

Council on Academic Affairs
Minutes
October 13, 2022

The October 13, 2022 meeting of the Council on Academic Affairs was held at 2:00 pm in Booth Library Witters Conference Room.

Members Present: Dr. Sace Elder, Ms. Juanita Cross, Dr. Marita Gronnvoll, Dr. Billy Hung
Dr. Abdul Moh'd, Dr. Jeannie Ludlow,

Members Absent: Dr. Amy Rosenstein, Dr. David Melton

Staff Present: Ms. Cindy Hutchison, Mr. Brad Tolppanen

Guests Present: Dr. Melinda Mueller (PLS), Dr. Christiane Eydt-Beebe (WLG), Ms. Madelyn Kidd (DEN)

The meeting was called to order by Chair Gronnvoll at 2:02 pm.

I. Approval of the September 22, 2022 CAA Meeting Minutes.

Moh'd moved and Ludlow seconded the motion to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. September 7, 2022 College of College of Liberal Arts & Sciences Curriculum Committee minutes.

b. Executive Actions:

1. September 23, 2022 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to add hybrid delivery as an option for ECN 4689: Theory and Research.

2. September 23, 2022 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to simplify and broaden the language in the course description and change the prerequisite for PLS 4275: Internship from 32 hours to 30 hours.

3. September 23, 2022 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to add PLS 1500: Political Science Forum as a prerequisite to PLS 4600: Political Science Capstone. **Committee held executive action until after agenda item 22-103 PLS 1500 Political Science Forum (new course) was voted on.**

4. October 6, 2022 memorandum from Interim Associate Dean Cornebise, CLAS, requesting executive action to remove the restriction from ECN 3875.

5. October 6, 2022 memorandum from Interim Associate Dean Mitchell, CLAS, requesting executive action to revise the language regarding the prerequisite for upper-division Spanish content courses. The course descriptions of these courses should include the option of WLS 3012 as fulfilling the prerequisite.

6. September 29, 2022 memorandum from Christiane Eydt-Beebe, Department of World Languages & Cultures request for executive action updating the undergraduate catalog language

in the Foreign Language Graduation requirement section to specify that World Language courses above the 1102 level meet the foreign language graduation requirement.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

Ludlow and Elder: Gen Ed Committee met October 5th and reviewed Dr. Sterling's revised proposal

Gronnvoll: Gave update to committee from Shared Governance Team meeting held Monday, October 10th

Elder: Shared that Booth Collaboration Committee is working on Bylaws

III. Items to be Added to the Agenda: Hung moved and Elder seconded to add 2 items to the agenda.

1. 22-108 Clinical Laboratory Science Major (revised program)
2. 22-109 SOC/CRM 3871: Gender and Crime (new course)

IV. Items to be Acted Upon:

1. 22-101 BS in Electrical Engineering (revised program): Moh'd moved and Ludlow seconded to open the agenda item for discussion. The proposal was approved unanimously as written.

The following items were added to the agenda on October 6, 2022 without a quorum and in violation of CAA's bylaws. To correct the record, per CAA Bylaw VII.A.4.d.(6), the CAA Chairperson added the following items to the agenda for action on October 13, 2022:

2. 22-103 PLS 1500: Political Science Forum (new course): Ludlow moved and Hung seconded to open the agenda item for discussion. Dr. Melinda Mueller presented the proposal. The proposal was approved unanimously with revision.
3. 22-104 Political Science Major (revised program): Ludlow moved and Cross seconded to open the agenda item for discussion. Dr. Melinda Mueller presented the proposal. The proposal was approved unanimously as written.
4. 22-105 Political Science Major: Civic & Nonprofit Leadership (revised option): Cross moved and Moh'd seconded to open the agenda item for discussion. Dr. Melinda Mueller presented the proposal. The proposal was approved unanimously as written.
5. 22-106 Political Science Major: International Studies (revised option): Cross moved and Hung seconded to open the agenda item for discussion. Dr. Melinda Mueller presented the proposal. The proposal was approved unanimously as written.
6. 22-107 Political Science Minor (revised program): Ludlow moved and Cross seconded to open the agenda item for discussion. Dr. Melinda Mueller presented the proposal. The proposal was approved unanimously as written.

V. Discussion Items:

1. CAA member for Student Standards subcommittee to revise the code of student conduct regarding academic dishonesty: Gronnvoll will invite representative of the Student Standards subcommittee to join the next CAA meeting to share in more detail what is needed from a CAA committee member.

2. CAA Bylaws discussion: Committee members discussed options for filling empty seats on CAA.

Suggestions were:

- Revise the Bylaws
- NOT consider agenda items submitted for unrepresented colleges

VI. Other:

None

VII. Meeting Adjournment:

Elder moved and Cross seconded the motion to adjourn the meeting. The meeting adjourned at 2:47 pm.

Minutes prepared by Cindy Hutchison