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**Agenda for the September 25, 2008 CAA Meeting**

**Items approved:** 08-72, BUS/FCS/INT 4555, Honors Research (Revised Course)  
08-73, HON 1190, Honors Forum (New Course)  
08-74, University Honors Program (Revised Program)  
08-75, Honors Council Appointments

**Items Pending:** 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses  
08-35, Proposal to modify the EIU Foreign Language Graduation Requirement (Revised Graduation Requirement)  
08-37, Proposal to revise the Cultural Diversity Requirement (Revised General Education Requirement)  
08-76, Undergraduate International Student Admissions Policy (Revised Policy)  
Senior Seminar Review Committee (Ongoing)  
Ad Hoc Committee on Cultural Diversity (Ongoing)  
Ad Hoc Fact-Finding Committee to Review and Study the Foreign Language Requirement (Ongoing)

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**Council on Academic Affairs  
Minutes  
September 25, 2008**

The September 25, 2008 meeting of the Council on Academic Affairs was held at 2:07 p.m. in Room 4440 Booth Library.

**Members Present:** Dr. Bower, Dr. Campbell, Mr. Darby, Ms. Dilworth, Ms. Green, Dr. Hendrickson, Dr. Hyder, Ms. Kostelich, Dr. Schroeder, and Dr. White.

**Members Absent:** Dr. Reid and Dr. Sterling.

**Staff Present:** Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

**Guests Present:** Ms. Anthony, Communication Disorders & Sciences and Honors Council; Dr. Best, Psychology and Honors Council; Dean Irwin, Honors College; Dr. Melton, School of Technology; Dr. Messer, Honors College; Dr. Methven, Biological Sciences; and Associate Dean Snyder, Lumpkin College of Business & Applied Sciences.

**I. Approval of the September 18, 2008 CAA Meeting Minutes.**

The minutes of September 18, 2008 were approved as written.

**II. Communications:**

**a. Waiver Appeals Reports:**

1. Report of Spring 2008 Waiver Appeals from Ms. Judy Kopp, Records Office.
2. Report of Summer 2008 Waiver Appeals from Ms. Judy Kopp, Records Office.

**b. Other:**

1. Fall 2008 EIU4 Summary Report from Mr. Chad Cross, EIU4 Coordinator.  
*Dr. Herrington-Perry provided background information about the report and answered questions from the council about it and the EIU4 Program.*
2. Report of available and expired special courses from Ms. Pam Collins, School of Continuing Education.  
*Dr. Herrington-Perry explained that in the past CAA had requested a list of special courses from the School of Continuing Education. As a result, this report was submitted in order to be in compliance with that request. Dr. Herrington-Perry answered questions about it, special courses, and the limit on the number of times special courses can be taught.*
3. September 12, 2008 email from Dean Irwin, Honors College, regarding the Honors Council Bylaws and the minutes from the March 26, 2008, April 10, 2008, and September 4, 2008 Honors Council meetings.  
*The agenda order was revised. Dean Irwin's communications were discussed later in the meeting. See page two of these minutes.*

**III. Committee Reports:**

None.

**IV. Item to be Added to the Agenda:**

1. 08-76, Undergraduate International Student Admissions Policy (Revised Policy)

Ms. Dilworth moved and Dr. Hendrickson seconded the motion to add this item to the agenda.

**V. Item Acted Upon:****1. 08-72, BUS/FCS/INT 4555, Honors Research (Revised Course)**

Associate Dean Snyder and Dr. Melton presented the proposal and answered questions of the council.

Ms. Dilworth moved and Ms. Kostelich seconded the motion to approve the proposal. The motion passed unanimously.

The proposal was approved, *effective Spring 2009*.

**BUS/FCS/INT 4555. Honors Research. (3-0-3) On Demand.** Study of research methods and processes including defining research problems, and collecting and analyzing data. Students will conduct a literature review and prepare a research proposal. Prerequisites: Admission to the Business, Family and Consumer Sciences, or Industrial Technology Departmental Honors Program and/or approval of the Business, Family and Consumer Sciences, or Technology Honors Coordinator. Course may not be repeated.

