

**Council on Academic Affairs  
Minutes**

September 19, 2024

The September 19, 2024, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

**Members Present:** Dr. Chris Becker, Ms. Juanita Cross, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Ms. Ty Rae, Dr. Billy Hung, Dr. Sham'ah Md.-Yunus

**Staff Present:** Ms. Patty Watson

**Guests Present:** Danny Douglas, Tom Canam and Michael Gillespie

*The meeting was called to order by Chair Ludlow at 2:00 pm.*

**I. Approval of the September 5, 2024 CAA Meeting Minutes.**

Eckert moved and Elder seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

None

**b. Executive Actions:**

1. September 5, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to update the credit range for BIO 4275, Internship, from "6 or 12" to "1 to 3, 6 or 12."
2. September 5, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to update the course description for BIO 4814, Conservation Biology, to reflect more modern terminology and concept descriptions.
3. September 5, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the credit format of BIO 4956, Mammalogy, from 2-3-3 to 3-3-4 and to update the course description to be more specific about content.
4. September 5, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to change the credit range for these courses: CLS 4000, 4005, 4010, 4020, 4030, 4040, 4050, 4055, 4060, 4070 from "4 to 6" to "1 to 8"; these changes will bring the CLS students' articulation into concordance with the crediting practices of partner teaching hospitals where these courses are taught.
5. September 5, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to add CRM 1829, Introduction to Criminal Justice, as a prerequisite for CRM 4700, Contemporary Topics in Criminology and Criminal Justice.
6. September 5, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to make CIT 1813, Introduction to Programming (C++) an alternative prerequisite for CSM 2170. (*Note: typo in the memo; first mention of the CIT course misnumbers it as CIT 1873, but a later mention clearly indicates that the course intended is CIT 1813.*)
7. September 5, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to remove MIS 2000 as a prerequisite for CSM 2670 and to remove MIS 3300 as a prerequisite for CSM 3670.
8. September 5, 2024 memorandum from Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to add SED 2000, Inquiry into Teaching, as a prerequisite for MAT 3400, Teaching Secondary Mathematics.
9. September 12, 2024 memorandum from Associate Dean Storsved, College of Health and Human Services, requesting executive action to eliminate major restrictions from courses HSL 4850, Human Services Programs: Community, Culture, and Intersectionality, and HSL 4859, Administration of Human Services Programming.

**c. Waiver reports:**

None

**d. Grade Appeals:**

None

**e. General Education Committee Minutes:**

None

**f. Committee Reports:**

None

**III. Items to be added to the Agenda:** Eckert moved and Gronnvoll seconded to add thirteen items to the agenda.

1. 24-058 PLS 3613 Public Policy (Revised Course)
2. 24-059 PLS 3623 Public and Nonprofit Management (New Course)
3. 24-060 PLS 2000G (Revised Course)
4. 24-061 PLS Civic and Nonprofit Leadership Minor (Revised Minor Program)
5. 24-062 NTR 4940 (Revised Course)
6. 24-063 SWK 3800 (Revised Course)
7. 24-064 SWK 3850 (Revised Course)
8. 24-065 SWK 3900 (Revised Course)
9. 24-066 SWK 4200 (New Course)
10. 24-067 SWK 4570 (Revised Course)
11. 24-068 SWK 4575 (Revised Course)
12. 24-069 SW Catalog (Revised)
13. 24-070 IBHE Part 1 New Degree program application, Parts 1, 2, 3, 4, 5

**IV. Items to be Acted Upon:**

1. 24-055 SELPanther Academy Pass Program (Revised Academic Policy) Eckert moved and Cross seconded to open the agenda item for discussion. Danny Douglas presented the proposal. The proposal was approved with revisions, Becker abstained.
2. 24-056 CLS 4080 Urinalysis (New Course) Hung moved and Elder seconded to open the agenda item for discussion. Dr. Tom Canam presented the proposal. The proposal was unanimously approved with revisions.
3. 24-057 BS CLS Clinical Laboratory Science (Revised Program) Eckert moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Tom Canam presented the proposal. The proposal was unanimously approved with revisions.

**V. Discussion Items:**

None

**VI. Other:**

None

**VII. Pending:**

None

**VIII. Meeting Adjournment:**

Eckert moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 2:58 pm.

*Minutes prepared by Ms. Patty Watson*