
Agenda for the October 4, 2012 CAA Meeting

Items Approved: None.

Items Pending: 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's four University Learning Goals (Ongoing)
11-132R, Course Proposal Format Form (Revised Form)
12-54C R, Revisions to the catalog copy for the following sections of the Undergraduate Catalog: General Education, Academic Regulations, Course Information, and Honors College.
12-59, CMN 3500, New Media Practices. (Revised Course)
12-60, MAT 3501, Differential Equations I. (Revised Course)
12-61, MAT 3502, Differential Equations II. (Revised Course)
12-62, MAT 4170, Programming for Mobile Devices. (New Course)
12-63, MAT 4873, Introduction to Cryptography. (New Course)
12-64, Mathematics & Computer Science. (Revised Program)
12-65, HIC 2000G, Introduction to the Humanities: Interdisciplinary Problem-Solving. (New Course)
12-66, EIU 4100G, Senior Seminar: Advanced Interdisciplinary Studies in Matters of Culture. (Revised Course)
12-67, ELE 1050, Introduction to Teaching as a Profession. (New Course)
12-68, ELE/MLE 2050, The Whole Child: Teaching and Learning in the Educational Environment. (New Course)
12-69, ELE 3050, Diverse Contexts that Influence the Learning Process. (New Course)
12-70, ELE 3350, Language Arts in the Elementary and Middle Level School. (Revised Course)
12-71, ELE 4100, Assessing Student Learning: A Field-Based Experience. (New Course)
12-72, ELE/MLE 4280, Content Area Reading in the Elementary, Middle and Secondary School. (Revised Course)
12-73, ELE 4890, Culturally and Linguistically Diverse Students/English Language Learners: Instruction Methods. (New Course)
12-74, MLE 4100, Assessing Student Learning: A Field-Based Experience. (New Course)

**Council on Academic Affairs
Minutes**

October 4, 2012

The October 4, 2012 meeting of the Council on Academic Affairs was held at 3:00 p.m. in Room 4440, Booth Library.

Members Present: Dr. Collins, Ms. English, Ms. Eskew, Dr. Klarup, Dr. Lucas, Dr. Rhoads, Ms. Ruholl, Dr. Steinke, Dr. Throneburg, and Dr. White.

Members Absent: Ms. Green and Dr. Reid.

Staff Present: Provost Lord and Ms. Fopay.

Guest Present: Ms. Fahey, Communication Disorders & Sciences; Ms. Markham, *Daily Eastern News*; Dr. Sanders, Center for Academic Support and Assessment; and Dr. Tim Taylor, English.

I. Committee for Assessment of Student Learning (CASL) presentation of the following executive summaries and reports.

Dr. Sanders and Dr. Throneburg presented the CASL executive summaries and reports (See list below) and distributed copies of the materials. In addition, they answered questions of the council throughout the presentation. To start, they provided an explanation of the executive summaries/data regarding the undergraduate & graduate programs, as well as the 2009-2011 college trends reports. After that, Dr. Sanders gave a presentation of the CASL executive summaries/data regarding the writing and speaking learning goals. Dr. Throneburg followed by giving a presentation of the CASL executive summaries/data for the critical thinking and global citizenship learning goals.

AY12 CASL Executive Summaries/Data Regarding Undergraduate & Graduate Programs and 2009-2011 College Trends

1. College of Arts & Humanities' Undergraduate Programs
2. Lumpkin College of Business & Applied Sciences' Undergraduate Programs
3. College of Education & Professional Studies' Undergraduate Programs
4. College of Sciences' Undergraduate Programs
5. School of Continuing Education Undergraduate Programs
6. College of Arts & Humanities' Graduate Programs
7. Lumpkin College of Business & Applied Sciences' Graduate Programs
8. College of Education & Professional Studies' Graduate Programs
9. College of Sciences' Graduate Programs

AY12 CASL Executive Summaries/Data Regarding the University Learning Goals

1. Writing
2. Speaking
3. Critical Thinking
4. Global Citizenship

II. Approval of the September 6, 2012 CAA Meeting Minutes.

The minutes of September 6, 2012 were approved as written.

Dr. Collins left the meeting at 3:47 p.m.

III. Communications:**a. College Curriculum Committee Minutes:**

1. Minutes of the September 10, 2012 College of Education & Professional Studies Curriculum Committee meeting.
2. Minutes of the September 12, 2012 College of Arts & Humanities Curriculum Committee meeting.
3. Minutes of the September 14, 2012 College of Sciences Curriculum Committee meeting.
4. Minutes of the September 17, 2012 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.
5. Minutes of the September 24, 2012 College of Education & Professional Studies Curriculum Committee meeting.
6. Minutes of the September 28, 2012 College of Sciences Curriculum Committee meeting.

