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## Agenda for the April 19, 2012 CAA Meeting

**Items Approved:** 12-50, HIS 4860, The Trojan War: History and Archaeology (New Course)  
12-51, HIS 4865, Alexander the Great (New Course)

**Items Pending:** 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's four University Learning Goals (Ongoing)  
11-132, Course Proposal Format Form (Revised Form)  
12-52, Theatre Arts Minor (Revised Minor)  
12-53, History Honors Program (Revised Program)  
12-54, Study Abroad Packet

- 12-54A, Creation of an integrative experience general education requirement in which students may either complete a senior seminar course or a study abroad course taken in conjunction with STA 4000G.
- 12-54B, STA 4000G, Study Abroad Experience and Project (New Course)
- 12-54C, Revisions to the catalog copy for the following sections of the Undergraduate Catalog: General Education, Academic Regulations, Course Information, and Honors College.

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### Council on Academic Affairs Minutes April 19, 2012

The April 19, 2012 meeting of the Council on Academic Affairs was held at 3:05 p.m. in Room 4440, Booth Library.

**Members Present:** Dr. Caldwell, Ms. Clouston, Ms. Eskew, Ms. Green, Dr. Hoerschelmann, Dr. Klarup, Dr. Lucas, Dr. Mitchell, Dr. Reid, Ms. Ruholl, and Dr. Throneburg.

**Members Absent:** Ms. Gonzalez and Dr. White.

**Staff Present:** Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

**Guest Present:** Dr. Patterson, History; Associate Dean Poulter, College of Arts & Humanities; and Ms. Rodgers, *Daily Eastern News*.

#### I. Approval of the April 12, 2012 CAA Meeting Minutes.

Ms. Green moved and Dr. Reid seconded the motion to approve the minutes. The minutes of April 12, 2012 were approved as written.

#### II. Communications:

##### a. College Curriculum Committee Minutes:

1. Minutes of the March 7, 2012 College of Arts & Humanities Curriculum Committee meeting.
2. Minutes of the April 4, 2012 College of Arts & Humanities Curriculum Committee meeting.

##### b. Executive Action:

1. April 10, 2012 memorandum from Associate Dean Poulter, CAH, requesting executive action to revise the prerequisites for ENG 2205.
2. April 11, 2012 memorandum from Associate Dean Poulter, CAH, requesting executive action to revise the course descriptions and/or prerequisites for FLF 1102, FLF 2201G, FLF 2202G, FLG 1101, FLG 1102, FLG 2201G, FLG 2202G, FLL 1101, FLL 1102, FLL 2201G, FLL 2202G, FLR 1101, FLR 1102, FLS 1102, FLS 2201G, FLS 2202G, FLS 2291G, and FLS 2292G.

#### III. Other:

1. At last week's CAA meeting Dr. Mitchell explained that a volunteer was needed for the Achievement & Contribution Awards Committee. The reason being that Dr. Lucas, who volunteered at the 3/8/12 CAA meeting, wasn't eligible to serve on the committee since he is a department chair.

There were no volunteers at last week's meeting. Today, Dr. Mitchell explained that the council could submit a name of a person outside of the council rather than a council member. There had been a question about it at the last meeting.

Dr. Doug Klarup volunteered today. As a result, a volunteer was not needed from outside the council. Dr. Klarup's name will be submitted to the pool of candidates for the Achievement & Contribution Awards Committee.

**IV. Committee Reports:**

1. Dr. Reid reported that CASL had met and Dr. Throneburg, CASL Chair, is nearly finished with the report to the Provost on that committee's activities during the year. In addition, she reported that the Online Learning Committee is nearly finished preparing a report to the Provost.
2. Dr. Lucas reported on the Electronic Learning Materials Taskforce.
3. Dr. Throneburg reported on and provided direction for CAA's Learning Goals Committee.

