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## **Agenda for the March 27, 2008 CAA Meeting**

**Items approved:** 08-29, Asian Studies Minor (Revised Interdisciplinary Minor)  
08-33, Proposal requesting CAA to consider recognizing the Academic Advising representative serving on CAA as a voting member  
08-34, Interdisciplinary Minor in Environmental Studies (New Interdisciplinary Minor)

**Items Pending:** 07-83, Proposal for Electronic Voting at CAA Meetings  
07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses  
08-30, BGS 3010, Global Diversity (New Course)  
08-31, BGS 4001, Values-Based Leadership (New Course)  
08-32, B.A. in General Studies Degree Program (Revised Program Requirements)  
08-35, Proposal to modify the EIU Foreign Language Graduation Requirement (Revised Graduation Requirement)  
Senior Seminar Review Committee (Ongoing)  
Ad Hoc Committee on Writing Across the Curriculum (Ongoing)  
Professor Laureate Selection Subcommittee (Ongoing)

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### **Council on Academic Affairs Minutes**

*March 27, 2008*

The March 27, 2008 meeting of the Council on Academic Affairs was held at 2:05 p.m. in Room 4440 Booth Library.

**Members Present:** Dr. Bower, Dr. Campbell, Dr. Dietz, Ms. Dilworth, Ms. Green, Dr. Hendrickson, Dr. Hyder, Ms. Kostelich, Ms. Montleon, Dr. Reid, Dr. Roszkowski, Dr. Stowell, and Ms. Wyatt.

**Members Absent:** None.

**Staff Present:** Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

**Guests Present:** Mr. Aydt, Academic Advising Center; Ms. Dailey, Academic Advising Center; Dr. Foster, Sociology/Anthropology; Dean Hanner, College of Sciences; Ms. Hershberger-Kidwell, Academic Advising Center; Dean Hine, School of Continuing Education; Mr. Isacson, Academic Advising Center; Associate Dean Lynch, College of Arts & Humanities; Mr. Oertling, Theatre Arts; Dr. Petersen, Asian Studies Minor/Art/Theatre Arts; Ms. Reed, Academic Advising Center; Mr. Schultz, Academic Advising Center; Ms. Sterling, Academic Advising Center; Dr. Woodward, BGS and School of Continuing Education; and Ms. Zeigler, Academic Advising Center.

#### **I. Approval of the March 20, 2008 CAA Meeting Minutes.**

The minutes of March 20, 2008 were approved as written.

#### **II. Program Review Presentations**

##### **1. B.A. in Theatre Arts.**

Prior to the meeting Mr. Oertling submitted a document addressing each question listed on the document "Questions to Guide CAA's IBHE Program Review Discussion." A link to that item was included on this week's agenda. Today, Mr. Oertling gave an overview of the B.A. in Theatre Arts Program. In addition, he answered questions of the council.

##### **2. B.A. in Sociology**

Dr. Foster gave a Power Point presentation regarding the B.A. in Sociology Program, addressing questions listed on the document "Questions to Guide CAA's IBHE Program Review Discussion." In addition, he answered questions of the council.

**III. Items Acted Upon:****1. 08-33, Proposal requesting CAA to consider recognizing the Academic Advising representative serving on CAA as a voting member.**

At the 3/20/08 CAA meeting the council discussed this agenda item. At that meeting Dr. Dietz moved and Ms. Dilworth seconded the motion to approve the proposal. However, voting was postponed until this meeting.

Today, Dr. Roszkowski asked Dr. Hyder to summarize his rationale he gave at last week's meeting in support of the proposal. Also, she asked that his rationale be recorded in today's minutes. A summary follows.

1. There would be an assurance of a quorum.
2. CAA would still have a majority of 2-to-1 faculty membership on the council even if the advisor becomes a voting member.
3. Academic Advisors have firsthand awareness of where critical needs are in academic programs.
4. Academic Advisors have a broad perspective of the curriculum that isn't limited to just one discipline.
5. Academic Advisors interact with students who eventually go into all majors.
6. Academic Advisors are sensitive and aware of operations involved in implementing curriculum issues.

In addition, Dr. Roszkowski asked Dr. Reid to summarize her arguments she gave last week against the proposal. A summary follows.

