

## MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

4-18-02

The April 18, 2002 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Arcola/Tuscola Room.

Members present: Dr. Bock, Mr. Brinkmeyer, Dr. Cosby, Dr. Helsel, Dr. N. Marlow, Dr. Methven, Dr. Samuels, and Dr. Shonk.

Members absent: Ms. Catto, Dr. Dietz, Dr. Owen, and Ms. Sartore.

Staff present: Vice President Lord, Dr. Herrington-Perry, and Mrs. Rawlings, Academic Affairs.

Guests present: S. Ambrose, M. Borzi, C. Hooser, J. Lynch, S. Miller, C. Roszkowski, K. Sanders, K. Shank, E. Witsman, and K. Woodward.

### I. Minutes.

The Minutes of April 11, 2002 were approved as published.

### II. Communications.

1. Request for executive action from the Department of Special Education regarding [SPE 3600 and 4730](#).
2. [Memo](#) and [spreadsheet](#) from CAA's Subcommittee on Speaking-Across-the-Curriculum regarding agenda item 01-18, Proposal to Establish a Speaking-Across-the-Curriculum Committee.
3. Memo from Dr. Klingenberg requesting that the CAA appoint a member to serve on the Textbook Rental Service (TRS) Advisory Committee. Nancy Marlow was appointed to serve on the TRS Advisory Committee.
4. A communication from Jill Owen indicating that David Raybin would be this year's Faculty Laureate.

### III. Items Added to the Agenda.

1. [02-23](#), Psychology 4610, Advanced Statistics in Psychology, Revised Course Proposal.  
Dr. Marlow moved and Mr. Brinkmeyer seconded the motion to add this item to the agenda. Voting will be later.

### IV. Agenda Items to be Acted Upon.

1. [01-18](#), Proposal to Establish a Speaking-Across-the-Curriculum Committee.  
The Council discussed this proposal, with input from Dr. Roszkowski, Chair of the Committee on the Assessment of Student Learning, and Dr. Herrington-Perry. Dr. Borzi, who expressed concerns regarding 01-18, was requested to put his suggestions in writing. Dr. Methven also agreed to revise the Subcommittee's recommendations. Action on this item is delayed until these responses are available.
2. [01-70](#), Enforcement of Prerequisites.  
Dr. Shonk presented the proposal and answered questions of the Council. Dr. Marlow moved and Dr. Bock seconded the motion that the CAA recommend to the Provost that he direct departments to review, revise, and enforce prerequisites; and that he ask departments to build charts of their prerequisites and forward them to the Provost's Office in anticipation of an electronic method of checking prerequisites. The motion passed unanimously.

The meeting adjourned at 3:50 p.m.

Billie Rawlings, Recording Secretary

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa/index.caa.htm>. In addition, an electronic course library is available at <http://www.eiu.edu/acaffair/courselibrary.htm>.

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### ANNOUNCEMENT OF NEXT MEETING

Thursday, April 26, 2002 at 2 p.m.

Arcola/Tuscola Room

## Approved Executive Actions:

1. Request for executive action from Special Education, effective Fall 2002 unless otherwise noted.

**3220 SPE. ~~Characteristics Behaviors of Young Children (Birth to 8) Labeled At Risk and with Exceptional or At-Risk Learning Needs. (3-0-3) (3-2-3) F, S.~~** This course ~~provides is~~ an overview of early childhood special education. Content ~~areas covered~~ includes: rationale ~~and~~/historical perspectives of early childhood special education, typical/~~atypical~~ child development, results of factors impacting development, and intervention issues/practices. A thirty clock hour observation practicum with young children at risk and with exceptional learning needs is required. ~~Co-requisite or prerequisite:~~ Prerequisite or Corequisite: SPE 3000. ~~Co-requisite: SPE 3225. Limited to Special Education majors.~~ Department requirements for enrollment must be met. Effective Spring 2003.

Short Title: BEH CHLD 0-8 ELN

**3600 SPE. ~~Learning Theory Models Behavioral Principles in Special Education. (2-2-3) (2-4-3) F, S.~~** This course ~~will~~ examines behavioral theories of learning as ~~they apply~~ used in Special Education and ~~will provide~~ requires a practicum experience in ~~applying theories with children~~ which the principles of behavior analysis are directly applied in changing academic/social behavior of individuals with exceptional learning needs in school or community settings. Prerequisite: SPE 2000 and 3000 or concurrent enrollment in 3000.

