Helsel, Dr. Methven, Dr. Owen, Ms. Samuels, Ms. Sartore, Dr. Tidwell

**Members absent:** Mr. Deedrick, Dr. Fewell, Dr. Marlow

**Staff present:** Dr. Herrington-Perry, Dr. Lord, Ms. McDivitt

**Guests present:** Dr. Addison, Mr. Aydt, Dr. Aylesworth, Dr. Canfield, Ms. Dailey, Dr. Dilworth, Ms. Evans, Ms. Farone, Ms. Hershberger-Kidwell, Dean Johnson, Ms. Lewis, Dr. Lynch, Ms. Sterling, Dr. Wolhstein,

*In the absence of Dr. Marlow, Dr. Bock presided over the meeting.*

**I. Minutes**

The minutes of February 13 2003 were approved as written.

**II. Communications:**

1. February 10, 2003 memorandum from Dean Hoadley, Lumpkin College of Business and Applied Sciences, requesting executive action for FIN 2710.
2. February 10, 2003 memorandum from Dean Hoadley, Lumpkin College of Business and Applied Sciences, requesting executive action for ACC 4750, FIN 4820, MGT/INT 4800, and MGT 4950.
3. February 13, 2003 memorandum from Dean Hanner, College of Sciences, requesting executive action for PSY 2610, PSY 3805, and PSY 4610. Note that the Executive Action from PSY was revised, as noted below.

**III. Item to be Added to the Agenda:**

1. 03-22, INT 2043, Computer-Aided Engineering Drawing (new course proposal)

Dr. Tidwell moved and Dr. Dietz seconded the motion to add this item to the agenda.

**IV. Items to be Acted Upon:**

The order of the agenda was changed by consensus.

1. 03-20, HST 4770, Health Services Administration (revised course proposal)

Dr. Dietz presented the proposal and answered questions of the council. The motion passed unanimously.

This agenda items is approved, *effective Fall 2003*, pending CGS approval:

**HST 4770, Health Services Administration (3-0-3) F, S Hlth Svcs Admin  
Examination of the health service sector applications of administrative and management concepts, including social administration, biomedical and business ethics, and management theory. Prerequisites: HST 2250, 2270, and 3750 or permission of the instructor. WI**

2. 03-21, EIU 4126G, Body, Health, and Society (new course proposal)

Dr. Dietz presented the proposal and answered questions of the council. The motion passed unanimously.

This agenda items is approved, *effective Fall 2003*:

**4126G Body, Health, and Society (3-0-3) F, S Body & Health An exploration of the interdisciplinary field of body studies, with an emphasis on the health impact of gender, ethnic, class, aging, and sexual orientation images in contemporary society. 75 hours completed. Health Studies majors are excluded.**

3. 03-19, Bylaws of the Council on Academic Affairs (revision)

*Dr. Dietz exited during the middle of this discussion.*

Considerable discussion ensued over the proposed revisions, including those that would 1) change CAA’s membership from at-large to academic college representation. (Suggested alternatives included retaining wholly at-large membership; adding at least 1 at-large member to the proposed configuration; and selecting one member from each academic college while retaining 5 at-large members.) 2) limit CAA chair eligibility; and 3) reduce CAA’s quorum from 8 to 6. Discussion will continue at the next meeting. It is anticipated that a vote will be taken on item 03-19 at that time.

The meeting adjourned at 3:00 p.m. Submitted by Julie McDivitt, Recording Secretary

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The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/acaaffair/elibrary.htm>.

ANNOUNCEMENT OF NEXT MEETING  
February 27, 2003  
Arcola/Tuscola Room @ 2:00 p.m.