From a traditionalist standpoint, faculty and students are the foundation of curriculum in higher education and the basis for academic integrity. Faculty has the responsibility for intellectual foundation of curriculum. There is no justification for changing the current setup of faculty and students on the council. Academic Advising should have an advisory role, not one that makes decisions on curriculum.

Next, a council member noted that there was another issue discussed at last meeting. It was in regards to whether classroom experience was necessary in order to be a voting member on CAA. Several advisors raised their hands when that council member asked who are teaching or had taught a University Foundations course. Discussion followed.

Ms. Dilworth arrived at the meeting at 2:45 p.m.

Ms. Green provided justification in favor of the proposal.

Finally, a vote was taken on this agenda item. Note: At the March 20, 2008 meeting, Dr. Dietz moved and Ms. Dilworth seconded the motion to approve the proposal.

Today, the motion from 3/20/08 passed with the following vote:

Yes: Bower, Campbell, Dietz, Hyder, Kostelich, Montleon, Stowell  
No: Dilworth, Hendrickson, Roszkowski  
Abstain: Reid

The proposal (**See Attachment A**) was approved, effective Fall 2008.

**Explanation of No Vote**

Dr. Roszkowski noted that she is a college representative to CAA. Therefore, her vote was influenced by her colleagues' opinions.

**2. 08-34, Interdisciplinary Minor in Environmental Studies (New Interdisciplinary Minor)**

Dr. Foster presented the proposal and answered questions of the council. The council requested minor revisions to the proposal.

Ms. Dilworth moved and Dr. Stowell seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with minor revision, (**See Attachment B**) was approved, *effective Fall 2008*.

NOTE: Roll call voting was used to collect votes on agenda item 08-34. Those votes are considered the council's official vote. Following the roll call voting, the council experimented with an electronic voting process called Turning Point, an audience response system. A proposal (agenda item 07-83) to use electronic voting at CAA meetings is currently pending. It was originally presented to CAA at its meeting on 12/6/07. At that meeting a motion was made to approve the proposal, contingent on the revisions of the CAA bylaws and approval of those revised bylaws by the appropriate identities. However, no voting on the item took place. Instead, another motion was made to table the motion, pending the council's experimentation with the use of the process. That motion passed unanimously.

**3. 08-29, Asian Studies Minor (Revised Interdisciplinary Minor)**

Dr. Petersen presented the proposal and answered questions of the council.

Dr. Stowell moved and Dr. Dietz seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment C**) was approved, *effective Fall 2008*.

NOTE: Roll call voting was used to collect votes on agenda item 08-29. Those votes are considered the council's official vote. Following the roll call voting, the council experimented with an electronic voting process by using Turning Point, an audience response system.

Ms. Wyatt arrived at 3:00 p.m.

**4. 08-30, BGS 3010, Global Diversity (New Course)**

Dean Hine, Dr. Woodward, and Dr. Meadows presented the proposal. In addition, they answered various questions specific to the course such as whether the course duplicated existing courses and which curriculum committees had reviewed the proposal. Also, they answered questions regarding the BGS Program, its curriculum, current BGS courses listed in the Undergraduate Catalog, special courses/workshops with the BGS prefix, and courses that now have a BGS prefix that were previously Art & Humanities (A&H) courses\*.

\*Note: Associate Dean Lynch provided background on why the A&H courses became BGS courses.

Dr. Bower moved and Dr. Hendrickson seconded the motion to approve the proposal.

Voting on the item was postponed until the April 10 CAA meeting. The council requested that Part VII of the proposal be revised to show the approval dates of both the BGS Curriculum Committee and the SCE Curriculum Committee. In addition, they suggested that information be provided explaining that the course does not duplicate other courses. Also, they asked for revisions to the rationale and an explanation of how the course is pertinent to an adult learner in the BGS Program.

Dr. Dietz left at 3:27 p.m.

**5. 08-31, BGS 4001, Values-Based Leadership (New Course)**

Dean Hine and Dr. Woodward provided details about the course. However, voting on the item was postponed until the April 10, 2008 CAA meeting.

The meeting adjourned at 4:04 p.m. The items below were on this week's agenda, but were not acted upon or discussed today. Instead, they will be visited at the next meeting.

