
Agenda for the May 3, 2012 CAA Meeting

Items Approved: 12-54B R, STA 4000G, Study Abroad Experience and Project (New Course)
12-55, Management Information Systems (Revised Major Including the Deletion of the General MIS Concentration, Business Programming Concentration, and Network Technologies Concentration)
12-56, GEG/ESC 3830, GIS: Building Geodatabases (New Course)

Items Pending: 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's four University Learning Goals (Ongoing)
11-132R, Course Proposal Format Form (Revised Form)
12-54C R, Revisions to the catalog copy for the following sections of the Undergraduate Catalog: General Education, Academic Regulations, Course Information, and Honors College.
12-57, FILM 3759G, History of Cinema (New Course)
12-58, Film Studies Minor (Revised Interdisciplinary Minor)

Council on Academic Affairs Minutes May 3, 2012

The May 3, 2012 meeting of the Council on Academic Affairs was held at 10:15 a.m. in Room 4440, Booth Library.

Members Present: Dr. Caldwell, Ms. Eskew, Ms. Green, Dr. Hoerschelmann, Dr. Klarup, Dr. Lucas, Dr. Mitchell, Dr. Reid, Ms. Ruholl, Dr. Throneburg, and Dr. White.

Members Absent: Ms. Clouston and Ms. Gonzalez.

Staff Present: Dr. Herrington-Perry and Ms. Fopay.

Guest Present: Dean Augustine, Graduate School; Ms. Bono, Study Abroad; Dr. Canfield, Foreign Languages; Dr. Cornebise, Geology/Geography; Dr. Di Naso, Geology/Geography; Ms. Holland, Study Abroad; Ms. Rodgers, *Daily Eastern News*; and Dr. Roszkowski, School of Business.

I. Approval of the April 26, 2012 CAA Meeting Minutes.

Dr. Reid moved and Ms. Green seconded the motion to approve the minutes. The minutes of April 26, 2012 were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the April 18, 2012 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.
2. Minutes of the April 23, 2012 College of Education & Professional Studies Curriculum Committee meeting.

b. Executive Actions:

1. April 25, 2012 email from Associate Dean Poulter, CAH, requesting executive action to change the initial course offering for AFR 4300 to Fall 2012 rather than Spring 2013.

c. Other:

1. List of School of Continuing undergraduate special courses approved since CAA's discussion of special courses at the February 23, 2012 CAA meeting.
Dr. Mitchell explained the list was prepared by Ms. Fopay per the request of the CAA Executive Committee.
2. Informational item from Dr. Rebecca Throneburg, CASL Chair, containing an updated version of a draft document CASL prepared last year pertaining to the university learning goals.
Dr. Throneburg provided background information and an explanation of the draft document, as well as distributed copies of the relevant portions of the current catalog for comparison. She sought the council's input for when the group would want to work on revising the catalog copy. Council members provided input. The item will be held for now since more changes to the catalog copy may result from discussions by the CAA Learning Goals Subcommittees which will continue into the next academic year.

3. May 1, 2012 memorandum from Dr. Debra Reid, CAA Global Citizenship Subcommittee Chair and CASL Global Citizenship Committee, regarding integrative learning/skills transfer as foundation for EIU Learning Goals and relevance to global citizenship (diversity of people, perspective and place).
Dr. Reid explained that the Global Citizenship Subcommittee has some major suggestions that would affect the catalog copy CASL suggested in the previous communication.

III. Committee Reports:

1. Dr. Reid and Dr. Throneburg reported on the Online Learning Committee.

IV. Items Added to the Agenda:

1. 12-57, FILM 3759G, History of Cinema (New Course)
2. 12-58, Film Studies Minor (Revised Interdisciplinary Minor)

Ms. Ruholl moved and Dr. Klarup seconded the motion to add these items to the agenda.

V. Items Acted Upon:

1. **12-55, Management Information Systems (Revised Major Including the Deletion of the General MIS Concentration, Business Programming Concentration, and Network Technologies Concentration).**

Dr. Roszkowski presented the proposal and noted a minor correction to the proposal. There were no questions.

Dr. White moved and Ms. Green seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**), with revision, was approved, effective Fall 2012.

2. **12-56, GEG/ESC 3830, GIS: Building Geodatabases (New Course).**

Dr. Di Naso and Dr. Cornebise presented the proposal and answered questions of the council.

Ms. Eskew moved and Dr. Klarup seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Spring 2013.

GEG/ESC 3830. GIS: Building Geodatabases. (2-2-3) S. This course covers the fundamental concepts of building geographic databases and focuses on the storage, management, and quality control of GIS data. Students will learn how to create Esri Geodatabases, how to migrate existing data to a geodatabase, and how to edit data stored in a geodatabase. GEG 5830 is an equivalent course. Prerequisite: GEG 3810 or permission from the instructor.

