
Agenda for the March 2, 2017 CAA Meeting

Items Approved: 17-34, IGP #46: Grades (Revised Policy)
17-39, OPD 4500, Organizational Interaction (New Course; Online Designation)
17-40, Program Name Change of Organizational and Professional Development TO Organizational Development (Revised Program Name)
17-41, Organizational Development Core (Revised Core)
17-42, Organizational Development Major (Revised Major)
17-43, Organizational Leadership Minor (New Minor)
17-44, Talent Development Minor (New Minor)
17-56, Graphic Design Minor (New Minor)
17-57, Studio Art Minor (Revised Minor)

Items Pending: 17-58, CAA's recommendations for programs considered for elimination or reorganization.
17-59, CTE 4913, Organization and Administration of Cooperative Occupational Education (Revised Course)
17-60, CTE 4923, Coordination Techniques for Cooperative Occupational Education
17-61, MUS 3553G, Survey of Western Musical Masterworks (Revised Course; Online Delivery)
17-62, MUS 3593G, Survey of Western Musical Masterworks, Honors (Revised Course; Online Delivery)
17-63, MUS 3584, Music History & Literature I (Revised Course)
17-64, MUS 3594, Music History & Literature I, Honors (Revised Course)
17-65, MUS 3585, Music History & Literature II (Revised Course)
17-66, MUS 3595, Music History & Literature II, Honors (Revised Course)
17-67, MUS 4601A, B, D, Independent Study In Pedagogy and Literature (New Course)
17-68, MUS 4760, Seminar and Practicum in Music Instruction (New Course)
17-69, Music Minor (Revised Minor)
17-70, Music with Performance Option (Revised Option)
17-71, Human Resource Management Minor (New Minor)
17-72, BSB in Business Administration (Revised Major; Extend the degree to an online degree completion program)
17-73, FCS 3755, Nutrition Across the Lifespan (Revised Course)
17-74, FCS 3756, Program Development for Community Nutrition (Revised Course)
17-75, FCS 3757, Nutrition for Physical Performance (was FCS 4755) (Revised Course; Online Delivery)
17-76, FCS 4749, Nutrition Therapy (was FCS 4751) (Revised Course)
17-77, FCS 4750, Advanced Human Nutrition (Revised Course)
17-78, BIO 3155G, Introduction to Evolutionary Medicine (New Course; Online Delivery)
17-79, BIO 4833, Neurobiology of Diseases (New Course)
17-80, BIO 4835, Advanced Neurobiology (New Course)
17-81, Biological Sciences Major (Revised Major)
17-82, Biological Science Minor (Revised Minor)
17-83, Neuroscience (New Major)

Ongoing: Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 meeting)

**Council on Academic Affairs
Minutes
March 2, 2017**

The February 23, 2017 meeting of the Council on Academic Affairs was held at 2:02 p.m. in the Room 4440 at Booth Library.

Members Present: Mr. Aydt, Dr. Aylesworth, Dr. Bruehler, Dr. Kronenfeld, Dr. Paulson, Dr. Rhoads, Dr. Ruholl, Dr. Throneburg, Dr. Wilkinson, and Dr. Yordanov.

Members Absent: Mr. Young.

Staff Present: Provost Lord and Ms. Fopay.

Guests Present: Dr. Lance Hogan, School of Technology; Dr. Chris Kahler, Art; Ms. Amy Lynch, Registrar's Office; Ms. Chrissy Miller, *Daily Eastern News*; Associate Dean Chris Mitchell, College of Arts & Humanities; Dr. Jonelle DePetro, Philosophy; Dr. Karla Sanders, CASA; Dr. Luke Steinke, School of Technology; Dr. Nora Pat Small, History; and Mr. Dave Richardson, Art.

I. Approval of the February 23, 2017 CAA Meeting Minutes.

Dr. Yordanov moved and Dr. Rhoads seconded the motion to approve the minutes. The minutes of February 23, 2017, were approved as written.

II. Communications:**a. College Curriculum Committee Minutes:**

1. Minutes of the February 8, 2017 College of Arts & Humanities meeting.
2. Minutes of the February 24, 2017 Lumpkin College of Business & Applied Sciences meeting.
3. Minutes of the February 24, 2017 College of Sciences meeting.

III. Items Added to the Agenda

1. 17-58, CAA's recommendations for programs considered for elimination or reorganization.
2. 17-59, CTE 4913, Organization and Administration of Cooperative Occupational Education (Revised Course)
3. 17-60, CTE 4923, Coordination Techniques for Cooperative Occupational Education
4. 17-61, MUS 3553G, Survey of Western Musical Masterworks (Revised Course; Online Delivery)
5. 17-62, MUS 3593G, Survey of Western Musical Masterworks, Honors (Revised Course; Online Delivery)
6. 17-63, MUS 3584, Music History & Literature I (Revised Course)
7. 17-64, MUS 3594, Music History & Literature I, Honors (Revised Course)
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9. 17-66, MUS 3595, Music History & Literature II, Honors (Revised Course)
10. 17-67, MUS 4601A, B, D, Independent Study In Pedagogy and Literature (New Course)
11. 17-68, MUS 4760, Seminar and Practicum in Music Instruction (New Course)
12. 17-69, Music Minor (Revised Minor)
13. 17-70, Music with Performance Option (Revised Option)
14. 17-71, Human Resource Management Minor (New Minor)
15. 17-72, BSB in Business Administration (Revised Major; Extend the degree to an online degree completion program)
16. 17-73, FCS 3755, Nutrition Across the Lifespan (Revised Course)
17. 17-74, FCS 3756, Program Development for Community Nutrition (Revised Course)
18. 17-75, FCS 3757, Nutrition for Physical Performance (was FCS 4755) (Revised Course; Online Delivery)
19. 17-76, FCS 4749, Nutrition Therapy (was FCS 4751) (Revised Course)
20. 17-77, FCS 4750, Advanced Human Nutrition (Revised Course)
21. 17-78, BIO 3155G, Introduction to Evolutionary Medicine (New Course; Online Delivery)
22. 17-79, BIO 4833, Neurobiology of Diseases (New Course)
23. 17-80, BIO 4835, Advanced Neurobiology (New Course)
24. 17-81, Biological Sciences Major (Revised Major)
25. 17-82, Biological Science Minor (Revised Minor)
26. 17-83, Neuroscience (New Major)

Dr. Rhoads moved and Dr. Kronenfeld seconded the motion to add these items to the agenda.

IV. Items Acted Upon:**1. 17-34, IGP #46: Grades (Revised Policy).**

Dr. Sanders and Ms. Lynch presented the proposal and answered questions of the council. After significant discussion, Dr. Sanders withdrew her requested changes to the mid-term grade policy from the proposal; Ms. Lynch's updates to IGP #46, however, remained.

Dr. Yordanov moved and Dr. Rhoads seconded the motion to approve the proposal with amendments. The motion passed unanimously.

The proposal (**See Attachment A**), with revisions, was approved, effective Fall 2017, *pending the approvals of CGS and the President's Council.*

2. 17-56, Graphic Design Minor (New Minor).

Mr. Kahler presented the proposal. There were no questions.