1. Proposals:
  - o 08-31, BGS 4001, Values-Based Leadership (New Course)
  - o 08-32, B.A. in General Studies Degree Program (Revised Program Requirements)
  - o 07-83, Proposal for Electronic Voting at CAA Meetings
2. Communications:
  - a. Curriculum Committee Minutes:
    1. Minutes from the March 7, 2008 College of Sciences Curriculum Committee meeting.
    2. Minutes from the March 19, 2008 Lumpkin College of Business & Applied Sciences Curriculum Committee meeting.
  - b. Other:
    1. March 3, 2008 email from Dr. Dana Ringuette, English, including a memorandum, collaboratively produced by members of the English Department, regarding revisions to the Electronic Writing Portfolio.
    2. March 19, 2008 memorandum from Ms. Stacey Knight-Davis, Chair of the Committee for the Assessment of Student Learning, regarding changes to the Electronic Writing Portfolio scoring.
    3. March 20, 2008 memorandum from Dr. Gail Richard, CDS, regarding the proposal to change the foreign language requirement.
    4. March 21, 2008 memorandum from Dean Mary Anne Hanner, COS, regarding the proposal to change the foreign language requirement.
    5. March 21, 2008 memorandum from Dr. Gary Foster, Sociology & Anthropology, regarding the proposal to change the foreign language requirement.

The following items have not yet been added to the agenda:

1. 08-36, Revised CAA Bylaws regarding Electronic Voting (Addendum to Agenda Item 07-83, Proposal for Electronic Voting at CAA Meetings)
2. 08-37, Proposal to revise the Cultural Diversity Requirement (Revised General Education Requirement)
3. 08-38, Business Administration Minor (Revised Minor)
4. 08-39, Accountancy Minor (New Minor)
5. 08-40, Finance Minor (New Minor)

**VII. Pending:**

1. 07-87, Voluntary Submission of Mid-Term Grades for Upper-Division Courses
2. 08-35, Proposal to modify the EIU Foreign Language Graduation Requirement (Revised Graduation Requirement)
3. Senior Seminar Review Committee (Ongoing)
4. Ad Hoc Committee Review of Writing Across the Curriculum (Ongoing)
5. Professor Laureate Selection Subcommittee (Ongoing)

An electronic meeting will be held April 2-3, 2008. The next face-to-face meeting is scheduled for Thursday, April 10, 2008.

The meeting adjourned at 4:04 p.m.

—Minutes prepared by Ms. Janet Fopay, Recording Secretary

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at the <http://www.eiu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*

Electronic Meeting  
April 2-3, 2008

**Approved Executive Actions:**

None.

**Pending Executive Actions:**

None.

**Attachment A**

**AMENDED CAA BYLAWS**

**ARTICLE III**

**Members**

A. The Council shall consist of:

1. The Vice President for Academic Affairs as an ex officio member without vote.
2. Nine members (with voting privileges), one from each academic college (Arts & Humanities, Education and Professional Studies, Lumpkin College of Business and Applied Sciences, and Sciences) elected by the faculty of the respective colleges, and five elected from the faculty at large. The council members will serve three-year, overlapping terms. Elections are conducted by the Faculty Senate and newly elected members shall take office at the first meeting of the Fall semester after the election.
3. Three student members with voting privileges appointed by the Student Body President with the advice and consent of the Student Senate. An alternate student member shall be appointed in the same manner. Students serving on the Council must carry at least 12 semester hours of course work in each of the semesters they serve. If a student serves during the Summer Term, the student must carry at least 3 semester hours. If student members and the alternate are not enrolled during the summer term, Student Government Executive Officers or their appointee(s) may serve to achieve the full complement of three enrolled student representatives.
4. **An advisor from the Academic Advising Center, selected by the Center's staff, as a member with voting privileges.**

**Attachment B****INTERDISCIPLINARY MINOR IN ENVIRONMENTAL STUDIES**

The interdisciplinary minor in environmental studies draws upon five disciplines in the core to address environmental issues from their unique perspectives, enabling students to gain a genuinely broad, multi-disciplinary comprehension. Double counting coursework in concert with students' majors and other minors is permitted by the minor in environment and society. Only two courses have prerequisites for courses, both an introductory level course, and one of those may be waived by the instructor.