**V. Items Added to the Agenda:**

1. 12-52, Theatre Arts Minor (Revised Minor)
2. 12-53, History Honors Program (Revised Program)
3. 12-54, Study Abroad Packet
  - 12-54A, Creation of an integrative experience general education requirement in which students may either complete a senior seminar course or a study abroad course taken in conjunction with STA 4000G.
  - 12-54B, STA 4000G, Study Abroad Experience and Project (New Course)
  - 12-54C, Revisions to the catalog copy for the following sections of the Undergraduate Catalog: General Education, Academic Regulations, Course Information, and Honors College.
  - Communications regarding the study abroad proposals:
    1. February 28, 2012 memorandum from Dr. Janet T. Marquardt, Art & Women's Studies.
    2. February 28, 2012 memorandum from Dr. Richard Sylvia, English.
    3. February 28, 2012 memorandum from Dr. Lisa Taylor, School of Family & Consumer Sciences.
    4. February 29, 2012 memorandum from Dr. Teresa Britton, Philosophy.
    5. March 8, 2012 memorandum from Dr. Lania Knight, English.
    6. March 9, 2012 memorandum from Dr. Rhoads, Health Studies.
    7. March 15, 2012 memorandum from the International Education Council.
    8. March 19, 2012 memorandum from Dr. Bollinger, Biological Sciences.

Dr. Reid moved and Ms. Eskew seconded the motion to add these items to the agenda.

NOTE: Immediately preceding today's meeting, Dr. Mitchell distributed a copy of a memorandum from the Department of Foreign Languages which was submitted after this week's meeting agenda had been posted. The item is regarding the study abroad proposals (agenda items 12-54A-C) and will be included as a communication on next week's CAA agenda.

**VI. Items Acted Upon:**

1. **12-50, HIS 4860, The Trojan War: History and Archaeology (New Course).**

Dr. Patterson presented the proposal. There were no questions.

Dr. Klarup moved and Dr. Reid seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Fall 2013, *pending CGS approval*.

**HIS 4860. The Trojan War: History and Archaeology. (3-0-3) On Demand. The Trojan War.** The ancient Greek legend of the Trojan War, immortalized by Homer's Iliad, has captivated readers for generations. But is there a historical basis for it? This course will explore the historical and archaeological evidence for a Bronze Age Trojan War in western Anatolia. WI, NUS

2. **12-51, HIS 4865, Alexander the Great (New Course).**

Dr. Patterson presented the proposal and answered questions of the council.

Ms. Ruholl moved and Dr. Hoerschelmann seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, effective Spring 2013, *pending CGS approval*.

**HIS 4865. Alexander the Great. (3-0-3) On Demand.** Alexander the Great, king of Macedon in the fourth century BCE, became a living legend when he conquered the Persian Empire and extended Greek culture all the way to India. This course will investigate issues, questions, and controversies about the man and his times, beginning with the reign of his father Philip and ending with Alexander's legacy. WI, NUS

**3. 11-132R, Course Proposal Format Form (Revised Form).**

At the January 12, 2012 CAA meeting Dr. Mitchell, on behalf of the CAA Executive Committee, presented the proposal and answered questions of the council. No voting took place; rather the council requested revisions to the proposal. The item was tabled and referred back to the CAA Executive Committee for revision based on the council members' suggestions made at that meeting. The proposal was subsequently revised and resubmitted to the council for review at today's meeting.

Immediately prior to today's meeting, Dr. Mitchell distributed copies of an email from Dr. Larry White to Dr. Mitchell. In his communication, Dr. White explained that he was unable to attend today's meeting because he would be attending a conference. In addition, he commented and expressed concerns about some of the proposed revisions to the course proposal format form.

During the meeting today, Dr. Mitchell presented the proposal on behalf of the CAA Executive Committee. Ms. Eskew moved and Ms. Clouston seconded the motion to approve the proposal. The council discussed the proposal, the email from Dr. White, and Dr. White's concerns regarding the proposed changes to Part II, 2.a. of the course proposal form. In addition, the council discussed whether to act upon the proposal today, revise the proposal by reverting the language at Part II, 2.a. back to its original language, or hold the item until a later date, possibly until after catalog copy regarding university learning goals could be approved by the council and a survey completed by CAA's Learning Goals Committee. Dr. Throneburg noted that CASL has worked on catalog copy revisions pertaining to the university learning goals. It's currently in draft form, but the document will be submitted to CAA for approval once it's finalized. If it's possible, the proposed catalog copy will be submitted in time for the next CAA meeting agenda. Otherwise, it will be submitted at a later date.