Dr. Aylesworth moved and Dr. Kronenfeld seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment B**) was approved, effective Fall 2017.

Note: Later in the meeting the following change was requested to the proposal:

Add to the catalog description: "Total Semester Hours: 18"

3. 17-57, Studio Art Minor (Revised Minor).

Mr. Kahler presented the proposal and answered questions of the council. The council requested a revision to the proposal.

Dr. Rhoads moved and Dr. Paulson seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment C**), with revisions, was approved, effective Fall 2017.

4. 17-39, OPD 4500, Organizational Interaction (New Course; Online Designation).

Dr. Hogan and Dr. Steinke presented the proposal and answered questions of the council. The council requested revisions to the proposal.

Dr. Paulson moved and Dr. Yordanov seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Spring 2018.

OPD 4500. Organizational Interactions. (3-0-3) On Demand. This course prepares students for professional interactions during organizational meetings and correspondence. Emphasis on applied skills will enable students to develop their ability to effectively interact in professional settings. A limit of 3 hours may be applied to a major or minor.

5. 17-40, Program Name Change of Organizational and Professional Development TO Organizational Development (Revised Program Name).

Dr. Steinke presented the proposal and answered questions of the council.

Dr. Aylesworth moved and Dr. Rhoads seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Fall 2017.

The program name will change:

FROM: Organizational and Professional Development
TO: Organizational Development

In addition, the major name will change:

FROM: B.S. in Organizational and Professional Development
TO: B.S. in Organizational Development

6. 17-41, Organizational Development Core (Revised Core).

Dr. Steinke presented the proposal and answered questions of the council. Dr. Paulson moved and Dr. Rhoads seconded the motion to approve the proposal. However, voting didn't take place at that time. Rather, the council discussed the item and requested that it be considered with agenda item 17-42. In addition, it was clarified that the electives listed on agenda item 17-41 shouldn't be included in the catalog.

**17-41, Organizational Development Core (Revised Core)
AND 17-42, Organizational Development Major (Revised Major).**

Dr. Wilkinson moved and Dr. Bruehler seconded the motion to consider agenda items 17-41 and 17-42 together.

The motion passed unanimously.

Agenda Item 17-41 (**See Attachment D**) AND agenda item 17-42 (**See Attachment E**) were approved, effective Fall 2017.

Note: The list of electives appearing on agenda item 17-41 will not appear in the catalog.

7. 17-43, Organizational Leadership Minor (New Minor).

Dr. Steinke presented the proposal and answered questions of the council.

Dr. Rhoads moved and Dr. Paulson seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment F**) was approved, effective Fall 2017.

8. 17-44, Talent Development Minor (New Minor)

Dr. Steinke presented the proposal and answered questions of the council.

Mr. Aydtt moved and Dr. Aylesworth seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment G**) was approved, effective Fall 2017.

V. Discussion of the General Education Committee.

Dr. Ruholl explained she had asked this item be placed on the agenda for discussion. The CAA bylaws (Article IX) indicate the chair of CAA will consult with the chair of the General Education Committee in February of each year. However, a structure is not in place yet to convene the General Education Committee. Before the committee can be convened, a proposal "Infusing Essential Learning Goals into General Education Curriculum at Eastern Illinois University" from the General Education & Learning Goals Group must first be approved by CAA. Currently, Dr. Sanders is taking the proposal to various groups on campus for input. Once that task is completed, the proposal will go to CAA for a vote.

The council discussed concerns about potential challenges of getting the committee started, such as the timing of it and the possible difficulty of attaining volunteers for the committee. Dr. Ruholl, Dr. Wilkinson, Dr. Throneburg, and Dr. Sanders will meet tomorrow to discuss it and what might be done. They will report back to the council afterwards for further discussion.

VI. Committee Reports:

None.

VII. Pending:

None.

VIII. Ongoing:

1. Multi-year plan regarding the University Learning Goals (For details concerning the plan, see agenda Item 13-83, CAA Learning Goals Committee's Recommendations & Resolution, which was approved by CAA at its 4/25/13 Meeting)

IX. Meeting Adjournment:

1. Dr. Rhoads and Dr. Throneburg seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned 3:45 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, March 9, 2017.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****
March 9, 2016
Room 4440, Booth Library @ 2:00 p.m.

Agenda:

1. 17-58, CAA's recommendations for programs considered for elimination or reorganization.
2. 17-61, MUS 3553G, Survey of Western Musical Masterworks (Revised Course; Online Delivery)
3. 17-62, MUS 3593G, Survey of Western Musical Masterworks, Honors (Revised Course; Online Delivery)
4. 17-63, MUS 3584, Music History & Literature I (Revised Course)
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18. 17-77, FCS 4750, Advanced Human Nutrition (Revised Course)
19. 17-78, BIO 3155G, Introduction to Evolutionary Medicine (New Course; Online Delivery)
20. 17-79, BIO 4833, Neurobiology of Diseases (New Course)
21. 17-80, BIO 4835, Advanced Neurobiology (New Course)
22. 17-81, Biological Sciences Major (Revised Major)
23. 17-82, Biological Science Minor (Revised Minor)
24. 17-83, Neuroscience (New Major)

Approved Executive Actions:**CAH****Effective Fall 2017**

1. Delete CMN 2020 from the catalog.

~~**CMN 2020 – Communication Research Methods. (3-0-3) On Demand.** This course introduces students to the communication discipline through encountering its publications and resources. We will focus on the major areas of study and inquiry in communication studies, different research methods, and the use of APA style. Students will work on a variety of research and writing activities throughout the semester. WI Credits: 3~~

2. Remove CMN 2030 from the catalog.

~~**CMN 2030 – Applied Communication. (3-0-3) On Demand.** Study of communication principles and skills in applied contexts. Skills emphasized include public performance/presentations; teams, meetings, and project management; leadership and decision-making. Use and implications of new technologies are also addressed. Credits: 3~~

3. Revise the prerequisite for CMN 3500.

CMN 3500 - New Media Practices. (2-2-3) On Demand. This workshop-based course introduces students to cross-platform digital production with an emphasis in branding, framing, narrative, and deploying symbols across various new media. This course melds social media and public relations with audio/visual production skills in order to communicate a unified message across various media in a constantly changing new media environment. Prerequisites & Notes: CMN 2520 and CMN 2920 or JOU 3920. Credits: 3

4. Modify the prerequisite for CMN 3750.

CMN 3750 - Computer Mediated Communication I. (3-0-3) On Demand. This course explores the role of message construction and delivery strategies in effective communication in technological environments. Prerequisites & Notes: "C" or better in CMN 2030 3030. Credits: 3

5. Amend the prerequisite for CMN 3752.

CMN 3752 - Computer Mediated Communication II. (3-0-3) On Demand. This course explores the role that communication systems, structures, and applications have in the delivery of effective mediated messages. Prerequisites & Notes: CMN 2030 3030 and CMN 3750. Credits: 3