Dr. White explained that Ms. Wendy Williamson, Study Abroad Office, has started to meet with various groups on campus, as requested by CAA at its meeting on May 3, 2012, concerning agenda item 12-54C R (proposal to revise the catalog copy for the following sections of the Undergraduate Catalog: General Education, Academic Regulations, Course Information, and Honors College). Also, Dr. Throneburg reported she had attended the Faculty Senate meeting when Ms. Williamson presented the proposal to that group. She summarized the discussion and feedback concerning the proposal given by the Faculty Senate members to Ms. Williamson at that meeting

b. Waiver Reports:

1. Academic Waiver Reports for August 2012 from Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.
2. Academic Waiver Reports for September 2012 from Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, and College of Sciences.

c. Executive Actions:

1. September 14, 2012 memorandum from Dean Ornes, College of Sciences, requesting executive action to add the writing intensive designation to MAT 2270.
2. September 27, 2012 email from Associate Dean Poulter, College of Arts & Humanities, requesting executive action to revise the prerequisites for JOU 3002.
3. September 28, 2012 memorandum from Dean Ornes, College of Sciences, requesting executive action to add language to the Clinical Laboratory Science major catalog description.
4. September 28, 2012 memorandum from Dean Jackman, College of Education & Professional Studies, requesting executive action to renumber ELE 3000 to ELE 3100.

IV. Other:

1. Dr. White introduced Ms. Kathryn English who was recently appointed to serve as a student representative on CAA.

V. Committee Reports:

None.

VI. Items Added to the Agenda:

1. 12-65, HIC 2000G, Introduction to the Humanities: Interdisciplinary Problem-Solving. (New Course)
2. 12-66, EIU 4100G, Senior Seminar: Advanced Interdisciplinary Studies in Matters of Culture. (Revised Course)
3. 12-67, ELE 1050, Introduction to Teaching as a Profession. (New Course)
4. 12-68, ELE 2050, The Whole Child: Teaching and Learning in the Educational Environment. (New Course)
5. 12-69, ELE 3050, Diverse Contexts that Influence the Learning Process. (New Course)
6. 12-70, ELE 3350, Language Arts in the Elementary and Middle Level School. (Revised Course)
7. 12-71, ELE 4100, Assessing Student Learning: A Field-Based Experience. (New Course)
8. 12-72, ELE/MLE 4280, Content Area Reading in the Elementary, Middle and Secondary School. (Revised Course)
9. 12-73, ELE 4890, Culturally and Linguistically Diverse Students/English Language Learners: Instruction Methods. (New Course)
10. 12-74, MLE 4100, Assessing Student Learning: A Field-Based Experience. (New Course)

Ms. Ruholl moved and Ms. Eskew seconded the motion to add these items to the agenda.

VI. Items Acted Upon:

None.

VII. Pending:

1. 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's Four University Learning Goals (Ongoing)
2. 11-132R, Course Proposal Format Form (Revised Form)
3. 12-54C R, Revisions to the catalog copy for the following sections of the Undergraduate Catalog: General Education, Academic Regulations, Course Information, and Honors College.
4. 12-59, CMN 3500, New Media Practices. (Revised Course)
5. 12-60, MAT 3501, Differential Equations I. (Revised Course)
6. 12-61, MAT 3502, Differential Equations II. (Revised Course)
7. 12-62, MAT 4170, Programming for Mobile Devices. (New Course)
8. 12-63, MAT 4873, Introduction to Cryptography. (New Course)

VII. Meeting Adjournment:

The meeting adjourned at 4:00 p.m.

The next CAA meeting will be held at 2 p.m. on Thursday, October 11, 2012.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

The CAA minutes, agendas, and summaries of CAA actions are distributed via a listserv, caa-list. To subscribe, go to the following web site: <http://lists.eiu.edu/mailman/listinfo/caa-list>. Locate the section "Subscribing to caa-list" and enter your email address and create a password. Next, click on the subscribe box. An email will be sent to you requesting confirmation. Once confirmation is received, your request will be held for approval by the list administrator. You will be notified of the administrator's decision by email.

