

Council on Academic Affairs
Minutes
November 3, 2022

The November 3, 2022 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Sace Elder (arrived 2:05), Ms. Juanita Cross, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Abdul Moh'd, Dr. Jeannie Ludlow, Ms. Nidhi Patel, Dr. Laurel Teller

Members Absent: Dr. David Melton, Dr. Amy Rosenstein

Staff Present: Mr. Brad Tolppanen, Ms. Cindy Hutchison

Guests Present: Dr. Melinda Mueller (PLS), Dr. Anne Thibault-Green (THA/Faculty Senate) Ms. Madelyn Kidd (DEN)

The meeting was called to order by Chair Gronnvoll at 2:00 pm.

I. Approval of the October 20, 2022 CAA Meeting Minutes.

Ludlow moved and Teller seconded the motion to approve the minutes with revision.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

1. October 19, 2022 memorandum from Dean Henderson, COE, requesting executive action to reactivate BGS 3986, BGS 3986M, BGS 3985P, and BGS 3990M, and change the course identification prefix to IDS.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

None

III. Items to be Added to the Agenda:

None

IV. Items to be Acted Upon:

1. 22-110 Department Honors in Political Science (revised program): Hung moved and Cross seconded to open the agenda item for discussion. Dr. Melinda Mueller presented the proposal. The proposal was approved unanimously as written.

V. Discussion Items:

1. CAA member for Student Standards subcommittee to revise the code of student conduct regarding academic dishonesty. Guest Anne Thibault Geen explained the goal of the subcommittee; Juanita Cross volunteered to serve as CAA representative.
2. CAA Bylaws discussion, update: CAA members discussed proposed update to Bylaws; Gronnvoll will contact Todd Bruns to request a time to present and explain proposed change at Faculty Senate meeting.

VI. Other:

Gronnvoll informed committee members their next meeting will take place after the Thanksgiving holiday.

VII. Pending:

None

VIII. Meeting Adjournment:

Hung moved and Ludlow seconded the motion to adjourn the meeting. The meeting adjourned at 2:29 pm.

Minutes prepared by Ms. Cindy Hutchison