6. Revise the prerequisite language for CMN 40001.

CMN 40001 - Independent Study I. (Arr.-Arr.-3) On Demand. Consideration of special problems in communication and communication education. Student presents individual study plan for researching history, theory, and/or practice of oral communication. Prerequisites & Notes: Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better, pPermission of the chair and 2.75 grade-point average. May be repeated once for credit, but only six hours of credit in any combination of CMN 4000, 4275 and 4375 may be counted for a single option. Credits: 3

7. Update the prerequisite language for CMN 40002.

CMN 40002 - Independent Study II. (Arr.-Arr.-3) On Demand. Consideration of special problems in communication and communication education. Student presents individual study plan for researching history, theory, and/or practice of oral communication. Prerequisites & Notes: Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better, pPermission of the chair and 2.75 grade-point average. May be repeated once for credit, but only six hours of credit in any combination of CMN 4000, 4275 and 4375 may be counted for a single option. Credits: 3

8. Revise the prerequisite language for CMN 42751.

CMN 42751 - Internship I. (Arr.-Arr.-1-12) On Demand. (Credit/No Credit) On-the-job experience in a firm or organization approved by the department. Prerequisites & Notes: **Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better**, 12 hours of CMN courses, permission of internship director, acceptance by firm, and a cumulative 2.75 G.P.A., or 3.0 within the major. To be taken Credit/No Credit, but not to count against the maximum of 12 semester hours in Credit/No Credit option. May be repeated once for credit, but only six hours of credit in any combination of CMN 40001 or 40002, 4275 and 4375 may be counted for a single option. Credits: 1 to 12

9. Revise the prerequisite language for CMN 42752.

CMN 42752 - Internship II. (Arr.-Arr.-1-12) On Demand. (Credit/No Credit) On-the-job experience in a firm or organization approved by the department. Prerequisites & Notes: **Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better**, 12 hours of CMN courses, permission of internship director, acceptance by firm, and a cumulative 2.75 G.P.A., or 3.0 within the major. To be taken Credit/No Credit, but not to count against the maximum of 12 semester hours in Credit/No Credit option. May be repeated once for credit, but only six hours of credit in any combination of CMN 40001 or 40002, 4275 and 4375 may be counted for a single option. Credits: 1 to 12

10. Revise the prerequisite language for CMN 42753.

CMN 42753 - Internship III. (Arr.-Arr.-1-12) On Demand. (Credit/No Credit) On-the-job experience in a firm or organization approved by the department. Prerequisites & Notes: **Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better**, 12 hours of CMN courses, permission of internship director, acceptance by firm, and a cumulative 2.75 G.P.A., or 3.0 within the major. To be taken Credit/No Credit, but not to count against the maximum of 12 semester hours in Credit/No Credit option. May be repeated once for credit, but only six hours of credit in any combination of CMN 40001 or 40002, 4275 and 4375 may be counted for a single option. Credits: 1 to 12

11. Revise the prerequisite language for CMN 42754.

CMN 42754 - Internship IV. (Arr.-Arr.-1-12) On Demand. (Credit/No Credit) On-the-job experience in a firm or organization approved by the department. Prerequisites & Notes: **Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better**, 12 hours of CMN courses, permission of internship director, acceptance by firm, and a cumulative 2.75 G.P.A., or 3.0 within the major. To be taken Credit/No Credit, but not to count against the maximum of 12 semester hours in Credit/No Credit option. May be repeated once for credit, but only six hours of credit in any combination of CMN 40001 or 40002, 4275 and 4375 may be counted for a single option. Credits: 1 to 12

12. Modify the prerequisite language for CMN 43751.

CMN 43751 - Practicum I. (Arr.-Arr.-1-3) On Demand. (Credit/No Credit) Students apply communication skills in a leadership and supervisory role. Prerequisites & Notes: **Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better**, 12 hours of CMN courses, permission of instructor, permission of chair, 2.75 cumulative G.P.A. or cumulative 3.0 SPC G.P.A. Minimum of 40 contact hours for each semester hour of credit. May be repeated once for credit, but only six hours of credit in any combination of CMN 4000, 4275 and 4375 may be counted for a single option. Credits: 1 to 3

13. Change the prerequisite language for CMN 43752.

CMN 43752 - Practicum II. (Arr.-Arr.-1-3) On Demand. (Credit/No Credit) Students apply communication skills in a leadership and supervisory role. Prerequisites & Notes: **Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better**, 12 hours of CMN courses, permission of instructor, permission of chair, 2.75 cumulative G.P.A. or cumulative 3.0 SPC G.P.A. Minimum of 40 contact hours for each semester hour of credit. May be repeated once for credit, but only six hours of credit in any combination of CMN 4000, 4275 and 4375 may be counted for a single option. Credits: 1 to 3

14. Change the prerequisite for CMN 4420.

CMN 4420 - Mass Media Advertising-Sales. (3-0-3) On Demand. A study of theory, ethics, and legal implications of mass media advertising to include analysis of marketing problems and the role of advertising in their solution. Prerequisites & Notes: Completion of CMN 2010, 2020, 2030, 2040, 3000, 3030 with a grade of "C" or better, and CMN 2520 or permission of Instructor. Credits: 3

15. Update the prerequisite language for CMN 44441.

CMN 44441 - Honors Independent Study I. (Arr.-Arr.-3-6) On Demand. Consideration of special topics in speech communication. Student presents a prospectus for researching history, theory, and/or practice of oral communications. Prerequisites & Notes: Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better, a Admission to the Departmental Honors Program and permission of Honors Coordinator. May be repeated once for a maximum of six credit hours. Credits: 3 to 6

16. Change the prerequisite language for CMN 44442.

CMN 44442 - Honors Independent Study II. (Arr.-Arr.-3-6) On Demand. Consideration of special topics in speech communication. Student presents a prospectus for researching history, theory, and/or practice of oral communications. Prerequisites & Notes: Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better, a Admission to the Departmental Honors Program and permission of Honors Coordinator. May be repeated once for a maximum of six credit hours. Credits: 3 to 6

17. Revise the prerequisite for CMN 4540.

CMN 4540 - Advanced Video Production. (1-4-3) On Demand. This course deals with the principles of preproduction planning, scripting, lighting, and audio and video mixing for studio and remote television productions as unified by the television director. Prerequisites & Notes: Completion of CMN 2010, 2020, 2030, 2040, 3000, 3030 with a grade of "C" or better, and CMN 2575 or permission of instructor. Credits: 3

18. Modify the prerequisite language for CMN 45551.

CMN 45551 - Honors Research I. (Arr.-Arr.-3-6) On Demand. In consultation with a faculty member, the student designs, executes, and writes the results of an original piece of research. Any methodology may be utilized. Prerequisites & Notes: Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better, a Admission to the Departmental Honors Program and permission of Honors Coordinator. May be repeated once for a maximum of six credit hours. Credits: 3 to 6

19. Revise the prerequisite language for CMN 45552.

CMN 45552 - Honors Research II. (Arr.-Arr.-3-6) On Demand. In consultation with a faculty member, the student designs, executes, and writes the results of an original piece of research. Any methodology may be utilized. Prerequisites & Notes: Completion of CMN 2010, 2020, 2030, 2040 with a grade of C or better, a Admission to the Departmental Honors Program and permission of Honors Coordinator. May be repeated once for a maximum of six credit hours. Credits: 3 to 6

