

**Council on Academic Affairs
Minutes**

November 11, 2021

The November 11, 2021 meeting of the Council on Academic Affairs was held at 2:00 pm in room 4440 of Booth Library.

Members Present: Ms. Juanita Cross, Dr. Sace Elder, Dr. Hung, Dr. Moh'd, Dr. Ruholl, Dr. Wilkinson, Mr. Prabin Karki, Dr. Gronnvoll

Members Absent: Dr. Kiran Padmaraju, Dr. Rosenstein

Staff Present: Ms. Cindy Hutchison, Mr. Brad Tolppanen, Provost Gatrell

Staff Absent:

Guests Present: Mr. Robert LeCates (DEN), Dr. Melody Wollan (LCBT), Mr. Brad Bennington (Registrar), Dr. Jonelle DePetro (PHI), Dr. Richard England (Honors), Dr. Suzie Park (VPAA), Dr. CC Wharram (CLAS)

The meeting was called to order by Chair Wilkinson at 2:00 p.m.

I. Approval of the October 28, 2021 CAA Meeting Minutes.

Ruholl moved and Hung seconded the motion to approve the minutes with revision.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

None

b. Executive Actions:

1. October 25 2021 memorandum from Dean Cheney requesting executive action to change prerequisites for four DGT courses from DGT 3303, to DGT 3303 or DGT 3003.
2. October 25 2021 memorandum from Dean Cheney requesting executive action to add online modality to DGT 3343 and DGT 4353.
3. October 25 2021 memorandum from Dean Cheney requesting executive action to change the title and course description of DGT 3343.
4. November 2 2021 memorandum from Acting Dean Hendrickson requesting executive action to replace the prerequisite BIO 2001G with BIO 2005G in five KSR courses.
5. November 2 2021 memorandum from Acting Dean Hendrickson requesting executive action to change the initial offering of NUR 4412 and NUR 4835 to fall 2022.
6. November 3 2021 memorandum from Acting Dean Hendrickson requesting executive action to revise the course description for PUBH 3100.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

1. General Education (Elder): No Report
2. Naming (Wilkinson): No Report
3. Text Book Rental Advisory (Rosenstein, Zeller): No Report
4. Faculty Laureate
5. Achievement and Contribution Award

f. Other:

None

III. Items to be Added to the Agenda:

None

IV. Items to be Acted Upon:

1. 1. 21-090, HON 1191 First Year Presidential Scholars Seminar (course revision): Ruholl moved and Gronnvoll seconded to move the agenda item to the end of the meeting. Hung moved and Moh'd seconded to open the agenda item for discussion. Dr. England presented the proposal. The proposal was **approved** unanimously with revisions. (Cover Sheet: Effective date FA2022, change "freshman" to "first-year" throughout the proposal; #15b all others; Part I: cross-reference learning goals, add WK 16 to Final Exam; Part II: remove original and new catalog copy paragraphs)
2. 21-091, Meeting and Event Minor (revision): Cross moved and Elder seconded to open the agenda item for discussion. Dr. Wilkinson presented the proposal. The proposal was **approved** unanimously as written.

V. Discussion Items:

1. Certificates (Provost Gatrell): Provost Gatrell discussed the issue of micro credentials and specifically department certificates. Provost Gatrell will follow up with the deans to determine next steps.

VI. Other:

Wilkinson sent the fillable pdf form for course proposals to various committees and departments on campus to test and requested feedback by the end of the semester.

VII. Pending:

None

VIII. Ongoing:

None

IX. Meeting Adjournment:

Ruholl moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 2:57 p.m.

Minutes prepared by Cindy Hutchison