

**Council on Academic Affairs
Minutes**

October 17, 2024

The October 17, 2024, meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Ms. Juanita Cross, Dr. Stefan Eckert, Dr. Sace Elder, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Aimee Janssen-Robinson, Dr. Jeannie Ludlow, Ms. Ty Rae, Dr. Sham'ah Md.-Yunus

Members Absent: Dr. Chris Becker

Staff Present: Ms. Patty Watson

Guests Present: Marshall Lassak, Christobal Dominquez, and Anglea Vietto

The meeting was called to order by Chair Ludlow at 2:00 pm.

I. Approval of the September 26, 2024 CAA Meeting Minutes.

Gronnvoll moved and Janssen-Robinson seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. CHHSCC Minutes of September 12, 2024
2. CLASCC Minutes of September 18, 2024

b. Executive Actions:

1. September 26, 2024 memo from Dean Storsved, College of Health and Human Services, requesting executive action to update BS in Nutrition catalog copy language to reflect the ACEND requirements and to clarify the two direct admission pathways to the MS in Nutrition and Dietetics.
2. October 3, 2024 memo from Associate Dean Cornebise, College of Liberal Arts and Sciences, requesting executive action to add selected upper-level Mathematics and Computer Science courses to the CS elective list, remove MAT 4750, and update footnote.

c. Waiver reports:

LCBT Waiver Report Spring Summer 2024

d. Grade Appeals:

None

e. General Education Committee Minutes:

None

f. Committee Reports:

None

g. Other business:

III. Items to be added to the Agenda:

None

IV. Items to be Acted Upon:

1. 24-070 ENG Professional Writing Emphasis Revision. Eckert moved and Elder seconded to open the agenda item for discussion. Dr. Angela Vietto presented the proposal. The proposal was unanimously approved with revisions.
2. 24-071 ENG Professional Writing Minor Revision. Hung moved and Janssen-Robinson seconded to open the agenda item for discussion. Dr. Angela Vietto presented the proposal. The proposal was unanimously approved as written.
3. 24-072 MAT Minor Revised Program. Eckert moved and Elder seconded to open the agenda item for discussion. Dr. Marshall Lassak presented the proposal. The proposal was unanimously approved as written.

V. Discussion Items:

None

VI. Other:

None

VII. Pending:

None

VIII. Meeting Adjournment:

Gronnvoll moved and Eckert seconded the motion to adjourn the meeting. The meeting adjourned at 2:17 pm.

Minutes prepared by Ms. Patty Watson