20. Change the prerequisite language for CMN 4644.

CMN 4644 - Honors Thesis. (3) On Demand. Intensive research in preparation of a thesis on a topic in speech communication approved by a faculty supervisor and the Department Honors Coordinator. May not be repeated. Prerequisites & Notes: Completion of CMN 2010, 2020, 2030, 2040 with a grade of "C" or better, a Admission to the Departmental Honors Program and permission of Honors Coordinator. Credits: 3

21. Amend the prerequisite for CMN 4650.

CMN 4650 - Simulation in Organizational Communication. (3-0-3) On Demand. Simulation in Organizational Communication offers students the unique opportunity to participate actively in their learning with a corporate simulation designed especially for communication students. Prerequisites & Notes: Completion of CMN 2010, ~~2020, 2030~~, 2040, **3000, 3030** with a grade of "C" or better, and CMN 2650 and 3650 or permission of instructor. Credits: 3

22. Change the prerequisite for CMN 4651.

CMN 4651 - Communication Training: Theory and Practice. (3-0-3) On Demand. An examination of how communication theories are used in the training environment. Emphasis is placed on the principles related to design, content, and delivery of programs that result in communication knowledge and skill development. Prerequisites & Notes: Completion of CMN 2010, ~~2020, 2030~~, 2040, **3000, 3030** with a grade of "C" or better and CMN 2650, or permission of instructor. Credits: 3

23. Amend the prerequisite language for CMN 4666.

CMN 4666 - Honors Seminar. (Arr.-Arr.-3-6) On Demand. Areas of investigation which require integration of speech communication concepts and research will be treated, e.g., effects of mass communication, criticism of speakers or media, evaluation of communication techniques. Prerequisites & Notes: ~~Completion of CMN 2010, 2020, 2030, 2040 with a grade of "C" or better, a~~ Admission to the Departmental Honors Program and permission of Honors Coordinator. Credits: 3 to 6

24. Update the prerequisite for CMN 4750.

CMN 4750 - Contemporary Approaches to Mass Communication. (3-0-3) On Demand. Survey of legal procedures of broadcast law, a survey of audience analysis, the structure of mass communications audiences, propaganda, communication networks, social and self-regulation of the media, and current research. Prerequisites & Notes: Completion of CMN 2010, ~~2020, 2030~~, 2040, **3000, 3030** with a grade of "C" or better, and CMN 2520 or graduate standing or permission of instructor. Credits: 3

25. Modify the prerequisite for CMN 4765.

CMN 4765 - Communication in Families. (3-0-3) On Demand. An examination of communicative structure, function, and process among family members. The family system as a whole and major sub-systems (parent-child, siblings, spouses) are explored. Emphasis is on the role of communication in the construction, maintenance, and change of family relationships throughout the family lifecycle. Prerequisites & Notes: Completion of CMN 2010, ~~2020, 2030~~, 2040, **3000, 3030** with a grade of "C" or better. Credits: 3

26. Change the prerequisite for CMN 4770.

CMN 4770 - Television Criticism. (3-0-3) On Demand. Students use rhetorical, economic, and aesthetic approaches to analyze and evaluate television. Lecture, discussions, selected viewings, intensive writing and examinations. WI Prerequisites & Notes: Completion of CMN 2010, ~~2020, 2030~~, 2040, **3000, 3030** with a grade of "C" or better. Credits: 3

27. Amend the prerequisite for CMN 4780.

CMN 4780 - Communication and Culture. (3-0-3) On Demand. This course provides an overview of key theories, concepts, and approaches to the study of communication and culture as practiced in communication. It covers the history of the academic study of communication and culture, the application of critical methods, cultural studies and communication, and the study of social relations, power and communication. WI Prerequisites & Notes: Completion of CMN 2010, ~~2020, 2030~~, 2040, **3000, 3030** with a grade of "C" or better, and CMN 3270 or CMN 3560 or graduate standing. Credits: 3

28. Update the prerequisite for CMN 4820.

CMN 4820 - Political Communication. (3-0-3) On Demand. This course examines the interactive role between public communication and politics. Students will study how communication is involved in the various aspects of campaigning for and fulfilling the duties of public office. Prerequisites & Notes: Completion of CMN 2010, ~~2020, 2030~~, 2040, **3000, 3030** with a grade of "C" or better. Credits: 3

29. Change the prerequisite for CMN 4850A.

CMN 4850A - Topics in Computer Mediated Communication I. (3-0-3) On Demand. A detailed examination of specific theories and practices related to communication technology. Specific topics will vary according to student demand, availability, and interest of faculty. Prerequisites & Notes: Completion of CMN 2010, ~~2020, 2030~~, 2040, **3000, 3030** with a grade of C or better, and CMN ~~2030~~ **3030**, 3750 and 3752 or permission of instructor. May be repeated once with a change in course content. Credits: 3

30. Revise the prerequisite for CMN 4850B.

CMN 4850B - Topics in Computer Mediated Communication II. (3-0-3) On Demand. A detailed examination of specific theories and practices related to communication technology. Specific topics will vary according to student demand, availability, and interest of faculty. Prerequisites & Notes: Completion of CMN 2010, ~~2020, 2030~~, 2040, **3000, 3030** with a grade of C or better, and CMN ~~2030~~ **3030**, 3750 and 3752 or permission of instructor. May be repeated once with a change in course content. Credits: 3

31. Update the list of electives for the Advertising Minor.

Advertising Minor

Electives - Total Semester Hours: 12

(Students with a major in AET, CMN, or MAR may not take more than 6 elective hours from their major area):

- AET 2123 - Introduction to Digital Photography. Credits: 3
- AET 4123 - Advanced Digital Photography. Credits: 3
- AET 4333 - Trends in Digital Media Technology. Credits: 3
- AET 4353 - Multimedia Production Management. Credits: 3
- AET 4813 - Advanced Cross Media Technologies. Credits: 3
- AET 4865 - e-Books and e-Publishing Technologies. Credits: 3
- BUS 2750 - Legal and Social Environment of Business. Credits: 3
(See footnote *)
- CMN ~~2020~~ **3000** - Communication Research Methods. Credits: 3
- or MAR 3860
- CMN 2550 - Broadcast Announcing. Credits: 3
- CMN 3520 - Radio Production. Credits: 3
- CMN 3540 - Videography. Credits: 3
- CMN 3650 - Case Studies in Organizational Communication. Credits: 3
- CMN 3750 - Computer Mediated Communication I. Credits: 3
- CMN 3752 - Computer Mediated Communication II. Credits: 3
- CMN 3920 - Public Relations in Society Credits: 3
or JOU 3920
- CMN 4420 - Mass Media Advertising-Sales. Credits: 3
- CMN 4500A - Topics in Electronic Media Production I. Credits: 3
or CMN 4500B or CMN 4500D or CMN 4500E

- JOU 3501 - Principles of Advertising. Credits: 3
- JOU 3820 - Publicity Methods. Credits: 3
- JOU 3920 - Public Relations in Society. Credits: 3
or CMN 3920
- MAR 3720 - Consumer Behavior. Credits: 3
(See footnote *)
- MAR 3780 - Promotion Management. Credits: 3
(See footnote *)

