

**Council on Academic Affairs  
Minutes**

February 25, 2021

The February 25, 2021 meeting of the Council on Academic Affairs was held virtually (synchronous) at 2:00 p.m. on D2L Zoom .

- Members Present:** Mr. Aydt, Dr. Janssen Danyi, Dr. Gronnvoll, Dr. Moh'd, Mr. Richards, Dr. Rosenstein, Dr. Ruholl (joined @ 2:09), Dr. Wilkinson
- Members Absent:** Dr. Hung, Dr. Padmaraju
- Staff Present:** Ms. Cindy Hutchison, Mr. Brad Tolppanen
- Staff Absent:** Dr. Jay Gatrell
- Guests Present:** Dr. Chris Mitchell (CLAS); Dr. Michael Cornebise (CLAS); Dr. David Viertel (GEO/GEG); Mr. Adam Tumino (DEN); Dr. Peter Liu (TEC); Dr. Toqeer Israr (TEC); Dr. Melody Wollan (LCBT); Dr. Tamatha Brooks (HTM)

*The meeting was called to order by Chair Danyi at 2:01 p.m.*

All members present confirmed their presence and ability to hear the meeting.

**I. Approval of the February 18, 2021 CAA Meeting Minutes.**

Gronnvoll moved and Wilkinson seconded the motion to approve the minutes as written.

**II. Communications:**

**a. College Curriculum and General Education Committee Minutes:**

1. Minutes of the February 3, 2021 meeting of the College of Liberal Arts and Sciences Curriculum Committee.

**b. Executive Actions:**

1. February 17, 2021 memorandum from Dean Ersin requesting executive action to revise the course restrictions of HSL 3800, 4200, 4240, 4820, 4846, 4850, 4854, 4859, and 4860.
2. February 17, 2021 memorandum from Dean Ersin requesting executive action to change the course prerequisites for KSR 2761.
3. February 18, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to change the course title of BIO 4818 to Applied and Environmental Biology.
4. February 18, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to change the prerequisites for CSM 42751 and **CSM 42752 (corrected from agenda as CMS 42752)**, CSM 3570, CSM 3770, CSM 3870, CSM 4270, CSM 4880, CSM 4885, and CSM 4970.
5. February 18, 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to add online delivery to WLS 1112.

6. February 18, 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to change credit hour format for CMN 4921 (A, B, D, E) from 3-0-3 to 2-0-2.
7. February 18, 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to add CMN 3930 to the list of "Tier I" electives of the Public Relations minor.
8. February 18, 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to remove CMN 2010 as a prerequisite for CMN 3000, and CMN 2920 as a prerequisite for CMN 3960.
9. February 18, 2021 memorandum from Interim Associate Dean Mitchell requesting executive action to change the prerequisite for CMN 4920.

**c. Waiver reports:**

1. Fall 2020 Waiver Report of the College of Liberal Arts and Sciences.

**d. Grade Appeals:**

None

**e. Committee Reports:**

None

**f. Other:**

None

**III. Items to be Added to the Agenda:**

Wilkinson moved and Rosenstein seconded to add 6 items to the agenda.

1. 21-040 B.A. in Music (revised major)
2. 21-041 MUS 4156 (new course)
3. 21-042 CMN 4660 (new course)
4. 21-043 B.A. in Public Relations (revised program)
5. 21-044 PSY 3905 (new course)
6. 21-045 B.S. in Neuroscience (revised program)

**IV. Items to be Acted Upon:**

1. 21-025 GEO 4810 (new course): Wilkinson moved and Gronnvoll seconded to move agenda to follow 21-036. Gronnvoll moved and Wilkinson seconded to open agenda item for discussion. Dr. David Viertel presented the proposal. The proposal was **approved** unanimously with revisions. (Cover Sheet: #17 add 3 cu and remove N/A, #20 include approximate fees; Part I: Include justification for pre requisites, #5 add OCDI statement; Part II: add grading scale)
2. 21-033 HTM 3700 (new course): Gronnvoll moved and Wilkinson seconded to open agenda item for discussion. Dr. Tamatha Brooks presented the proposal. The proposal was **approved** unanimously with revisions; Ruholl abstained from voting due to late arrival to meeting. (Cover Sheet: #17 add 3 cu and remove N/A; Part I: mark box required for minor, include OCDI statement to include hybrid; Part II: add textbook under #5)
3. 21-034 CIT 2183 (revised course): Wilkinson moved and Richards seconded to open agenda item for discussion. Dr. Toqeer Israr presented the proposal. The proposal was **approved** unanimously with revisions. (Cove Sheet: #6 Fall or On Demand, #17 add 3 cu; Part I: correct

numbering and add justification #3)

4. 21-035 CIT 2283 (revised course): Ruholl moved and Richards seconded to open agenda item for discussion. Dr. Toqeer Israr presented the proposal. The proposal was **approved** unanimously with revisions. (Cover Sheet: #6 adjust Spring or on demand, #17 add 3 cu; Part I: correct numbering, add justification for enrollment restrictions)
5. 21-036 Computer and Information Technology (revised program): Ruholl moved and Wilkinson seconded to open agenda item for discussion. Dr. Toqeer Israr presented the proposal. The proposal was **approved** unanimously as written.
6. 21-037 Geography (revised major): Gronnvoll moved and Richards seconded to open agenda item for discussion. Dr. David Viertel presented the proposal. The proposal was **approved** unanimously as written.
7. 21-038 Geography (revised minor): Gronnvoll moved and Ruholl seconded to open the agenda item for discussion. Dr. David Viertel presented the proposal. The proposal was **approved** unanimously as written.
8. 21-039 Geographic Information Sciences (revised minor): Richards moved and Rosenstein seconded to open agenda item for discussion. Dr. David Viertel presented the proposal. The proposal was **approved** unanimously as written.

**V. Discussion Items:**

None

**VI. Other:**

1. Danyi gave update on online submission system. Shared with committee that the Provost is supportive and she will meet with Melissa Gordon in the VPAA office on the issues Gronnvoll shared with Danyi that need addressed.
2. Danyi shared that she forwarded the online proposal to CGS for feedback. (modality definition proposal)
3. Danyi shared she continues to work with Don Holly on the consolidation of the Grades Appeals Committee; a draft will be brought to the CAA Committee this semester.
4. Wilkinson asked for a reminder when the deadline is for catalogue change approvals; March 11, 2021 is the deadline.

**VII. Pending:**

1. 21-007 Moratorium of course modality change

**5. Ongoing:**

None

**6. Meeting Adjournment:**

Ruholl moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 2:53 p.m.

*Minutes prepared by Cindy Hutchison, Academic Affairs*

Recording of the meeting: [Topic: Council on Academic Affairs](#)

[Date:Feb 25,2021 1:46 PM Central Time \(US and Canada\)](#)

[Recording-1\(202 MB\)](#)

[https://eiu.zoom.us/rec/play/VVEO8Oj\\_TTBkqWXwaKuKtiPHlvFAUUwdDJxrsLueiz382Dqkaj9EojYl0b58ejbuk7zFAZgm8LupP3pp.3-uDqgCeOMU7dNwU](https://eiu.zoom.us/rec/play/VVEO8Oj_TTBkqWXwaKuKtiPHlvFAUUwdDJxrsLueiz382Dqkaj9EojYl0b58ejbuk7zFAZgm8LupP3pp.3-uDqgCeOMU7dNwU)

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