

Council on Academic Affairs
Minutes
December 10, 2020

The December 10, 2020 meeting of the Council on Academic Affairs was held virtually (synchronous) at 2 p.m. on blackboard collaborate.

Members Present: Mr. Aydt, Dr. Janssen Danyi, Dr. Gronnvoll, Dr. Hung, Mr. Richards, Dr. Rosenstein, Dr. Ruholl, Dr. Wilkinson,

Members Absent: Dr. Moh'd, Dr. Padmaraju

Staff Present: Ms. Hutchison, Ms. Smith

Staff Absent: Provost Gatrell, Mr. Jason Hood

Guests Present: Ms. Brock (DEN), Dr. Bonnie Laughlin-Schultz (History), Dr. Katie Lewandowski (Geology-Geography), Dr. Misty Rhoads (Public Health), Dr. Nichole Mulvey (Communication Disorders and Sciences), Dr. Sue Gosse (Nursing), Dr. Ryan Hendrickson (Dean, Graduate School)

The meeting was called to order by Chair Danyi at 2:04 p.m.

All members present confirmed their presence and ability to hear the meeting.

I. Approval of the December 2, 2020 CAA Meeting Minutes.

Gronnvoll moved and Ruholl seconded the motion to approve the minutes with revision.

II. Communications:

a. College Curriculum and General Education Committee Minutes:

1. Minutes of the December 2, 2020 meeting of the General Education Committee.

b. Executive Actions:

None

c. Waiver reports:

None

d. Grade Appeals:

None

e. Committee Reports:

None

f. Other:

None

III. Items to be Added to the Agenda:

None

IV. Items to be Acted Upon:

1. 20-063 CAA Bylaw Amendment: Ruholl moved and Hung seconded to move agenda item to the end of items to be acted upon. Richards moved and Gronnvoll seconded to open the agenda item for discussion. The proposal was **approved** unanimously with revision. (Effective date Spring 2021 pending President Glassman's approval; correct formatting on page 2 – remove (i) should be part of (h))
2. 20-064 International Studies (Revised Program): Richards moved and Rosenstein seconded to open agenda item for discussion. Dr. Laughlin-Schultz presented the proposal. The proposal was **approved** unanimously with revision. (Effective date FA2021; correct header page 4)
3. 20-065 Broadcast Meteorology Minor (Revised Minor): Gronnvoll moved and Wilkinson seconded to open agenda item for discussion. Dr. Lewandowski presented the proposal. The proposal was **approved** unanimously with revision. (Change order of COM 2550 and COM 2500 in the required course book).
4. 20-066 Earth Sciences (Revised Minor): Richards moved and Rosenstein seconded to open agenda item for discussion. Dr. Lewandowski presented the proposal. The proposal was **approved** unanimously as written.
5. 20-067 Nursing RN to BSN (Revised Program): Ruholl moved and Gronnvoll seconded to open agenda item for discussion. Dr. Gosse presented the proposal. The proposal was **approved** unanimously with revision. (Add language to clarify revision from 42 to 36 hours in the course catalog; add 3 credits on last page PUBH Diet)
6. 20-068 PUBH 3060 (New Course): Wilkinson moved and Ruholl seconded to open agenda item for discussion. Dr. Rhoads presented the proposal. The proposal was **approved** unanimously with revision. (Correct spelling of complementary in proposal; Cover Sheet 15B – change from N/A to none; Model Syllabus – fix typo evidenced based and adjust in class/online discussion posts in #6)
7. 20-069 PUBH 4840 (New Course): Ruholl moved and Gronnvoll seconded to open agenda item for discussion. Dr. Rhoads presented the proposal. The proposal was **approved** unanimously with revision. (Correct spelling of complementary in proposal)
8. 20-070 CDS 3300 (Revised Course): Ruholl moved and Rosenstein seconded to open agenda item for discussion. Dr. Mulvey presented the proposal. The proposal was **approved** unanimously as with revision. (Cover Sheet #7 SP2022; Part I - add OCDi training statement; Part II – add percentage in learning objectives table)
9. 20-071 Communication Disorders & Sciences (Revised Program): Ruholl moved and Richards seconded to open agenda item for discussion. Dr. Mulvey presented the proposal. The proposal was **approved** unanimously as written.
10. 20-072 Communication Disorders & Sciences (New Minor): Richards moved and Rosenstein

seconded to open agenda item for discussion. Dr. Mulvey presented the proposal. The proposal was **approved** unanimously as written.

11. 20-073 Virtual Study Abroad, Spring-Fall 2021: Rosenstein moved and Ruholl seconded to open the agenda item for discussion. Dr. Hugo and Dr. Hendrickson presented the proposal. The proposal was **approved** unanimously as written.

V. Discussion Items:

None

VI. Other:

1. Discussed switching CAA meetings to Zoom beginning Spring 2021.
2. Gronnvoll acknowledged Danyi's great work as chair of CAA.

3. Pending:

None.

4. Ongoing:

None.

5. Meeting Adjournment:

Ruholl moved and Gronnvoll seconded the motion to adjourn the meeting. The meeting adjourned at 3:18 p.m.

Minutes prepared by Cindy Hutchison, Academic Affairs

Recording of the meeting: <https://us-lti.bbcollab.com/recording/81df7e11a5174a179f9b1aacdb1d6344>