**VI. Communication:**

1. September 12, 2008 email from Dean Irwin, Honors College, regarding the Honors Council Bylaws and the minutes from the March 26, 2008, April 10, 2008, and September 4, 2008 Honors Council meetings.  
*Dean Irwin explained that the Honors Council minutes relate to the agenda items that CAA will act upon today. In addition, she provided a brief explanation of the Honors Council bylaws that were created at the request of CAA last year.*

**VII. Item Acted Upon:****1. 08-73, HON 1190, Honors Forum (New Course)**

Dean Irwin presented the proposal and answered questions of the council.

Mr. Darby moved and Dr. Hyder seconded the motion to approve the proposal.

The motion passed with the following vote:

**Yes:** Bower, Campbell, Darby, Green, Hendrickson, Hyder, Kostelich, Schroeder, White.  
**No:** Dilworth.

The proposal was approved, *effective Fall 2009*.

**HON 1190. Honors Forum. (1-0-1) F.** The course is designed to introduce first-year University Honors students to the academy and opportunities and expectations for success at Eastern Illinois University. Students will also meet Honors faculty and discover undergraduate research, scholarship, and creative activity opportunities. They will learn of curricular and co-curricular opportunities and ways in which they might integrate their learning and experiences in order to enrich their college experience. Prerequisite: Admission to the University Honors Program. Course may not be repeated. WI

**2. 08-74, University Honors Program (Revised Program)**

Dean Irwin presented the proposal and answered questions of the council.

Dr. Schroeder moved and Ms. Kostelich seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment A**) was approved, *effective Fall 2009*.

**3. 08-75, Honors Council Appointments**

Dean Irwin presented the proposal and answered questions of the council.

Ms. Dilworth moved and Dr. Hyder seconded the motion to approve the proposal. The motion passed unanimously.

The Honors Council appointments were approved. The following individuals will serve a three-year term beginning Fall 2008.

Dawn VanGunten, Secondary Education and Foundations  
 Chris Wixson, English  
 Angela Anthony, Communication Disorders & Sciences  
 Andy Methven, Biological Sciences  
 Linda Ghent, Economics  
 Heather Webb, staff appointment

Following the presentation of the proposals, Dean Irwin distributed copies of a document containing data about the Presidential Scholars class that entered EIU in Fall 2004, Honors numbers for 2008, and results from a survey asking students what was the most important factor involved in their choice of the Honors College at EIU. She provided an explanation of the materials and answered council questions about it and the Honors College. In addition, she indicated that she will share the materials with Faculty Senate when she gives a report to that group in the future.

**VIII. Pending:**

1. 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses
2. 08-35, Proposal to modify the EIU Foreign Language Graduation Requirement (Revised Graduation Requirement)
3. 08-37, Proposal to revise the Cultural Diversity Requirement (Revised General Education Requirement)
4. Senior Seminar Review Committee (Ongoing)
5. Ad Hoc Committee on Cultural Diversity (Ongoing)
6. Ad Hoc Fact-Finding Committee to Review and Study the Foreign Language Requirement (Ongoing)

The next meeting will be conducted electronically beginning at noon on Wednesday, October 1, 2008 and ending at 4 p.m. on Thursday, October 2, 2008.

The meeting adjourned at 3:00 p.m. *–Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at the <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*  
 October 1, 2008 thru October 2, 2008  
 Electronic Meeting

**Approved Executive Actions:**

None.

**Pending Executive Actions:**

None.

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**Attachment A****University Honors Program – current (See page 27 of the 2008-09 Undergraduate Catalog)**

The University Honors Program offers enriched and rigorous versions of General Education courses and a limited number of additional courses outside of general education. Honors classes are small course sections taught in a colloquium style format by professors who are distinguished in their field. Completing courses in the Honors format provides an enhanced educational experience preparing students to compete at the highest levels for career opportunities and graduate school. Students must take a minimum of 25 hours in Honors courses, (primarily during their freshman and sophomore years) including an Honors Senior Seminar.

**University Honors Program -- revised**

The University Honors Program offers enriched and rigorous versions of General Education courses and a limited number of additional courses outside of general education. Honors classes are **typically** small course sections taught in a colloquium style format by professors who are distinguished in their field. Completing courses in the Honors format provides an enhanced educational experience preparing students to compete at the highest levels for career opportunities and graduate school. Students must take a minimum of 25 hours in Honors courses, (primarily during their freshman and sophomore years) including **the Honors Forum and** an Honors Senior Seminar.