

**Council on Academic Affairs
Minutes**

October 21, 2021

The October 21, 2021 meeting of the Council on Academic Affairs was held at 2:00 pm in room 4440 of Booth Library.

Members Present: Dr. Sace Elder, Mr. Prabin Karki, Ms. Juanita Cross, Dr. Marita Gronnvoll, Dr. Billy Hung, Dr. Abdul Moh'd, Dr. Kiran Padmaraju, Dr. Stacey Ruholl, Dr. Richard Wilkinson

Members Absent: Dr. Amy Rosenstein

Staff Present: Ms. Cindy Hutchison, Mr. Brad Tolppanen

Guests Present: Dr. Jeff Stowell (PSY), Mr. Josh Norman (Assoc. VP Enrollment Mgmt.), Mr. Brad Bennington (Registrar), Mr. Robert LeCates (DEN)

The meeting was called to order by Chair Wilkinson at 2:00 p.m.

I. Approval of the October 7, 2021 CAA Meeting Minutes.

Ruholl moved and Hung seconded to approve the minutes as written.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. College of Health and Human Services, October 14 2021 meeting

b. Executive Actions:

1. October 6 2021 memorandum from Interim Dean Hendrickson requesting executive action to change CDS 3300 to CDS 3300 or CDS/WA 1101 in the CDS major.

2. October 6 2021 memorandum from Interim Dean Hendrickson requesting executive action to change the initial term of offering of NUR 3813 from Spring 2023 to Spring 2022.

3. October 6 2021 memorandum from Interim Dean Hendrickson requesting executive action to add PUBH 3420 and PUBH 3430 to the list of electives for three programs.

4. October 6 2021 memorandum from Interim Dean Hendrickson requesting executive action to update admission requirements and shared course list for the Accelerated Graduate Program in Health Promotion.

5. October 8 2021 memorandum from Interim Dean Hendrickson requesting executive action to replace BIO 2001G with BIO 2005G in four programs.

c. **Waiver reports:** None

d. **Grade Appeals:** None

e. **Committee Reports:**

1. General Education (Elder)
2. Naming (Wilkinson)
3. Text Book Rental Advisory (Rosenstein)
4. Faculty Laureate
5. Achievement and Contribution Award

f. **Other:** None

III. Items to be Added to the Agenda:

Padmaraju moved and Hung seconded the motion to add 3 items to the agenda.

1. 21-087, HSL Departmental Honors proposal
2. 21-088, PUBH and NTR merger
3. 21-089, Public Health Minor revision

IV. Items to be Acted Upon:

1. 21-084, Catalog Changes to remain compliant with VA regulations: Elder moved and Gronnvoll seconded to open agenda item for discussion. Mr. Brad Bennington presented the proposal. The proposal was **approved** unanimously as written.

2. 21-085, Residency Hours Change Proposal: Gronnvoll moved and Ruholl seconded to open agenda item for discussion. Dr. Jeff Stowell and Mr. Josh Norman presented the proposal. The proposal was **approved** as written with 8 voting yes (Elder, Karki, Cross, Gronnvoll, Moh'd, Padmaraju, Ruholl, Wilkinson) and 1 no (Hung).

3. 21-086, CAA Bylaws revision – executive action section: Padmaraju moved and Ruholl seconded to open agenda item for discussion. Dr. Richard Wilkinson presented the proposal. The proposal was **approved** unanimously with revision. ((i).Addition, deletion, or revision of certificates or related course combinations of less than 18 credit hours which do not appear in the catalog.)

V. Discussion Items: None

VI. Other:

1. Wilkinson asked committee to review fillable pdf course proposal and bring feedback to next meeting. Form can be found in Discussion Fall 2021 in CAA's D2L course.

VII. Pending: None

VIII. Ongoing: None

IX. Meeting Adjournment:

- Ruholl moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 2:39 p.m.

Minutes prepared by Cindy Hutchison