
Agenda for the April 12, 2012 CAA Meeting

Items Approved: None.

Items Pending: 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's four University Learning Goals (Ongoing)
11-132, Course Proposal Format Form (Revised Form)
12-50, HIS 4860, The Trojan War: History and Archaeology (New Course)
12-51, HIS 4865, Alexander the Great (New Course)

Council on Academic Affairs Minutes April 12, 2012

The April 12, 2012 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Room 4440, Booth Library.

Members Present: Dr. Caldwell, Ms. Clouston, Ms. Eskew, Ms. Gonzalez, Ms. Green, Dr. Klarup, Dr. Lucas, Dr. Mitchell, Dr. Reid, Ms. Ruholl, Dr. Throneburg, and Dr. White.

Members Absent: Dr. Hoerschelmann.

Staff Present: Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guest Present: Dr. Bates, Health Studies, and Ms. Foster, *Daily Eastern News*.

I. Approval of the April 5, 2012 CAA Meeting Minutes.

Dr. Reid moved and Dr. Klarup seconded the motion to approve the minutes. The minutes of April 5, 2012 were approved as written.

II. Communications:

a. College Curriculum Committee Minutes:

1. Minutes of the April 2, 2012 College of Education & Professional Studies Curriculum Committee meeting.

b. Waiver Reports:

1. Academic Waiver Report for March 2012 from Lumpkin College of Business & Applied Sciences and College of Sciences.

c. Executive Action:

1. April 4, 2012 memorandum from Dean Izadi, LCBAS, requesting executive action to change the grading mode for FCS 1121 and revise the course titles for FCS 2100 and 2190.

d. Other:

1. April 3, 2012 email from Ms. Pam Collins, School of Continuing Education, regarding the status of the SCE online course request form.
Dr. Mitchell provided an explanation of the communication. In addition, he asked the council members for input regarding anything they would like him to communicate to Ms. Collins.

III. Committee Reports:

1. Dr. Klarup announced the 2012 Faculty Laureate award recipient on behalf of Dr. Hoerschelmann, Chair of the Faculty Laureate Selection Committee, who couldn't attend today's meeting. Dr. Klarup, a member of the Faculty Laureate Selection Committee, said that Dr. Jeffrey Stowell was chosen as the 2012 Faculty Laureate.
2. Dr. Mitchell reported that representatives from CAA, CGS, COTE, and Faculty Senate met for the first time. The meeting was a part of shared governance which resulted from discussion by Faculty Senate to increase communication across the councils. It was also to provide updates and inform each other of what was happening in each group.

3. Dr. Mitchell provided an update of the proposal to revise the course proposal format form. He explained the CAA Executive Committee was waiting for the subcommittees of CAA's Learning Goals Committee to submit white papers so references to those papers could be inserted into the course proposal form. The council discussed it and it was indicated the white papers probably wouldn't be ready to post to the CAA's website this semester. As a result, the proposal could be submitted to the council without references to the papers.
4. Dr. Mitchell explained that Ms. Billie Rawlings, Academic Affairs, submitted a communication indicating that when reviewing the nominations for the Achievement & Contribution Awards (ACA) Committee, she noticed that CAA had nominated Dr. Lucas and Dr. Caldwell (See the 3/8/12 CAA Meeting Minutes). Dr. Lucas is not eligible to serve on the committee because he is a department chair. As a result, Ms. Rawlings had requested the council submit the name of another tenured/tenure-track faculty member for the ACA nomination process.

Dr. Mitchell asked for a volunteer. The council discussed it. There were no volunteers at the meeting today. The item will be revisited at next week's CAA meeting. Also, it will be clarified whether a member of CAA must volunteer or if the council could submit the name of a person outside of the council.

IV. Other:

1. Dr. Reid reported on College of Arts & Humanities Curriculum Committee business concerning the constituency of that committee. In addition, she inquired about the constituency of other college curriculum committees and whether certifying officers were members of those committees.
2. The subcommittees of CAA's Learning Goals Committee will meet one more time this semester. Dr. Throneburg requested that the subcommittees post documents to Wiki this week or send them to her if there were any problems posting the documents to the site.

V. Program Review Presentation:

1. B.S. in Health Studies.

Dr. Bates gave a presentation on the B.S. in Health Studies Program and answered questions of the council

VI. Items Added to the Agenda:

1. 12-50, HIS 4860, The Trojan War: History and Archaeology (New Course)
2. 12-51, HIS 4865, Alexander the Great (New Course)

Ms. Eskew moved and Ms. Ruholl seconded the motion to add these items to the agenda.

VII. Items Acted Upon:

None.

VIII. Pending:

1. 11-117, Review of Integration, Instructional Practices, and Effectiveness of EIU's Four University Learning Goals (Ongoing)
2. 11-132, Course Proposal Format Form (Revised Form)

VIII. Meeting Adjournment:

1. Ms. Eskew moved and Ms. Gonzalez seconded the motion to adjourn the meeting. The motion was approved by acclamation.

The meeting adjourned at 2:35 p.m.

The next meeting will be held at 3:00 p.m. on Thursday, April 19, 2012.

–Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.eiu.edu/~eiucaa/elibrary/>.

***** ANNOUNCEMENT OF NEXT MEETING *****
April 19, 2012
Conference Room 4440 – Booth Library @ 3:00 p.m.

Agenda:

1. 12-50, HIS 4860, The Trojan War: History and Archaeology (New Course)
2. 12-51, HIS 4865, Alexander the Great (New Course)

Approved Executive Actions:

None.

Pending Executive Actions:

1. Change the grading mode for FCS 1121 from letter grade to Credit/No Credit.

FCS 1121 - Food Service Sanitation. (1-0-1) (Credit/No Credit) On Demand. Food production and food service sanitation and safety standards and regulations for food service operations including food storage, food handling practices and food borne illnesses. Online sections of this course are restricted to students admitted to the Bachelor of Arts in General Studies: Option in Child Care Education (ABC Program). Credits: 1

2. Revise the course title for FCS 2100.

FCS 2100 - Nutrition in a Global Society. Personal Nutrition. (3-0-3) Study of the impact of individual food behaviors on the nutritional status of individuals, families, and the global society and the identification of behavior change strategies to positively influence health outcomes. Credits: 3

3. Update the course title for FCS 2190.

FCS 2190 - Nutrition in a Global Society, Honors. Personal Nutrition, Honors. (3-0-3) F. Study of the impact of individual food behaviors on the nutritional status of individuals, families, and the global society and the identification of behavior change strategies to positively influence health outcomes. Prerequisites & Notes: Admission to the University Honors College. Credits: 3