The proposal was not acted upon today. Rather, Dr. Lucas moved and Ms. Clouston seconded the motion to table the item until the next CAA meeting. The motion was approved by acclamation.

The item will be placed on the April 26 CAA agenda for further discussion. Note: The item will be carried over to the May 3 CAA meeting, if there isn't enough time for discussion of it at the April 26 CAA meeting.

**VII. Pending:**

1. 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's Four University Learning Goals (Ongoing)

**VIII. Meeting Adjournment:**

1. Ms. Clouston moved and Dr. Lucas seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned at 3:56 p.m.

The next meeting will be held at 2:00 p.m. on Thursday, April 26, 2012.

*–Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*

April 26, 2012

Conference Room 4440 – Booth Library @ 2:00 p.m.

**Agenda:**

1. 12-52, Theatre Arts Minor (Revised Minor)
2. 12-53, History Honors Program (Revised Program)
3. 12-54, Study Abroad Packet
  - 12-54A, Creation of an integrative experience general education requirement in which students may either complete a senior seminar course or a study abroad course taken in conjunction with STA 4000G.
  - 12-54B, STA 4000G, Study Abroad Experience and Project (New Course)
  - 12-54C, Revisions to the catalog copy for the following sections of the Undergraduate Catalog: General Education, Academic Regulations, Course Information, and Honors College.
4. 11-132, Course Proposal Format Form (Revised Form)

**Approved Executive Actions:**

**BAS**

**Effective Fall 2012**

1. Change the grading mode for FCS 1121 from letter grade to Credit/No Credit.

**FCS 1121 - Food Service Sanitation. (1-0-1) (Credit/No Credit) On Demand.** Food production and food service sanitation and safety standards and regulations for food service operations including food storage, food handling practices and food borne illnesses. Online sections of this course are restricted to students admitted to the Bachelor of Arts in General Studies: Option in Child Care Education (ABC Program). Credits: 1

2. Revise the course title for FCS 2100.

**FCS 2100 - ~~Nutrition in a Global Society.~~ Personal Nutrition. (3-0-3)** Study of the impact of individual food behaviors on the nutritional status of individuals, families, and the global society and the identification of behavior change strategies to positively influence health outcomes. Credits: 3

3. Update the course title for FCS 2190.

**FCS 2190 - ~~Nutrition in a Global Society, Honors.~~ Personal Nutrition, Honors. (3-0-3) F.** Study of the impact of individual food behaviors on the nutritional status of individuals, families, and the global society and the identification of behavior change strategies to positively influence health outcomes. Prerequisites and Notes: Admission to the University Honors College. Credits: 3

**Pending Executive Actions:**

**CAH**

**Effective Fall 2012**

1. Update the prerequisites for ENG 2205.

**ENG 2205 - Introduction to Literary Studies. (3-0-3) F, S.** A study of fundamental issues underlying literary criticism and interpretation focusing on literary works, diverse critical practices, and historical backgrounds of critical strategies. Required of English Majors, open to others. (Group 1) WI Prerequisites and Notes: ENG 1002G **and ENG 1105, or ENG 1002G and concurrent enrollment in ENG 1105.** Credits: 3

2. Revise the course description and prerequisites for FLF 1102.

**FLF 1102 - Elementary French II. (4-0-4) F, S.** Second semester of a two-semester course in which speaking, listening, reading, writing, and culture are emphasized. Use of language laboratory. ~~Prerequisites and Notes: FLF 1101 or equivalent. No more than two years of high school French allowed without permission of the Department Chairperson.~~ **Prerequisites and Notes:** Must have successfully completed FLF 1101 or one year of high school French language or a course articulated as equivalent to FLF 1101. Course may be used to meet the second semester of the Foreign Language Graduation Requirement. Credits: 4

3. Modify the course description and prerequisites for FLF 2201G.

**FLF 2201G - Intermediate French I. (4-0-4) F, S.** Review of grammar; exercise in composition and conversation; reading of selected material. Use of the language laboratory. H1 900 WI ~~Prerequisites and Notes: FLF 2201G, French 1102 or three years of high school French; or three years of high school French or permission of the Department Chairperson.~~ **Prerequisites and Notes:** Must have successfully completed FLF 1102 or two years of high school French language or a course articulated as equivalent to FLF 1102. Credits: 4