***** ANNOUNCEMENT OF NEXT MEETING *****
October 11, 2012
Conference Room 4440 – Booth Library @ 2 p.m.

Agenda:

1. 12-59, CMN 3500, New Media Practices. (Revised Course)
2. 12-60, MAT 3501, Differential Equations I. (Revised Course)
3. 12-61, MAT 3502, Differential Equations II. (Revised Course)
4. 12-62, MAT 4170, Programming for Mobile Devices. (New Course)
5. 12-63, MAT 4873, Introduction to Cryptography. (New Course)
6. 12-64, Mathematics & Computer Science. (Revised Program)
7. 12-67, ELE 1050, Introduction to Teaching as a Profession. (New Course)
8. 12-68, ELE 2050, The Whole Child: Teaching and Learning in the Educational Environment. (New Course)
9. 12-69, ELE 3050, Diverse Contexts that Influence the Learning Process. (New Course)
10. 12-70, ELE 3350, Language Arts in the Elementary and Middle Level School. (Revised Course)
11. 12-71, ELE 4100, Assessing Student Learning: A Field-Based Experience. (New Course)
12. 12-72, ELE/MLE 4280, Content Area Reading in the Elementary, Middle and Secondary School. (Revised Course)
13. 12-73, ELE 4890, Culturally and Linguistically Diverse Students/English Language Learners: Instruction Methods. (New Course)
14. 12-74, MLE 4100, Assessing Student Learning: A Field-Based Experience. (New Course)

Pending:

1. 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's Four University Learning Goals (Ongoing)
2. 11-132, Course Proposal Format Form (Revised Form)
3. 12-54C R, Revisions to the catalog copy for the following sections of the Undergraduate Catalog: General Education, Academic Regulations, Course Information, and Honors College.
4. 12-65, HIC 2000G, Introduction to the Humanities: Interdisciplinary Problem-Solving. (New Course)
5. 12-66, EIU 4100G, Senior Seminar: Advanced Interdisciplinary Studies in Matters of Culture. (Revised Course)

Approved Executive Actions:

BAS

Effective Fall 2013

1. Add MUS 1071 and MUS 2071 to the elective list for the Entrepreneurship Minor.

Entrepreneurship Minor

EIU's entrepreneurship minor provides students from across the university the perspectives and the critical tools for exploring the development of new and emerging ventures. Through the program, students learn to recognize new business opportunities, to apply creativity and innovation to develop those opportunities, to identify funding resources, and to develop skills to manage and sustain entrepreneurial ventures. Students learn the fundamental tools to identify and commercialize business opportunities in any type of organization.

Students in the minor complete a four-course core that culminates in the development of a venture plan in the capstone course plus two electives.

Core Requirements (12 semester hours)

- ENT 3300 - Foundations of Entrepreneurship. Credits: 3
- ENT 3500 - Marketing and Innovation for Entrepreneurial Ventures. Credits: 3
- ENT 3700 - Financing for Entrepreneurial Ventures. Credits: 3
- ENT 4500 - Entrepreneurial Management and Venture Plan Development. Credits: 3

AND

Minor Electives (6 semester hours)

Two electives selected from the following:

- XXX 4275 Internship (an internship completed through an appropriate university department)*
- ACC 3400 - Introduction to Income Taxation. Credits: 3
- AET 4243 - Construction Project Management. Credits: 3
- AET 4800 - Management of Innovation and Technology. Credits: 3
(cross listed with MGT 4800)
- AET 4843 - Statistical Quality Assurance. Credits: 3
- AET 4943 - Manufacturing Management. Credits: 3
- BUS 3500 - Management Information Systems. Credits: 3
- CTE 3000 - Consumers in the Marketplace. Credits: 3
- FCS 3300 - Consumer Education. Credits: 3
- FCS 3740 - Professional Hospitality Meeting Management. Credits: 3
- FCS 3756 - Community Nutrition Credits: 3
- FCS 4320 - Destination Management. Credits: 3
- FCS 4345 - Advanced Lodging Administration. Credits: 3
- FCS 4846 - Aging and the Family. Credits: 3
- FCS 4926 - Public Presentation Techniques. Credits: 3
- FCS 4940 - Food Systems Management. Credits: 3
- FIN 3740 - Real Estate Fundamentals. Credits: 3
- FIN 3900 - Risk and Insurance. Credits: 3
- FLF 3220 - French for Business. Credits: 3
- FLF 3304 - French Civilization. Credits: 3
- FLG 3200 - German Culture and Civilization. Credits: 3
- FLG 3330 - German for Business. Credits: 3
- FLS 3201 - Business Spanish. Credits: 3
- FLS 4310 - Civilization and Culture of Spain. Credits: 3
or FLS 4320
- MAR 3780 - Promotion Management. Credits: 3
- MAR 3875 - Retail Management. Credits: 3
- MAR 4470 - Professional Sales. Credits: 3
- MGT 3450 - Human Resource Management. Credits: 3
- MGT 3830 - Managerial Communications. Credits: 3
- MGT 4330 - Entrepreneurial Law. Credits: 3
- MGT 4800 - Management of Innovation and Technology. Credits: 3
(cross listed with AET 4800)
- MIS 3505 - Advanced Microcomputer Applications and Development. Credits: 3
- MIS 3515 - Information Presentation. Credits: 3
- MIS 3530 - Business Web Site Design. Credits: 3
- **MUS 1070 - Introduction to Music Technology. Credits: 2**
- **MUS 2071 - Music Technology II: Audio and Recording Techniques. Credits: 3**
- OPD 4860 - Facilitating Learning and Project Groups. Credits: 3
- OPD 4870 - Coaching and Mentoring for Critical Thinking in the Workplace. Credits: 3
- OPD 4880 - Productive Work Teams. Credits: 3