Total Semester Hours: 21

**Required Courses (15 hours)**

BIO 2002G, Environmental Life Sciences or BIO 3850 Environmental Biology  
ECN 3810, Economics of Natural Resources  
ESC 3200 or GEG 3200, Human Impacts on the Environment  
PLS 3763, Environmental Politics and Policy  
SOC 3820, Environmental Sociology

**Elective Courses (6 hours)**

BIO 3800 Ecology  
BIO 4814 Conservation Biology  
CSC 3100, Global Threats (cross listed: ECN 3100; GEG 3100; PLS 3100; SOC 3100)  
EIU 4101G, Spaceship Earth  
EIU 4111G, Plants and Civilizations  
ESC 2450G or GEL 2450G, Oceanography  
ESC 3010G, Environmental Physical Sciences or GEL 3010G, Environmental Physical Sciences  
GEG 3020, Natural Disasters: Causes and Effects  
GEG 3750, Population Geography  
SOC 3622, Population  
SOC 4240, Sociology of Disasters

### **Attachment C**

## **Asian Studies Minor**

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The interdisciplinary Asian Studies minor is composed of a core list of courses with Asia-specific content. Double counting coursework is permitted by the minor in Asian Studies. Coursework constituting the Asian Studies minor may include Honors Programs course equivalents; existing prerequisites for courses must be satisfied. Transfer credit will only be accepted towards the minor for up to six credit hours in Asian language study.

### **Requirements:**

A minimum of 18 hours from the following list, with no more than three courses in any one single department. No more than three semester credit hours may be earned in independent study, research, internship, or study abroad towards the minor.

#### **ART 2012G - Non-Western Fine Arts. Credits: 3\***

ART 3611G - Art in India and Southeast Asia. Credits: 3

ART 3612G - Art in China and Japan. Credits: 3

ART 4400 - Independent Study. Credits: 1 to 3\*

ECN 4875 - Area Studies. Credits: 3\*

ENG 3009G - Myth and Culture. Credits: 3\*

ENG 3110G - Cultural Foundations II. Credits: 3

(cross listed with PHI 3110G)

#### **ENG 3907 - Asian Literature in Translation. Credits: 3**

ENG 4850 - Studies in Third World Literatures. Credits: 3\*

#### **FLX 1101 - Language Study (Asian). Credits: 3\***

#### **FLX 1102 - Language Study (Asian). Credits: 3\***

GEG 3055 - Geography and Culture of Asia. Credits: 3

HIS 3320 - History of Modern China. Credits: 3

#### **HIS 3330 - Modern East Asia in the Pacific Century. Credits: 3**

HIS 4400 - Independent Study in History. Credits: 1 to 4\*

HIS 4775 - Selected Topics in History. Credits: 2 to 3\*

HIS 4860 - Modern South Asia. Credits: 3

#### **HIS 4870 - The Two Koreas. Credits: 3**

#### **HIS 4880 - Modern Japan: From Samurai To Freeters, Credits: 3**

#### **HIS 4980 - The Vietnam War: An American and Vietnamese Ordeal. Credits: 3**

HIS 5400 - Seminar in European History. Credits: 1 to 3.\*

PHI 2010 - Eastern Philosophies. Credits: 3

PHI 3110G - Cultural Foundations II. Credits: 3

(cross listed with ENG 3110G)

PHI 3310 - Indian Philosophy. Credits: 3

PHI 3320 - Chinese Philosophy. Credits: 3

PHI 3680 - Buddhism. Credits: 3

PHI 4400 - Independent Study. Credits: 1 to 6\*

PLS 3363 - Government and Politics in Asia-Pacific Rim. Credits: 3

PLS 3863 - Special Topics in Political Science. Credits: 3\*

PLS 4503 - Independent Study. Credits: 1 to 6\*

STA 3960 - Study Abroad: Exchange. Credits: 1 to 16\*

STA 3961 - Study Abroad: One-Way. Credits: 1 to 16\*

STA 3970 - Study Abroad: Faculty-Led. Credits: 1 to 16\*

WST 4800 - Non-western Feminisms: Gender, Culture, and Nation. Credits: 3\*

### **Footnotes:**

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\* Courses MUST be pre-approved by the Asian Studies minor Coordinator to ensure the appropriate level of Asian content.