4. Revise the course description and prerequisites for FLF 2202G.

**FLF 2202G - Intermediate French II. (4-0-4) F, S.** Review of grammar; exercise in composition and conversation; reading of selected material. Use of the language laboratory. H1 900 WI ~~Prerequisites and Notes: French 2201G or three years of high school French or permission of the Department Chairperson.~~ **Prerequisites and Notes:** Must have successfully completed FLF 2201G or three years of high school French language or a course articulated as equivalent to FLF 2201G. Credits: 4

5. Amend the course description for FLG 1101.

**FLG 1101 - Elementary German I. (4-0-4) F, S.** First semester of a two-semester course in which speaking, listening, reading, writing, and culture are emphasized. **Prerequisites and Notes:** No more than one year of high school German allowed without permission of Department Chair. Credits: 4

6. Change the course description and prerequisites for FLG 1102.

**FLG 1102 - Elementary German II. (4-0-4) F, S.** Second semester of a two-semester course in which speaking, listening, reading, writing, and culture are emphasized. ~~Prerequisites and Notes: FLG 1101 or equivalent.~~ **Prerequisites and Notes:** Must have successfully completed FLG1101 or one year of high school Italian language or a course articulated as equivalent to FLG 1101. Course may be used to meet the second semester of the Foreign Language Graduation Requirement. Credits: 4

7. Adjust the course description and prerequisites for FLG 2201G.

**FLG 2201G - Intermediate German I. (4-0-4) F.** Review of grammar practice of conversation and composition, reading of selected materials. H1 900 WI ~~Prerequisites and Notes: FLG 1102 or three years of high school German.~~ **Prerequisites and Notes:** Must have successfully completed FLG 1102 or two years of high school German language or a course articulated as equivalent to FLG 1102. Credits: 4

8. Revise the course description and prerequisites for FLG 2202G.

**FLG 2202G - Intermediate German II.** (4-0-4 each course) S. Review of grammar practice of conversation and composition, reading of selected materials. H1 900 WI ~~Prerequisites and Notes: FLG 2201G, four years of high school German or permission of the Department Chairperson.~~ No more than four years of high school German allowed without permission of Department Chair. WI **Prerequisites and Notes:** Must have successfully completed FLG 2201G or three years of high school Italian language or a course articulated as equivalent to FLG 2201G. Credits: 4

9. Update the course description for FLL 1101.

**FLL 1101 - Elementary Latin I.** (4-0-4) F. First semester of a four-semester sequence in which reading and translating Classical Latin are emphasized. No more than one year of high school Latin allowed without permission of Department Chair. Credits: 4

10. Modify the course description and prerequisites for FLL 1102.

**FLL 1102 - Elementary Latin II. (4-0-4) S.** Second semester of a four-semester sequence in which reading and translating Classical Latin are emphasized. ~~Prerequisites and Notes: FLL 1101G, equivalent, or consent of the Instructor.~~ No more than two years of high school Latin allowed without permission of Department Chair. **Prerequisites and Notes:** Must have successfully completed FLL 1101 or one year of high Latin language or a course articulated as equivalent to FLL 1101. Course may be used to meet the second semester of the Foreign Language Graduation Requirement. Credits: 4

11. Amend the course description and prerequisites for FLL 2201G.

**FLL 2201G - Intermediate Latin I. (4-0-4) On Demand.** Review of grammar, the Latin subjunctive, readings from selected Latin authors. WI ~~Prerequisites and Notes: FLL 1101 or successful completion of 2-3 years of high school Latin or permission of the Department Chairperson.~~ No more than three years of high school Latin allowed without permission of Department Chair. WI **Prerequisites and Notes:** Must have successfully completed FLL 1102 or two years of high school Latin or a course articulated as equivalent to FLL 1102. Credits: 4

12. Change the course description and prerequisites for FLL 2202G.

**FLL 2202G - Intermediate Latin II. (4-0-4) On Demand.** Review of grammar, selected readings from Cicero, Caesar, Catullus, Virgil and Ovid. H1 900 WI ~~Prerequisites and Notes: FLL 2201G or 3 to 4 years of high school Latin or permission of the Department Chairperson.~~ No more than four years of high school Latin allowed without permission of Department Chair. WI **Prerequisites and Notes:** Must have successfully completed FLL 2201G or three years of high school Latin or a course articulated as equivalent to FLL 2201G. Credits: 4