- MAR 3860 - Marketing Research. Credits: 3
- or CMN 2020
(See footnote *)
- MIS 3530 - Business Web Site Design. Credits: 3
(See footnote *)

32. Revise the list of coursework for the Broadcast Meteorology Minor.

Broadcast Meteorology Minor

19 Semester Hours of Required Coursework

- CMN 2525 - Studio Production. Credits: 3
- CMN 2550 - Broadcast Announcing. Credits: 3
or
- CMN ~~2030~~ **3030** - Applied Communication. Credits: 3
- CMN 2575 - Field Production. Credits: 3
- GEO 1400G - Weather and Climate. Credits: 4
- GEO 3400 - Broadcast Meteorology Practicum. Credits: 3
- GEO 3410 - Climatology. Credits: 3

33. Modify the list of electives for the Professional Writing Minor.

Professional Writing Minor

Current Elective Hours Chosen From (Total Semester Hours: 6-7)

- AET 1363 - Introduction to Graphics Technology. Credits: 3
- AET 4813 - Advanced Cross Media Technologies. Credits: 3
- BUS 3010 - Management and Organizational Behavior. Credits: 3
- BUS 3470 - Principles of Marketing. Credits: 3
- CMN ~~2030~~ **3030** - Applied Communication. Credits: 3
- CMN 2650 - Introduction to Organizational Communication. Credits: 3
- CMN 2920 - Introduction to Public Relations. Credits: 3
- CMN 3950 - Conferences and Event Planning. Credits: 3
- ENG 3008 - Digital Writing and Multimodal Texts. Credits: 3
- ENG 3061 - Intermediate Nonfiction Writing. Credits: 3
- ENG 3901 - Language and Linguistics. Credits: 3
- ENG 4275 - Internship in Professional Writing. Credits: 4
- ENG 4760 - Special Topics in Professional Writing. Credits: 3
(See footnote 3)
- ENG 4761 - Advanced Nonfiction Writing Credits: 3
- ENG 4776 - Research and Rhetoric in Professional Writing. Credits: 3
- ENG 4901 - History of the English Language. Credits: 3
- ENT 3300 - Foundations of Entrepreneurship. Credits: 3

- JOU 2101 - Writing for News Media. Credits: 3
- JOU 2901 - Introduction to Copy Editing. Credits: 3
- JOU 3000 - Advanced Reporting. Credits: 3
- JOU 3102 - Feature Writing. Credits: 3

CEPS

Effective Summer 2017

1. Add the online course delivery mode to HST 3300, HST 3700, HST 3750, HST 3765, and HST 4770.

Pending Executive Actions:

None.

Attachment A

#46 - Grades

Approved:

Monitor: Vice President for Academic Affairs

UNDERGRADUATE GRADING SYSTEM

Grades

Evaluation of a student's achievement shall be the responsibility of the instructor. At the beginning of the term the instructor shall give students the measures to be used in evaluations. Instructors should attempt to consult with students who are doing unsatisfactory work and are required to inform them of their level of performance at mid-term.

The following grades may be given:

<u>Grade</u>	<u>Description</u>	<u>Value</u>
A	Excellent	4
B	Good	3
C	Average	2
D	Poor but Passed	1
F	Failed	0
NF	Failure - Non-Attendance	0
CR	Credit	-
NC	No Credit	-
NNC	No Credit - Non-Attendance	-
AU	Audit	-
I	Incomplete	-
W	Withdrew, No Grade	-
X	No Grade Submitted	-

Policy on Incomplete Grades for Undergraduates

The grade "I" or "incomplete" for courses in which letter grades are earned is given only by the course instructor when, because of documented illness or other valid reason, a student's progress in a course is delayed so that not all requirements for the course are fulfilled by the official closing date of the term. In no case may an "I" be substituted for a failing grade. Procedures for assigning and removing incomplete grades are outlined below.

- Assignment of Incomplete and Default Grades: Instructors who assign a grade of "I" **are required to** **may** submit the Assignment of Incomplete/Alternate Grade Form to the Office off the Registrar. This form specifies a default grade for the incomplete work at the time that the grade of "I" is recorded. A grade of "F" shall be the default grade if the instructor **fails to** **does not** provide a default grade. The instructor also completes Step 1 of the Assignment and Removal of Incomplete Grade Procedures Form and provides a copy to the program chair.
- Submission of a Completion Plan: The instructor and student complete Step 2 of the Assignment and Removal of Incomplete Grade Procedures Form and develop a Completion Plan. Copies should be submitted to the program chair by the mid-term date published in the Class Schedule of the next term the student is in residence but no later than mid-term one calendar year from the end of the term in which the grade of "I" was received.

- Decision on Completion of the Required Course Work: Students receiving a grade of "I" should execute the completion plan by the Last Class Day published in the Class Schedule of the next grading period in which the student is in residence but no later than the Last Class Day one calendar year from the end of the term in which the grade of "I" was received. The instructor completes Step 3 of the Assignment and Removal of Incomplete Grade Procedures Form and provides a copy to the program chair. If the work is successfully completed, the instructor **also** submits a **Grade Correction Form to the Records Office a grade change using PAWS** no later than three days prior to the official close of the term. Students who fail to implement the completion plan by the stated deadline will be issued the instructor supplied default grade or a grade of "F" if no default grade was issued.

Students may not be certified for graduation so long as an "I" remains on their academic record. Students also should be aware that changing an "I" to another grade may affect their grade point average and thus the awarding of their degree and/or graduation honors.

Students who withdraw for military service will be awarded incomplete grades in accordance with Internal Governing Policy 95, "Student Withdrawal for Military Service."

Mid-Term Grades

If, at mid-semester, students have grades of D or F in courses, instructors shall notify them either verbally or in writing, giving appropriate counsel and advice as necessary. Such notification shall be made within one week following the mid-semester date.

In addition, instructors shall submit mid-semester grades for all students earning grades of D or F in *lower*-division courses; they *may* submit mid-term grades for students earning D's or F's in *upper*-division courses. The Center for Academic Support and Assessment shall notify students who are earning grades of D or F of support services available to them.

Grade Changes

An instructor who wishes to change a grade because of an error in recording or calculation **shall submit the grade change through PAWS.** ~~may obtain the appropriate form from the Office of the Registrar or the Department Chair. The form, appropriately completed, shall be sent to the Office of the Registrar with a copy retained in the department.~~ The Office of the Registrar shall ~~make the grade change~~ **adjust term GPA, cumulative GPA and current Academic Standing as needed and post the changed grade** as requested.

If a student wishes to appeal a grade, the procedures outlined in the [Grade Appeals policy](#) shall be followed. If the appeals procedures result in a grade change, the instructor shall initiate the grade change **using PAWS and forward it through the Department Chair to the Office of the Registrar** indicating that the change is the result of the appeals procedure. The Office of the Registrar shall make the change as requested.

