

# Council on Academic Affairs

## Minutes

*October 10, 2002*

The October 10, 2002 meeting of the Council on Academic Affairs was held at 2:00 p.m. in the Arcola/Tuscola Room.

**Members present:** Dr. Bock, Mr. Deedrick, Dr. Dietz, Dr. Helsel,  
Dr. Marlow, Dr. Owen, Ms. Samuels, Ms. Sartore, Dr. Tidwell

**Members absent:** Dr. Fewell, Ms. Grenda, Dr. Methven

**Staff present:** Dr. Herrington-Perry, Dr. Lord, Ms. McDivitt

**Guests present:** Dr. Borzi, Dr. Baharlou, Dr. Dilworth, Ms. Lewis, Ms. Harvey, Mr. Larvick,  
Mr. Guccione, Ms. Prendergast, Dr. Hanner

### **I. Minutes:**

The minutes of September 26, 2002 were approved as written.

### **II. Communications:**

1. September 9, 2002 minutes from the College of Education and Professional Studies Curriculum Committee Meeting
2. September 12, 2002 minutes from the Lumpkin College of Business and Applied Sciences Curriculum Committee Meeting.
3. September 24, 2002 request from Associate Dean Jeff Lynch to designate SPC 3200 as a writing intensive course.
4. September 26, 2002 request from Dean Hoadley to designate CTE 3400 as a writing intensive course, to eliminate the Career and Technical Education minor, and to change the prerequisites in the following courses: CIS 4600, FIN 4110, MGT 4700, and MAR 4100.
5. Academic Waiver Reports for September 2002 from the colleges of Arts & Humanities, Business & Applied Sciences, Education & Professional Studies, and Sciences.

### **III. Items to be Added to the Agenda:**

1. **02-34, New Course Proposal-INT 2523, Routing and Switching Fundamentals**
2. **02-35, New Course Proposal-INT 3153, Advanced Routing and Switching**
3. **02-36, New Minor in Broadcast Meteorology**

Dr. Dietz moved and Mr. Deedrick seconded the motion to add these items to the agenda.

### **IV. Agenda Item Acted On:**

1. **02-32, Renumber GEL/INT 3300G to GEL/INT2300G.**

Dr. Baharlou, Department Chair, presented the proposal. After considerable discussion, Dr. Bock moved and Ms. Samuels seconded the motion to postpone agenda item 02-32 until the October 24, 2002 meeting. The motion passed with the following votes:

Yes - Bock, Deitz, Helsel, Marlow, Owen, Samuels, Sartore, Tidwell  
No - Deedrick

The meeting adjourned at 2:40 p.m. Submitted by Julie McDivitt, Recording Secretary.

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All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary.htm>.

**ANNOUNCEMENT OF NEXT MEETING**

**October 17, 2002**

Martinsville Room @ 2:00 p.m.

**Agenda**

1. 01-18, [Proposal to Establish a Speaking-Across-the-Curriculum Committee \(pending\)](#)
2. 02-34, New Course Proposal-INT 2523, Routing and Switching Fundamentals
3. 02-35, New Course Proposal-INT 3153, Advanced Routing and Switching
4. 02-36, New Minor in Broadcast Meteorology

**Approved Executive Action**

**COS**

**Effective Fall 2002**

**SOC major (B.A.) – Delete the admission requirement to the major with a corresponding change in the catalog statement as follows: “In order to be certified for graduation with a major in sociology, a student must achieve a CGPA of at least 2.0 in the core courses in the major used to satisfy graduation requirements. In order to be certified for graduation with a minor in sociology, a student must achieve a CGPA of at least 2.0 in the core courses in the minor used to satisfy graduation requirements.”**

**Pending Executive Actions**

**AH**

**Effective Fall 2002**

Designate the following course as writing-intensive:

SPC 3200, Rhetorical Criticism

**LBAS**

**Effective Fall 2003**

Designate the following course as writing-intensive:

CTE 3400, Methods of Teaching Career and Technical Education

Eliminate the Career and Technical Education Minor.

Change prerequisites as follows:

1. CIS 4600, Special Topics in Computer Information Systems

From: Permission of the Associate Chair, School of Business

To: Admission to the School of Business or permission of the Associate Chair, School of Business. Specific prerequisites will depend on the topic.

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2. FIN 4110, Special Topics in Finance:

From: BUS 3710, with grade of C or better and admission to the School of Business or permission of the Associate Chair

To: BUS 3710, with grade of C or better, admission to the School of Business or permission of the Associate Chair. Specific additional prerequisites will depend on the topic.

3. MGT 4700, Special Topics in Management:

From: BUS 3010 and admission to the School of Business or permission of the Associate Chair

To: BUS 3010, admission to the School of Business or permission of the Associate Chair. Specific additional prerequisites will depend on the topic.

4. MAR 4100, Special Topics in Marketing:

From: BUS 3470 and admission to the School of Business or permission of the Associate Chair

To: BUS 3470, admission to the School of Business or permission of the Associate Chair. Specific additional prerequisites will depend on the topic.