

Council on Academic Affairs
Minutes
February 11, 2021

The February 11, 2021 meeting of the Council on Academic Affairs was held virtually (synchronous) at 2 p.m. on D2L Zoom .

Members Present: Mr. Aydt, Dr. Janssen Danyi, Dr. Gronnvoll, Dr. Hung, Dr. Moh'd, Dr. Padmaraju, Mr. Richards, Dr. Rosenstein (out 2:59; return 3:04; out 3:12), Dr. Ruholl, Dr. Wilkinson

Members Absent: None

Staff Present: Mr. Brad Tolppanen

Staff Absent: Ms. Cindy Hutchison, Dr. Jay Gatrell

Guests Present: Dr. Chris Mitchell (CLAS); Dr. Crystal Yan Lin (BUS); Dr. Toqeer Israr (TEC); Dr. Melody Wollan (BUS), Dr. Mark Kattenbraker (KSR)

The meeting was called to order by Chair Danyi at 2:00 p.m.

All members present confirmed their presence and ability to hear the meeting.

I. Approval of the February 4, 2021 CAA Meeting Minutes.

Gronnvoll moved and Wilkinson seconded the motion to approve the minutes with revisions.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. Minutes of the January 20, 2021, meeting of the College of Liberal Arts and Sciences Curriculum Committee.
2. Minutes of the February 4, 2021, meeting of the College of Health and Human Services Curriculum Committee.

b. Executive Actions:

1. February 4, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to change the title of CMN 4650.
2. February 4, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to add EEN 1100 as a prerequisite to EEN 4301 and EEN 4401.
3. February 4, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to add online delivery mode for GEO 4910 and GEO 3870.
4. February 4, 2021 memorandum from Interim Associate Dean Cornebise requesting executive action to add PHY 4780 to the list of electives of the physics major.

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

None

f. Other:

None

III. Items to be Added to the Agenda:

Rosenstein moved and Richardson seconded to add 11 items to the agenda.

1. 21-022 Electrical Engineering (revised program)
2. 21-023 Geography (revised minor) (Revise Major and Minor; Danyi will ask department split as two separate ones for next week)
3. 21-024 ECN 3520 (new course)
4. 21-025 GEO 4810 (new course)
5. 21-026 CMN 4680 (new course)
6. 21-027 Communication Studies (revised programs)
7. 21-028 NTR 2600 (new course)
8. 21-029 NTR 2750 (new course)
9. 21-030 NTR 4753 (new course)
10. 21-031 Nutrition and Dietetics major (revised program)
11. 21-032 Nutrition and Dietetics (revised minor)

IV. Items to be Acted Upon:

1. 21-012 CIT 4863 (new course) – Rosenstein moved and Moh'd seconded to open agenda item for discussion. Dr. Toqeer Israr presented the proposal. The proposal was **approved** unanimously as with revisions. (Cover sheet: correct numbering, #6 on-demand, "may not be repeated" #16 3 hours; Part I: #3 correct formatting; Part 2: Change syllabus to not say amazon)
2. 21-013 BUS 3070 (new course) – Wilkinson moved and Padmaraju seconded to open agenda item for discussion. Dr. Crystal Lin presented the proposal. The proposal was **approved** unanimously with revisions. (Cover Sheet: #15 remove exception and not open to School of Business Majors, #19; Part II: #8 add objectives to table)
3. 21-014 Business Administration Minor (revised program) – Richards moved and Gronnvoll seconded to open agenda item for discussion. Dr. Crystal Lin presented the proposal. The proposal was **approved** unanimously as written.
4. 21-015 CTE 3405 (revised course) – Padmaraju moved and Richards seconded to **postpone** agenda item to February 18.
5. 21-016 Honors Program (revised program) – Richards moved and Wilkinson seconded to open agenda item for discussion. Dr. Richard England presented the proposal. The proposal was **approved** unanimously as written.
6. 21-017 NTR 2190 (new course) – Gronnvoll moved and Richards seconded to **postpone** agenda item to February 18.
7. 21-018 ACE Minor (removal) – Padmaraju moved and Richards seconded to **postpone** agenda item to February 18.

8. 21-019 English Language Arts (ELA) Policy for Student Remediation and Dismissal – Wilkinson moved and Gronnvoll seconded to **suspend** agenda item because approval was not necessary and item had received final approval from the Council on Teacher Education.
9. 21-020 History with Teacher Licensure (revised program) – Wilkinson moved and Gronnvoll seconded to **suspend** agenda item because approval was not necessary and item had received final approval from the Council on Teacher Education.
10. 21-021 Faculty Laureate Selection Committee Membership – Rosenstein moved and Richards seconded to open agenda items for discussion. Dr. Claudia Janssen Danyi presented the proposal. The proposal was **approved** unanimously with revisions. (revise 4th bullet point to states “CAA student representative”; add disclaimer at bottom that members on the committee may not review if they are nominated and they will recuse themselves and a replacement will be found)

V. Discussion Items:

1. HLC reporting requirement/delivery mode changes. Hung moved and Moh’d seconded to form a subcommittee for HLC 25% review.
 - Gronnvoll, Hung, and Danyi volunteered to serve on subcommittee

VI. Other:

1. None
2. **Pending:**
21-007 Moratorium of course modality change
3. **Ongoing:**
None
4. **Meeting Adjournment:**

Gronnvoll moved and Richards seconded the motion to adjourn the meeting. The meeting adjourned at 3:23 p.m.

Minutes prepared by Stacey Ruholl, Kinesiology Sport and Recreation

Recording of the meeting: [Topic: Council on Academic Affairs](#)

[Date: Feb 11, 2021 1:49 PM Central Time \(US and Canada\)](#)

[Recording-1\(596 MB\)](#)

https://eiu.zoom.us/rec/play/FTdm1_NIQyLxh3XSD453u7LBnt8THWLd_qCFPoNJ6P0c_0CQdF5AYQjSvofJ_bVYkF2nJr73LtPLxsOd.QHa_oROHsVZIMeq-

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