~~At the end of each grading period, the Registrar shall submit to the Vice President for Academic Affairs a summary of grade changes made during the period.~~

Deferred Credit

Students in undergraduate courses such as field-experience, independent study, thesis, or research requiring work of a continuing nature over several terms before the final project is completed may receive the grade of "DC" or "Deferred Credit." "Deferred Credit" designates that the student remained enrolled for credit throughout the term and that the project is continuing into another term. Upon completion of the final project, the instructor will ~~file a "Grade Correction Form" with the Office of the Registrar~~ **submit a grade change through PAWS** no later than four days prior to the official close of the term published in the Class Schedule. If a ~~Grade Correction Form~~ **grade change** is not submitted, then **the certifying officer shall notify the Office of the Registrar to change** any "DC" grades remaining on the transcript ~~will be changed~~ to "NC" or "F" at the time the degree is completed. Undergraduate students admitted on or after Spring of 2004 may not be certified for degree completion if any grades of "DC" remain on the transcript.

GRADUATE GRADING SYSTEM**Grades**

<u>Grade</u>	<u>Description</u>	<u>Value</u>
A	Excellent and Acceptable Credit	4
B	Good and Acceptable Credit	3
C	Limited for Graduate-Level Credit	2
D	Unacceptable for Graduate-Level Credit	1
F	Failed - No Credit	0
NF	Failure - Non-Attendance	-
CR	Credit	-
NC	No Credit	-
NNC	No Credit - Non-Attendance	-
I	Incomplete	-
DC	Deferred Credit	-
W	Withdrew - No Grade	-
X	No Grade Submitted	-
AU	Audit	-

Grades of A and B

Grades of A and B reflect the level of competence that is acceptable for graduate credit.

Grades of D or F

Both grades of D and F are unacceptable for graduate-level credit. Courses in which a graduate candidate earns a grade of D or F may not be used to fulfill any requirements for the degree program. A graduate candidate receiving more than nine semester hours of graduate-level credit with a grade below B is disqualified from degree candidacy. Disqualified candidates are automatically reclassified as non-degree post-baccalaureate students.

Grades of NF Failure - Non-attendance

A grade of NF is given when a student is failing because of attending classes less than 60% of the term as established by the academic calendar. Students who are failing after attending more than 60% of the term will earn the grade of F. Grades of NF are interpreted academically as a grade of F and are subject to the same regulations as those described for earning an F (see above). Students earning NF grades are advised to consult with the Office of Financial Aid regarding the impact of failure due to non-attendance that could result in the return of federal student aid funds.

Grades of NNC No Credit - Non-attendance

A grade of NNC is given when a student is failing a course graded C/NC as the result of attending classes less than 60% of the term as established by the academic calendar.

Students who are failing after attending *more* than 60% of the term will earn the grade of NC. Students earning NNC grades are advised to consult with the Office of Financial Aid regarding the impact of non-attendance on federal student aid funds.

Credit/No Credit

Certain graduate courses such as thesis, independent study, field study, or internship, may be designated by a department or program as "credit/no credit." Students who successfully fulfill the requirements for a course designated credit/no credit receive a "CR" on their transcript. Students who do not successfully fulfill the requirements receive an "NC" or "NNC" for the course. The credit/no credit designation is only available to those courses so designated.

Policy on Incomplete Grades for Graduate Students

Incomplete for Courses Earning Letter Grades

The grade "I" or "incomplete" for graduate courses in which letter grades are earned is given only when, because of illness or some other valid reason, a student's progress in a course is delayed so that not all requirements for the course are fulfilled by the official closing date of the term. In no case may an "I" be substituted for a failing grade. Procedures for assigning and removing incomplete grades are outlined below.

- Assignment of Incomplete and Default Grades: Instructors who assign a grade of "I" **are required to may** submit the Assignment of Incomplete/Alternate Grade Form to the Office off the Registrar. This form specifies a default grade for the incomplete work at the time that the grade of "I" is recorded. A grade of "F" shall be the default grade if the instructor **fails to does not** provide a default grade. The instructor also completes Step 1 of the Assignment and Removal of Incomplete Grade Procedures Form and provides a copy to the program chair or graduate coordinator.
- Submission of a Completion Plan: The instructor and student complete Step 2 of the Assignment and Removal of Incomplete Grade Procedures Form and develop a Completion Plan. Copies should be submitted to the program chair or graduate coordinator by the mid-term date published in the Class Schedule of the next term the student is in residence but no later than mid-term one calendar year from the end of the term in which the grade of "I" was received.
- Decision on Completion of the Required Course Work: Students receiving a grade of "I" should execute the completion plan by the Last Class Day published in the Class Schedule of the next grading period in which the student is in residence but no later than the Last Class Day one calendar year from the end of the term in which the grade of "I" was received. The instructor completes Step 3 of the Assignment and Removal of Incomplete Grade Procedures Form and provides a copy to the program chair. If the work is successfully completed, the instructor **also** submits a **Grade Correction Form to the Records Office a grade change using PAWS** no later than three days prior to the official close of the term. Students who fail to implement the completion plan by the stated deadline will be issued the instructor supplied default grade or a grade of "F" if no default grade was issued.

Students may not be certified for graduation so long as an "I" remains on their academic record. Students also should be aware that changing an "I" to another grade may affect their grade point average and thus the awarding of their degree and/or graduation honors.

Students who withdraw for military service will be awarded incomplete grades in accordance with Internal Governing Policy 95, "Student Withdrawal for Military Service."

Deferred Credit for Credit/No Credit Courses

Graduate courses designated as credit/no credit such as field-experience, independent study, thesis, or research and requiring work of a continuing nature over several terms before the final project is completed may receive the grade "DC" or "Deferred Credit." Deferred Credit designates that the student remained enrolled for credit throughout the term and that the project is continuing into another term. Upon completion of the final project, the instructor **will file a "Grade Correction Form" with the Office of the Registrar submit a grade change through PAWS** no later than three days prior to the official close of the term published in the Class Schedule.

If a **Grade Correction Form grade change** is not submitted then **the certifying officer shall notify the Office of the Registrar to change** any "DC" grades remaining on the transcript **will be changed** to "NC" at the time the degree is completed or within the six year time limit or approved time limit extension. Graduate students admitted on or after the Fall of 2003 may not be certified for degree completion if any grades of "DC" remain on the transcript.

Withdrawal With No Credit

See IGP 65 for policy on withdrawal from courses. ~~Students withdrawing from a course or from the University within the first 10 class days of the semester receive no grade for the course. Students withdrawing from a course or from the University between the 11th day and the Friday of the 11th week of the term will receive the grade designation of "W" or "Withdraw" on the transcript.~~

No Grade Submitted

The designation of "X" indicates that a grade was not submitted to the Office of the Registrar for the course. Students should consult with the course instructor, program chair, or graduate coordinator regarding this designation.

Audit

With permission of the instructor, graduate candidates may enroll for a class as an auditor. Students must obtain an audit **card request form** from the Office of the Registrar **website** and return the completed card signed by the instructor of the class to the Office of the Registrar. Deadlines to submit audit requests are listed in the Academic Calendar. If the student satisfies the audit requirements established by the course instructor, then the "AU" designation will appear on the transcript. If the course instructor determines that the student's performance did not meet the audit requirements, **the instructor must notify the Office of the Registrar and** no grade entry will appear on the transcript. Courses taken under the audit category are considered part of the maximum load. Tuition and fees for auditing courses are the same as courses taken for credit.