**Agenda**

1. 02-48, IGP #46, Grades (pending)
2. 02-51, Policies for Awarding Undergraduate Course Credit (pending)
3. 03-06, JOU 2950, Introduction to Visual Communication for Journalists (new course proposal) (pending)
4. 03-19, Bylaws of the Council on Academic Affairs (revision) (pending)
5. 03-22, INT 2043, Computer-Aided Engineering Drawing (new course proposal)

**Approved Executive Actions**

**CEPS**

**Effective Fall 2003:**

Substitute the word “disabilities” for “delays” as follows:

**From: 4960 SPE. Instructional Strategies: Mental Retardation/Developmental Delays. (3-1-3) Su.**

This course addresses instructional strategies and classroom management strategies appropriate to teaching individuals with mental retardation and/or developmental *delays*; including the designing, implementing, and evaluating of individualized instruction/instructional plans. Prerequisites: Students must have completed 26 semester hours in SPE (including SPE 3000, 3200, 3260 and 4800) and must have permission of department chairperson to enroll.

**To: 4960 SPE. Instructional Strategies: Mental Retardation/Developmental Disabilities. (3-1-3) Su.**

This course addresses instructional strategies and classroom management strategies appropriate to teaching individuals with mental retardation and/or developmental *disabilities*; including the designing, implementing, and evaluating of individualized instruction/instructional plans. Prerequisites: Students must have completed 26 semester hours in SPE (including SPE 3000, 3200, 3260 and 4800) and must have permission of department chairperson to enroll.

**AH**

**Effective Fall 2003:**

Change course title for SPC 4540 as follows:

**From:** Television Directing  
**To:** Advanced Video Production

Eliminate cross listings for SPC/JOU 4919.

Change prerequisites for SPC/JOU 4919

**From:** JOU 2901 and JOU 3302 with hidden prerequisites of the Journalism Writing Competency Standard, JOU 2101 and JOU 2950  
**To:** SPC 3100, SPC 3960, and senior standing.

Add statement to course description for JOU 4919 as follows:

Credit will not be given for both JOU 4919 and SPC 4919

Eliminate the cross-listing for SPC 4920

Add statement to course description for SPC 4920 as follows:

Credit will not be given for both JOU 4920 and SPC 4920

Eliminate the cross-listing for SPC 3920

**Pending Executive Actions**

**LCBAS**

**Effective Fall 2003:**

Change the prefix as follows:

**From:** FIN 2710, Survey of Finance  
**To:** BUS 2710, Survey of Finance

Change prerequisite for ACC 4750 as follows:

**From:** Admission to the School of Business or permission of the Associate Chair  
**To:** ACC 3200 with a grade of C or better; admission to the Accounting Program or permission of the Associate Chair

Change prerequisite for FIN 4820 as follows:

**From:** BUS 3710 (with grade of C or better), FIN 3730 and ECN 3860, admission to the School of Business or permission of the Associate Chair.  
**To:** BUS 3710 with a grade of C or better, FIN 3730, ECN 3860 and admission to the School of Business or permission of the Associate Chair. WI

Change prerequisite for MGT/INT 4800 as follows:

**From:** Admission to the School of Business or permission of the Associate Chair  
**To:** Senior standing and admission to the School of Business or permission of the Associate Chair

Change prerequisite for MGT 4950 as follows:

**From:** Senior or graduate standing in the School of Business, admission to the School of Business or permission of the Associate Chair  
**To:** Senior or graduate standing in the School of Business and admission to the School of Business or the permission of the Associate Chair.

**COS**

***Effective Fall 2003:***

Change prerequisite for PSY 2610 as follows:

**From:** PSY 1879G and MAT 1271 or higher level math course or ACT mathematics score of 26 or higher

**To:** PSY 1879G and MAT 1272 or higher level math course with a grade of C or better, or ACT mathematics score of 26 or higher.

Change prerequisite for PSY 3805 as follows:

**From:** PSY 1879G and 2610

**To:** PSY 2610 with a grade of C or better

Change prerequisite for PSY 4610 as follows:

**From:** PSY 2610 or equivalent

**To:** PSY 2610 or equivalent with a grade of C or better

Change prerequisite for PSY 4620 as follows:

**From:** Psychological Measurements: Fundamental Principles

**To:** PSY 2610 or equivalent with a grade of C or better.