

Council on Academic Affairs
Minutes
February 2, 2023

The February 2, 2023 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Sace Elder, Ms. Juanita Cross, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Alexis Jones, Dr. Jeannie Ludlow, Dr. David Melton, Dr. Abdul Moh'd, Dr. Laurel Teller

Members Absent: Ms. Nidhi Patel

Staff Present: Mr. Brad Tolppanen, Ms. Cindy Hutchison

Guests Present: Mr. Cam'ron Hardy (DEN), Mr. JC Foley (TEC), Mr. Greg Cooper (JOU), Dean Austin Cheney (LCBT), Dr. Matt Gill (SCJ), Dr. Karen Swenson (PLS)

The meeting was called to order by Chair Gronnvoll at 2:00 pm.

I. Approval of the January 19, 2023 CAA Meeting Minutes.

Ludlow moved and Melton seconded the motion to approve the minutes with revision.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. December 8, 2022 minutes of the Lumpkin College of Business and Technology Curriculum Committee meeting.
2. January 26, 2023 minutes of the College of Health & Human Services Curriculum Committee meeting.

b. Executive Actions:

1. January 17, 2023 memorandum from Dean Cheney, Lumpkin College of Business and Technology, requesting executive action to change prerequisites for a range of courses to better comply with current curricular offerings.
2. January 20, 2023 memorandum from Dean Storsved, College of Health & Human Services, requesting executive action to change the course names for PUBH 2800 and PUBH 3800.
3. January 19, 2023 memorandum from Interim Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to include NUR 2613 as an elective in the Clinical Laboratory Science major.
4. January 19, 2023 memorandum from Interim Associate Dean Cornebise, College of Liberal Arts & Sciences, requesting executive action to add PSY 3805 as a prerequisite for a range of PSY capstone courses in order to enhance to content of the capstone courses.
5. January 20, 2023 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to delete HIS 3940: History of American Journalism from the catalog.

6. January 20, 2023 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to delete JOU 3705: Public Relations Writing from the catalog.
7. January 20, 2023 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to update the course prerequisite for JOU 3800 from JOU 2901 (deleted from the catalog 2022) to JOU 2902.
8. January 20, 2023 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to change the major restriction for JOU 4401 to allow all JOU majors to complete the course.
9. January 20, 2023 memorandum from Interim Associate Dean Mitchell, College of Liberal Arts & Sciences, requesting executive action to update the course prerequisite for JOU 4760 from JOU 3300 (deleted from the catalog 2022) to JOU 2902.

c. Waiver reports:

1. Fall 2022 Lumpkin College of Business and Technology Undergraduate Academic Waiver Report.

d. Grade Appeals:

None

e. Committee Reports:

Ludlow shared the Gen Ed committee will meet next Wednesday, February 8. They will review the Gen Ed Learning Goal proposal put forward by Dr. Suzie Park.

Gronnvoll shared an update from the General Education Assessment Group meeting she attended on Wednesday, February 1.

III. Items to be Added to the Agenda: Melton moved and Elder seconded to add 13 proposals to the agenda.

1. 23-008 HTM 4380: Hospitality Leadership (revised course)
2. 23-009 MIS 4960: Certified Ethical Hacking (new course)
3. 23-010 HTM 3786: Hospitality Operations and Cost Control (revised course)
4. 23-011 Human Services B.S. (revised program)
5. 23-012 NTR 4160: Food Insecurity (new course)
6. 23-013 NTR 4161: Focus on Eating Disorders (new course)
7. 23-014 NTR 4163: Vegetarian Eating (new course)
8. 23-015 Nutrition and Dietetics minor (revised program)
9. 23-016 Health Administration B.S. (revised program)
10. 23-017 Public Health B.S.: Community Health (revised option)
11. 23-018 HIS 2096G: U.S. History: The History of Your Life, Honors (new course)
12. 23-019 HIS 2094G: U.S. History: Gender and Sexuality, Honors (new course)
13. 23-020 HIS 1599G: World History: Gaming the Past, Honors (new course)

IV. Items to be Acted Upon:

1. 22-128 CMG 1000: Introduction to Construction Management (revised course): Ludlow moved and Jones seconded to open the agenda item for discussion. Mr. JC Foley presented the proposal. The proposal was approved unanimously with revisions. (Banner cover sheet: #7 FA2023, #8 add "work boots may be required", #17 3; Part II: #4 add textbook)
2. 22-129 Construction Management B.S. (revised program): Hung moved and Melton seconded to open the agenda item for discussion. Mr. JC Foley presented the proposal. Hung moved and Melton seconded to table the agenda item until electives were added to the clean copy section of the proposal.
3. 23-001 CMG 4243: Construction Project Management Capstone (revised course): Melton moved and Elder seconded to open the agenda item for discussion. Mr. JC Foley presented the proposal. The proposal was approved unanimously with revisions. (Part I: #3 strike similarity to other courses sentence; Part II: #2 catalog description needs to match cover sheet; #5 correct duplicate week 5)
4. 23-002 Pre-Law Studies minor (revised program): Ludlow moved and Melton seconded to open the agenda item for discussion. Dr. Karen Swenson presented the proposal. The proposal was approved unanimously as written.
5. 23-003 JOU 2850: Sports Media Relations (revised course): Ludlow moved and Jones seconded to open the agenda item for discussion. Mr. Greg Cooper presented the proposal. The proposal was approved unanimously with revisions. (Banner cover sheet: #17 "3", #5 add "OCDI certified or equivalent")
6. 23-004 JOU 3102: Feature Writing (revised course): Melton moved and Jones seconded to open the agenda item for discussion. Mr. Greg Cooper presented the proposal. The proposal was approved unanimously as written.
7. 23-005 JOU 3501: Principles of Advertising (revised course): Hung moved and Melton seconded to open the agenda item for discussion. Mr. Greg Cooper presented the proposal. The proposal was approved unanimously with revisions. (Banner cover sheet: #17 "3"; Part I: #5 add OC DI language)
8. 23-006 JOU 3940: History of American Journalism (new course): Cross moved and Melton seconded to open the agenda item for discussion. Mr. Greg Cooper presented the proposal. The proposal was unanimously approved with revisions. (Banner cover sheet: #11 strike HIS 3940, #12 strike HIS 3940, #17 "3", #19 select special grading provisions; Part I: #2 "This was previously taught as HIS 3940, which will be deleted", #3 "N/A", #5 OC DI language)
9. 23-007 JOU 3953: Perspectives on Sports and the Media (revised course): Elder moved and Jones seconded to open the agenda item for discussion. Mr. Greg Cooper presented the proposal. The proposal was unanimously approved with revision. (Part I: #5 OC DI language)

V. Discussion Items:

1. Gronnvoll shared Writing in the Major graduation requirement was passed along to Council of Chairs and Faculty Senate. Faculty Senate will discuss this week and Tim Taylor will attend to present it. She will also send it to Council on Teacher Education (COTE).

VI. Other:

Gronnvoll announced there will be three CAA positions open next year (CHHS, LCBT, At-Large)

VII. Pending:

None

VIII. Meeting Adjournment:

Hung moved and Elder seconded the motion to adjourn the meeting. The meeting adjourned at 2:59 pm.

Minutes prepared by Ms. Cindy Hutchison