RECORD RETENTION FOR ACADEMIC MATERIALS

Instructors shall keep accurate records of all marks which are used in determining a student's grade and shall retain such records for at least one academic year from the date on which the grade was submitted. Instructional staff members who will be unavailable for one semester or more or who are leaving the employ of the University shall make copies of such grading records accessible to the department chairperson.

All papers, exams, reports, etc., submitted by students in fulfillment of course requirements and not returned to students also shall be subject to these provisions.

Attachment B

Graphic Design Minor

Total Semester Hours: 18

Required courses:

A) Select 3 credits from either:

- Art 1000 • Drawing 1 (3 credits)
- Art 1110 • Two-Dimensional Foundations (3 credits)

B) Select 3-6 credits from one or both

- Art 2910 Introduction to Graphic Design (3 credits)
- Art 2920 Graphic Abstractions (3 credits)

C) 9-12 credits from the following courses

TYPOGRAPHY FOCUS

- Art 3910 Typography I (3 credits)
- Art 3920 Typography II (3 credits)
- Art 4910 Typography III (3 credits)

GRAPHIC DESIGN IN 2D/3D MEDIA FOCUS

- Art 3911 Graphic Design I (3 credits)
- Art 3921 Graphic Design II (3 credits)
- Art 4911 Graphic Design III (3 credits)

GRAPHIC DESIGN IN INTERACTIVE AND MOTION GRAPHICS FOCUS

- Art 3912 Interactive and Motion Graphics I (3 credits)
- Art 3922 Interactive and Motion Graphics II (3 credits)
- Art 4912 Interactive and Motion Graphics III (3 credits)
- Art 3940 History of Graphic Design (3 credits)

D) 0-3 credits from the following courses

- AET 1363 Introduction to Graphics Technology (3 credits)
- AET 2123 Introduction to Digital Photography (3 credits)
- AET 3343 Cross Media Technologies (3 credits)
- AET 4333 Trends in Digital Media Technology (3 credits)
- AET 4353 Multimedia Production Management (3 credits)
- AET 4813 Advanced Digital Media Technologies (3 credits)
- CMN 2520 Intro to Mass Communication (3 Credits)
- CMN 2525 Studio Production (3 credits)
- CMN 2575 Field Production (3 credits)
- JOU 2950 Introduction to Visual Communication (3 credits)
- JOU 3001 Photojournalism (3 credits)
- PHI 3040 Philosophy of Art (3 Credits)

Attachment CStudio Art Minor**Total Semester Hours: 18 25****A) 10 6-9 Semester Hours of Required Art Coursework**

- **ART 1000 - Drawing I. Credits: 3**

Either one or both of these courses:

- **ART 1110 - Two-Dimensional Foundations. Credits: 3**
- **ART 1111 - Three-Dimensional Foundations. Credits: 3**

- ~~ART 1000 - Drawing I. Credits: 3~~
- ~~ART 1110 - Two-Dimensional Foundations. Credits: 3~~
- ~~ART 1111 - Three-Dimensional Foundations. Credits: 3~~
- ~~ART 2500 - Health and Safety in the Visual Arts. Credits: 1~~

B) 15 9-12 Semester Hours of Studio Art Electives:

Students, in consultation with an academic advisor in the Art Department, will select 15 9 semester hours of studio art electives. All studio art electives must be selected from one area only: choose all two-dimensional or all three-dimensional courses to fulfill the studio art electives requirement. **If student takes both Art 1110 and Art 1111, student will select 6 semester hours of studio art electives.** A minimum of 6 semester hours must be at or above the 3000 level.

Two-Dimensional Courses

- ART 1001 - Drawing II. Credits: 3
- ART 2000 - Life Drawing I. Credits: 3
- ART 2050 - Painting I. Credits: 3
- **ART 2100 - Sculpture I. Credits: 3**
- ART 2560 - Printmaking I. Credits: 3
- **ART 2700 - Jewelry and Metalsmithing I. Credits: 3**
- ART 2910 - Introduction to Graphic Design. Credits: 3
- ART 2920 - Graphic Abstractions. Credits: 3
- ART 3000 - Drawing III. Credits: 3
- ART 3001 - Drawing IV. Credits: 3
- ART 3051 - Painting II. Credits: 3
- ART 3052 - Painting III. Credits: 3
- ~~ART 3080 - Watercolor I. Credits: 3~~
- ~~ART 3081 - Watercolor II. Credits: 3~~
- ~~ART 3200 - Digital Art I. Credits: 3~~
- ~~ART 3201 - Digital Art II. Credits: 3~~
- **ART 3111 - Sculpture II. Credits: 3**
- **ART 3112 - Sculpture III. Credits: 3**
- **ART 3251 - Ceramics II. Credits: 3**
- **ART 3252 - Ceramics III. Credits: 3**
- ART 3570 - Printmaking II. Credits: 3
- ART 3571 - Printmaking III. Credits: 3
- **ART 3701 - Jewelry and Metalsmithing II. Credits: 3**
- **ART 3702 - Jewelry and Metalsmithing III. Credits: 3**
- ART 4000 - Life Drawing II. Credits: 3
- ART 4001 - Life Drawing III. Credits: 3

- ART 4051 – Painting IV. Credits: 3
- ART 4052 – Painting V. Credits: 3
- ART 4053 – Painting VI. Credits: 3
- ART 4580 – Printmaking IV. Credits: 3
- ART 4581 – Printmaking V. Credits: 3
- ART 4582 – Printmaking VI. Credits: 3

OR Three-Dimensional Courses

- ART 2100 – Sculpture I. Credits: 3
- ART 2250 – Ceramics I. Credits: 3
- ART 2700 – Jewelry and Metalsmithing I. Credits: 3
- ART 3111 – Sculpture II. Credits: 3
- ART 3112 – Sculpture III. Credits: 3
- ART 3251 – Ceramics II. Credits: 3
- ART 3252 – Ceramics III. Credits: 3
- ART 3701 – Jewelry and Metalsmithing II. Credits: 3
- ART 3702 – Jewelry and Metalsmithing III. Credits: 3
- ART 4111 – Sculpture IV. Credits: 3
- ART 4112 – Sculpture V. Credits: 3
- ART 4113 – Sculpture VI. Credits: 3
- ART 4251 – Ceramics IV. Credits: 3
- ART 4252 – Ceramics V. Credits: 3
- ART 4253 – Ceramics VI. Credits: 3
- ART 4701 – Jewelry and Metalsmithing IV. Credits: 3
- ART 4702 – Jewelry and Metalsmithing V. Credits: 3
- ART 4703 – Jewelry and Metalsmithing VI. Credits: 3

Footnote:

Art Education, Art History, or Graphic Design Option students can double count Art 1000, 1110 and 1111, in both the option and the studio art minor. However, Art Education, Art History, or Graphic Design Option students cannot double count other studio courses used to fulfill option requirements for the studio electives in the Studio Art Minor; these 9 semester hours must be from different studio courses.