3. **12-54B R, STA 4000G, Study Abroad Capstone Experience and Project (New Course).**

At the April 26, 2012 CAA meeting, Ms. Wendy Williamson presented the proposal and answered questions of the council. Ms. Gonzalez had moved and Ms. Clouston seconded the motion to approve the proposal. However, no voting took place. Instead the council requested revisions to the proposal.

The proposal was subsequently revised and resubmitted to the council for review at today's meeting.

Ms. Holland, on behalf of Ms. Williamson, presented the revised proposal and answered questions of the council. There was a lengthy discussion. The council requested additional revisions to the proposal. Ms. Eskew left the meeting during the discussion.

The committee voted on the motion made last week to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Spring 2013.

STA 4000G. Study Abroad Capstone. (1-0-1) Students will exercise their abilities to think critically about their global education experiences. They will develop, summarize, and synthesize their individualized experience through readings, assignments, a reflective piece for the Electronic Writing Portfolio, an individualized project, and a presentation. Prerequisite: Must have completed an approved study abroad program and 75 semester hours. WI

Note: During discussion the following was clarified: Until the corresponding changes to the General Education requirement are approved, students may seek a waiver to the senior seminar requirement if they complete both STA 4000G and a study abroad course.

4. 12-54C R, Revisions to the catalog copy for the following sections of the Undergraduate Catalog: General Education, Academic Regulations, Course Information, and Honors College.

Dr. Lucas objected to acting upon the proposal today since the proposal hadn't been discussed before the college curriculum committees, faculty senate, and student senate, as specified in the CAA bylaws (Article VII, A.4.d.3) which states:

Proposals submitted to the Council regarding changes in undergraduate general education and university graduation requirements must have university-wide public discussion by faculty and administration before consideration by the Council. This requires, at the minimum, discussion of such proposals before the college curriculum committees, faculty senate, student senate, and other appropriate administrative bodies before such proposals, along with the results of the discussion, are considered by the Council.

Discussion about it began during the review of the STA 4000G course proposal (previous item on the agenda) and continued afterwards.

Dr. Lucas moved and Dr. White seconded the motion to object to consideration of the proposal at this time. The motion passed unanimously.

The proposal will remain pending for now and will be revisited by the council after Ms. Wendy Williamson has had an opportunity to meet with the various committees and administrative bodies in the fall.

Also, it was recommended that the proposal be reformatted to include the proposed catalog copy, as well as the rationale for the requested changes. In addition, it was suggested that CAA members attend their own college curriculum committee meetings and that the CAA Chair attend the Faculty Senate meeting whenever Ms. Williamson presents the proposal to those groups.

5. 11-132R, Course Proposal Format Form (Revised Form).

There was not enough time for the council to discuss this proposal today. Therefore, the item will be carried over until a future CAA meeting.

VI. Other Business:

1. Council Membership:

Outgoing council members are Dr. Melissa Caldwell and Dr. Christopher Mitchell. New council members for next year will be Dr. Janice Collins and Dr. Misty Rhoads who will serve three-year terms. Ms. Stacey Ruholl was re-elected and will return to the council for another three-year term.

Dr. Mitchell reported that Faculty Senate, in accordance with its bylaws, is seeking a replacement to fill the remaining term of Dr. Hoerschelmann who will be leaving the university.

2. Election of 2012-13 CAA Officers:

Chair: Dr. Larry White was selected the 2012-13 CAA Chair by acclamation.

Vice Chair: Dr. Stephen Lucas was selected the 2012-13 CAA Vice Chair by acclamation.

VII. Pending:

1. 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's Four University Learning Goals (Ongoing)

VIII. Meeting Adjournment:

1. Dr. Throneburg moved and Ms. Ruholl seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned at 12:30 p.m.

The next meeting will be held at 2 p.m. on Thursday, August 23, 2012.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>.
In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****
August 23, 2012
Conference Room 4440 – Booth Library @ 2 p.m.

Agenda:

1. 12-57, FILM 3759G, History of Cinema (New Course)
2. 12-58, Film Studies Minor (Revised Interdisciplinary Minor)
3. 11-132, Course Proposal Format Form (Revised Form)

Approved Executive Actions:

None.

Pending Executive Actions:

CAH

Effective Fall 2012

1. Change the initial term of course offering for AFR 4300 from Spring 2013 to Fall 2012.

Attachment A**Management Information Systems (B.S.B.)****Major**

The Management Information Systems (MIS) major prepares students to design, develop, and manage information systems within organizations. MIS majors develop a foundation of business knowledge and skills that is complemented by more in-depth study of information technology. All MIS majors complete a core of courses that provide a foundation in programming constructs, information systems theory, systems analysis, database, and telecommunications and also select electives for more specialized study.