Short Title: BEH PRINC ELN

**3700 SPE. ~~Vocational Development for Individuals Labeled Exceptional Individualized Independence Curriculum and Materials. (3-0-3) (3-2-3) F, S.~~** A ~~study of vocational orientation, work orientation, vocational programming and job placement for the handicapped student.~~ A study of the curricular content and materials utilized in the planning and programming for individuals in the independence curriculum. A practicum experience is provided in which integration activities are conducted with individuals who have exceptional learning needs in public schools and/or community programs. Prerequisites: ~~Junior standing; enrolled in or employed in special education and/or vocational education programs.~~ SPE 2000, 3000, and 3100 or concurrent enrollment. Effective Spring 2003.

Short Title: INDP CURR/MAT

**4730 SPE. Curriculum Adaptation and Consultation for Individuals With ~~Special~~ Exceptional Learning Needs. (3-2-3) (3-1-3) F, S.** ~~Development of competencies to adapt classroom curricula for learners with special needs and of the consultation skills needed to facilitate implementation of the modified curricula.~~ Consultation skills essential to collaborate and facilitate adaptation of general and expanded curriculum for individuals with exceptional learning needs are the focus of this course. The process for designing, implementing, and evaluating the effectiveness of curriculum adaptations is also addressed. Prerequisites: SPE 3000, 3200 and 3201; SPE 4700 must be taken prior to or concurrently with this course.

Short Title: CUR ADP CONS ELN

**4900 SPE. Instructional Strategies for Individuals ~~Labeled Mildly~~ with Exceptional Learning Needs. (5-0-5) (6-0-6) F, S.** ~~Introduction to methods and techniques of teaching students with mild handicapping conditions (L.D., E.M.H., B.D.). Curriculum implementation, behavioral strategies, and classroom organization and procedures will be discussed.~~ General and specialized instructional strategies used with individuals with exceptional learning needs across severity levels, excluding vision and hearing, are presented. Effectively designing, implementing, and evaluating instruction/instructional plans tailored to the exceptional learning needs of the learner across a range of severity levels and instructional environments are addressed. Concurrent enrollment in SPE 4901 (practicum component) required. Prerequisites: SPE ~~3201~~ and 4800. University Teacher Education requirements apply and department requirements for enrollment must be met. Effective Spring 2003.

Short Title: INST STATG ELN

**4901 SPE. Practicum with Individuals ~~Labeled Mildly~~ with Exceptional Learning Needs. (0-6-3) (0-8-4) F, S.** ~~Implementation of strategies learned in SPE 4900 (L.D., E.M.H., B.D.).~~ Provision of explicit instruction to students with exceptional learning needs in a supervised and evaluated practica; including the designing, implementing, and evaluating of individualized instruction/instructional plans. Specialized instructional strategies which support the learner in the general and expanded curricula are practiced in school settings. Concurrent enrollment in SPE 4900 required.

Prerequisites: ~~Concurrent enrollment in~~ SPE 4900 4800. University Teacher Education requirements apply and department requirements for enrollment must be met. Effective Spring 2003.

Short Title: PRACTICUM ELN

2. Request for executive action from the LCBAS regarding EIU 4160G, effective Spring 2003.

**Current Catalog Description**

**EIU 4160G – Personal Financial Investments**

An examination of securities, markets, investment techniques and opportunities for individuals. Topics include stocks, bonds, mutual funds, insurance, and portfolio management. Finance majors are excluded. Prerequisite: 75 hours

**Revised Catalog Description**

**EIU 4160G – Personal Financial Investments**

An examination of securities, markets, investment techniques and opportunities for individuals. Topics include stocks, bonds, mutual funds, insurance, and portfolio management. **Business majors and students who have earned credit in BUS 3710 or FIN 2710 are excluded.** Prerequisite: 75 hours

**Pending Agenda Items:**

1. 01-18, Proposal to Establish a Speaking-Across-the-Curriculum Committee.
2. [02-23](#), Psychology 4610, Advanced Statistics in Psychology, Revised Course Proposal.
3. Election of Officers for 2002-03.