13. Revise the course description for FLR 1101.

**FLR 1101 - Elementary Russian I. (4-0-4) On Demand.** First semester of a two-semester course in which speaking, listening, reading, writing and culture are emphasized. No more than one year of high school Russian allowed without permission of Department Chair. Credits: 4

14. Modify the course description and prerequisites for FLR 1102.

**FLR 1102 - Elementary Russian II. (4-0-4) On Demand.** Second semester of a two-semester course in which speaking, listening, reading, writing, and culture are emphasized. ~~Prerequisites and Notes: FLR 1101 or equivalent.~~ No more than two years of high school Russian allowed without permission of Department Chair. **Prerequisites and Notes:** Must have successfully completed FLR 1101 or one year of high school Russian language or a course articulated as equivalent to FLR 1101. Course may be used to meet the second semester of the Foreign Language Graduation Requirement. Credits: 4

15. Amend the course description and prerequisites for FLS 1102.

**FLS 1102 - Elementary Spanish II. (4-0-4) F, S.** Second semester of a two-semester sequence in which speaking, listening, reading, writing and culture are emphasized. Use of language laboratory. ~~Prerequisites and Notes: FLS 1101 or equivalent. No more than two years of high school Spanish allowed without permission of the Department Chairperson.~~ No more than two years of high school Spanish allowed without permission of Department Chair. **Prerequisites and Notes:** Must have successfully completed FLS 1101 or one year of high school Spanish language or a course articulated as equivalent to FLS 1101. Course may be used to meet the second semester of the Foreign Language Graduation Requirement. Credits: 4

16. Change the course description and prerequisites for FLS 2201G.

**FLS 2201G - Intermediate Spanish I. (4-0-4) F, S.** Review of grammar; practice in conversation and composition; reading of selected material. Use of the language laboratory. H1 900 WI ~~Prerequisites and Notes: FLS 1102 or three years of high school Spanish.~~ No more than three years of high school Spanish allowed without permission of Department Chair. WI **Prerequisites and Notes:** Must have successfully completed FLS 1102 or 1191 or two years of high Spanish language or a course articulated as equivalent to FLS 1102 or 1191. Credits: 4

17. Update the course description and prerequisites for FLS 2202G.

**FLS 2202G - Intermediate Spanish II. (4-0-4) F, S.** Review of grammar; practice in conversation and composition; reading of selected material. Use of the language laboratory. H1 900 WI ~~Prerequisites and Notes: FLS 2201G or three years of high school Spanish or permission of the Department Chairperson.~~ No more than four years of high school Spanish allowed without permission of Department Chair. WI **Prerequisites and Notes:** Must have successfully completed FLS 2201G or 2291G or three years of high school Spanish language or a course articulated as equivalent to FLS 2202G or 2291G. Credits: 4

18. Alter the course description and prerequisites for FLS 2291G.

**FLS 2291G - Intermediate Spanish I Honors. (4-0-4) F, S.** Review of grammar; practice in conversation and composition; reading of selected material. Use of the language laboratory. ~~Prerequisites and Notes: Admission to the Honors Program. FLS 1102 or FLS 1192 or three years of high school Spanish~~ No more than three years of high school Spanish allowed without permission of Department Chair. WI **Prerequisites and Notes:** Admission to the Honors Program. Must have successfully completed FLS 1102 or 1192 or two years of high Spanish language or a course articulated as equivalent to FLS 1102 or 1192. Credits: 4

19. Revise the course description and prerequisites for FLS 2292G.

**FLS 2292G - Intermediate Spanish II, Honors. (4-0-4) F, S.** Review of grammar; practice in conversation and composition; reading of selected material. Use of the language laboratory. Prerequisites and Notes: Admission to the Honors Program. FLS 2201G or FLS 2291 or three years of high school Spanish or permission of the Department Chairperson. No more than four years of high school Spanish allowed without permission of Department Chair. WI Prerequisites and Notes: Admission to the Honors Program. Must have successfully completed FLS 2201G or 2291G or three years of high school Spanish language or a course articulated as equivalent to FLS 2201G or 2291G. Credits: 4