Attachment D**Organizational and Professional Development Core Coursework****(12 18 hours)**

OPD 4830	ORGANIZATIONAL PERSPECTIVES	3 S.H.
OPD 4835	SUPERVISION IN ORGANIZATIONS	3 S.H.
OPD 4840	TRAINING PROGRAM DEVELOPMENT	3 S.H.
OPD 4810	PRINCIPLES OF CAREER DEVELOPMENT	3 S.H.
OPD 4500	ORGANIZATIONAL INTERACTIONS	3 S.H.
OPD 4825	ETHICAL BEHAVIOR IN ORGANIZATIONS	3 S.H.

ELECTIVES (NOTE: THE LIST OF ELECTIVES WILL NOT APPEAR IN THE CATALOG)

OPD 3000	LEARNING ANALYSIS THROUGH PORTFOLIO DEVELOPMENT	3 S.H.
OPD 3020	PRINCIPLES OF ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT	3 S.H.
OPD 4430	RESEARCH IN ORGANIZATIONS	3 S.H.
OPD 4700	LEADERSHIP IN ORGANIZATIONS	3 S.H.
OPD 4800	STRATEGIES& PROCESS TEACH/TRAIN	3 S.H.
OPD 4815	CONFLICT IN ORGANIZATIONS	3 S.H.
OPD 4820	CHANGE IN ORGANIZATIONS	3 S.H.
OPD 4825	ETHICAL BEHAVIOR IN ORGANIZATIONS	3 S.H.
OPD 4845	IMPROVEMENT IN ORGANIZATIONS	3 S.H.
OPD 4855	WEB-BASED TRAINING AND INSTRUCTION	3 S.H.
OPD 4860	FACILITATING LEARNING & PROJECT GRPS	3 S.H.
OPD 4864	STRENGTH-BASED ORGANIZATIONAL AND PROFESSIONAL DEVELOPMENT METHODS	3 S.H.
OPD 4865	DIVERSITY IN ORGANIZATIONS	3 S.H.
OPD 4870	COACHING AND MENTORING FOR CRITICAL THINKING IN THE WORKPLACE	3 S.H.
OPD 4880	PRODUCTIVE WORK TEAMS	3 S.H.
OPD 4890	ACCELERATED LEARNING AND TRAINING	3 S.H.

Attachment E

Organizational and Professional Development (B.S.)

Total Semester Hours Required for Degree: 120 semester hours

The Organizational Development Program offers a Bachelor of Science degree with a major in Organizational Development that prepares students for positions as supervisors, project leaders, change agents, and trainers in a variety of organizational settings.

The Organizational and Professional Development Program offers a Bachelor of Science degree with a major in Organizational and Professional Development that prepares students with significant working experience for positions as supervisors, project leaders, change agents, and trainers in a variety of organizational settings.

Application Criteria

To apply for admission to the Organizational and Professional Development program, a student must:

To apply for admission to the Organizational Development program (OPD), a student must:

1. Have earned a minimum of 30 credit hours from an accredited institution;
2. Have earned a cumulative GPA of at least 2.50 or higher;

Students that do not meet these admission requirements, but meet EIU's general transfer admission requirements will have their application reviewed by the OPD coordinator. Following this review, students may be required to participate in a pre-entry interview or submit a new application for consideration at a later time.

General Education Requirements

- Humanities and Fine Arts. Credits: 9
- Language. Credits: 9
- Mathematics. Credits: 3
- Scientific Awareness. Credits: 7
- Senior Seminar. Credits: 3
- Social and Behavioral Sciences. Credits: 9

Major

Semester Hours Required for OPD Major: 12 semester hours

Major Requirements

- OPD 4810 - Principles of Career Development. Credits: 3
- OPD 4830 - Organizational Perspectives: Past, Present and Future. Credits: 3
- OPD 4835 - Supervision in Organizations. Credits: 3
- OPD 4840 - Training Program Development. Credits: 3
- **OPD 4500 – Organizational Interactions. Credits: 3**
- **OPD 4825 – Ethical Behavior in Organizations. Credits: 3**

Areas of Concentration

Students may also select an area of concentration consisting of courses taken in addition to the General Requirements and Major Requirements. Each concentration is planned to supplement the student's professional goals or personal interests and must be done in consultation with the student's advisor. The two areas of concentration and the recommended electives for each are:

Training/Development Concentration

Nine semester hours from the list below:

- OPD 4800 – Strategies and Processes of Teaching and Training. Credits: 3
- OPD 4845 – Improvement in Organizations. Credits: 3

- OPD 4855 – Web-Based Training and Instruction. Credits: 3
- OPD 4860 – Facilitating Learning and Project Groups. Credits: 3
- OPD 4890 – Accelerated Learning and Training. Credits: 3
- MGT 3450 – Human Resource Management. Credits: 3
- MIS 3515 – Information Presentation. Credits: 3

Supervision/Leadership Concentration

Nine semester hours from the list below:

- AET 4943 – Manufacturing Management. Credits: 3
- BUS 3500 – Management Information Systems. Credits: 3
- OPD 4815 – Conflict in Organizations Credits: 3
- OPD 4820 – Change Strategies in Organizations. Credits: 3
- OPD 4825 – Ethical Behavior in Organizations Credits: 3
- OPD 4870 – Coaching and Mentoring for Critical Thinking in the Workplace. Credits: 3
- OPD 4880 – Productive Work Teams. Credits: 3
- MIS 3530 – Business Web Site Design. Credits: 3

Footnotes:

*Of the 120 semester hours required to complete the degree, at least 25 semester hours of courses from EIU must be included.

**OPD majors must maintain a cumulative GPA of 2.5 within the OPD Major. Calculation of the major GPA is based on all courses taken through Eastern Illinois University with the prefix OPD or approved as major courses for the BS in Organizational and Professional Development.

Attachment F

Organizational Leadership Minor

(18 hours)

The minor in Organizational Leadership provides students with opportunities to develop skills in order to be an effective leader within any organization.

Core Courses (18 hours):

- OPD 4700 Leadership in Organizations 3 s.h.
- OPD 4815 Conflict in Organizations 3 s.h.
- OPD 4820 Change in Organizations 3 s.h.
- OPD 4845 Improvement in Organizations 3 s.h.
- OPD 4865 Diversity in Organizations 3 s.h.
- OPD 4880 Productive Work teams 3 s.h.

Total: 18 s.h.

Attachment G

Talent Development Minor

(minimum of 18 hours)

The minor in Talent Development provides students with opportunities to learn skills needed to develop talent within any organization.

Core Courses (18 hours)

- OPD 4800 Strategies & Process Teach/Train 3 s.h.
- OPD 4855 Web-Based Training and Instruction 3 s.h.
- OPD 4860 Facilitating Learning & Project Groups 3 s.h.
- OPD 4870 Coaching and Mentoring for Critical Thinking in the Workplace 3 s.h.
- OPD 4890 Accelerated Learning and Training 3 s.h.
- OPD 4820 Change in Organizations 3 s.h.

Total: 18 s.h.