Footnote:

*An internship used as an elective in the Entrepreneurship Minor must be approved in advance by the School of Business Chair upon recommendation of the Entrepreneurship Minor Committee.

Total Semester Hours:**18 Required Coursework: Total Semester Hours: 18**

Pending Executive Actions:**CAH****Effective Spring 2013**

1. Revise the prerequisites for JOU 3002.

JOU 3002 - Introduction to Multimedia Journalism.

(2-2-3) On Demand. An introduction to basic elements of multimedia journalistic reporting and storytelling, including audio, video, slideshows, and online journalism formats. Prerequisites and Notes: JOU 2101 and JOU 2950 **or permission of the instructor**. Prerequisites may not be taken concurrently. Course may not be repeated. Credits: 3

CEPS**Effective Fall 2013**

1. Renumber ELE 3000 to ELE 3100.

ELE ~~3000~~ 3100 - Instructional Strategies for the Elementary Classroom.

(3-3-4) Topics include instructional strategies, models for classroom management and discipline, parent-school community involvement, and school law. Forty-five clock hours of field-based activities primarily in reading and language arts. Prerequisites and Notes: ELE 2000 and ELE 2320. Concurrent enrollment in ELE 3280 and ELE 3350, or permission of department chair. University Teacher Education requirements apply and department requirements for enrollment must be met, including an expectation of second semester Junior standing. Credits: 4

COS**Effective Spring 2013**

1. Add the writing-intensive designation to MAT 2270.

MAT 2270 - Technology in Mathematics.

(2-1-3) S. The focus of this course is how to use technology to investigate, model, simulate, and solve mathematical problems. Authentic and involved mathematical tasks and situations will be presented from a broad range of topics. Attention is given to the appropriate uses of technology and the potential drawbacks of technology in the secondary classroom. Laboratory experiences will include (but are not limited to) graphing calculators, Computer Algebra Systems, statistical tools, and dynamic geometry software. **WI** Prerequisites and Notes: MAT 2170. Credits: 3

COS**Effective Fall 2013**

1. Add language to the catalog description of the Clinical Laboratory Science major in order to provide clarification of the NAACLS accreditation and ASCP registry.

Clinical Laboratory Science (B.S.)

This cooperative degree program, administered by the Pre-Health Professions Advisor, leads to the Bachelor of Science degree. It is a four-year program including three years of college **work courses** followed by one year of work in an affiliated hospital. The degree requires 120 semester hours of credit including 90 semester hours at EIU (or a combination of transfer credits and credits earned at Eastern totaling 90 semester hours) and 32 semester hours credit for successful completion of a one-year program in clinical laboratory science at **an a National Accrediting Agency for Clinical Laboratory Science (NAACLS)** affiliated hospital. **Upon successful completion of the hospital work, the student becomes a candidate for a Bachelor of Science degree in Clinical Laboratory Science and is eligible to take the certifying examinations of the American Society of Clinical Pathologists (ASCP) for registry as a Medical Laboratory Scientist.** The clinical hours taken at the affiliated hospital will be treated as courses taken at EIU counting in residency hours and will be included in EIU grade point average. Since the clinical hours are treated as EIU residency hours, CLS majors are required to satisfy the standard 42 EIU residency hours, the 32 hour junior/senior year and 12 hour senior year residency hours despite being cooperative degree students. EIU cannot guarantee admission to any of its affiliated hospitals.