The BSB in Management Information Systems comprises:

1. 43 semester hours in general education;
2. 38 semester hours in the business core;
3. 24 semester hours in major courses and
4. 15 semester hours in electives.

Major Courses

MIS majors complete the following MIS core:

- MIS 2000 - Information Systems Careers and Logic Skills. Credits: 3
- MIS 3200 - Networking Fundamentals. Credits: 3
- **MIS 3300 (Business Programming in COBOL) OR MIS 3330 (Java Programming)**
OR
- **MIS 4530 (Web Application Development). Credits: 3**
- MIS 4200 - Systems and Database Analysis, Design, and Development. Credits: 3

Plus four courses (12 credits) selected from MIS Major Electives. At least three of the courses (9 credits) must have the MIS prefix. A maximum of three credits of MIS 4275 may be applied as an MIS major elective.

MIS Major Electives

- MIS 3300 - Business Programming in COBOL. Credits: 3
- MIS 3330 - Java Programming. Credits: 3
- MIS 3355 - MVS Control Languages and Utilities. Credits: 3
- MIS 3505 - Advanced Microcomputer Applications and Development. Credits: 3
- MIS 3530 - Business Web Site Design. Credits: 3
- MIS 3725 - Telecommunications Programming with Visual Basic. Credits: 3
- MIS 4275 - Internship in Management Information Systems. Credits: 1 to 12
- MIS 4300 - File Organization with COBOL. Credits: 3
- MIS 4330 - Advanced Java Programming. Credits: 3
- MIS 4530 - Web Application Development Credits: 3
- MIS 4600 - Special Topics in Management Information Systems. Credits: 1 to 3
- MIS 4700 - Advanced Networking. Credits: 3
- MIS 4740 - Independent Study. Credits: 1 to 3
- MIS 4850 - Systems Security. Credits: 3
- AET 3153 - Advanced Routing and Switching. Credits: 3
- MAT 3670 - Principles of Computer Systems. Credits: 3
- MAT 3870 - Data Structures. Credits: 3
- MGT 3830 - Managerial Communications. Credits: 3
- MGT 4850 - Project Management. Credits: 3

Plus one of the following concentrations:**General MIS Concentration.**

Students who select the General MIS Concentration must complete 5 courses from the MIS Major Electives (below). At least 3 of the courses must be selected from Group A and at least 4 of the courses must have the MIS prefix.

Business Programming Concentration:

Students who select the Business Programming Concentration must complete the following courses plus one elective from either Group A or Group B of MIS Major Electives:

- MIS 3300 - Business Programming in COBOL. Credits: 3
- MIS 3330 - Java Programming. Credits: 3
- MIS 4300 - File Organization with COBOL. Credits: 3
- MIS 4330 - Advanced Java Programming. Credits: 3

Network Technologies Concentration:

Students who select the Network Technologies Concentration must complete the following courses plus one elective from either Group A or Group B of MIS Major Electives:

- MIS 3530 - Business Web Site Design. Credits: 3
- MIS 4530 - Web Application Development Credits: 3
- MIS 4700 - Advanced Networking. Credits: 3
- MIS 4850 - Systems Security. Credits: 3

Group A MIS Major Electives

- MIS 3300 - Business Programming in COBOL. Credits: 3
- MIS 3330 - Java Programming. Credits: 3
- MIS 3530 - Business Web Site Design. Credits: 3
- MIS 4300 - File Organization with COBOL. Credits: 3
- MIS 4330 - Advanced Java Programming. Credits: 3
- MIS 4530 - Web Application Development Credits: 3
- MIS 4700 - Advanced Networking. Credits: 3
- MIS 4850 - Systems Security. Credits: 3

Group B MIS Major Electives

- AET 3153 - Advanced Routing and Switching. Credits: 3
- MAT 3670 - Principles of Computer Systems. Credits: 3
- MAT 3870 - Data Structures. Credits: 3
- MGT 3830 - Managerial Communications. Credits: 3
- MGT 4800 - Management of Innovation and Technology. Credits: 3
- MGT 4850 - Project Management. Credits: 3
- MIS 3355 - MVS Control Languages and Utilities. Credits: 3
- MIS 3505 - Advanced Microcomputer Applications and Development. Credits: 3
- MIS 3515 - Information Presentation. Credits: 3
- MIS 3725 - Telecommunications Programming with Visual Basic. Credits: 3
- MIS 3970 - Study Abroad. Credits: 1 to 15
- MIS 4275 - Internship in Management Information Systems. Credits: 1 to 15
- MIS 4600 - Special Topics in Management Information Systems. Credits: 1 to 3
- MIS 4740 - Independent Study. Credits: 1 to 6

Footnotes:

Calculation of the major GPA is based on courses taken at EIU with the prefix BUS and MIS **and approved MIS major elective courses with the prefix MGT.**