
Agenda for the September 6, 2007 CAA Meeting

Items approved: 07-49, CSC/ECN/GEG/PLS/SOC 3100, Global Threats and Problems (New Course)
07-50, Geography: International Studies Concentration (Revised Concentration)
07-55, Grade Point Average – Proposal to include grades for Student Abroad and
National Student Exchange courses into students' EIU GPAs (Revised Policy)

Items Pending: 07-54, GST 1100, Career Seminar (Revised Course)
07-56, Mid-Term Grade Submission (Revised Policy)

Council on Academic Affairs

Minutes

September 6, 2007

The September 6, 2007 meeting on Council on Academic Affairs was held at 2:02 p.m. in Booth Library Conference Room 4440.

Members Present: Dr. Bower, Dr. Dietz, Ms. Dilworth, Ms. Green, Dr. Hendrickson, Dr. Hyder, Ms. Kostelich, Dr. Reid, Dr. Roszkowski, Dr. Stowell, and Ms. Wyatt.

Members Absent: Mr. Hausner.

Staff Present: Dr. Lord, Dr. Herrington-Perry, and Ms. Fopay.

Guests Present: Dr. Cornebise, Geology/Geography; Mr. DiBenedetto, *Daily Eastern News*; Dean Hanner, College of Sciences; Dr. Hake, Economics; Ms. Harvey, Office of the Registrar and Enrollment Management; Dean Irwin, Honors College; Dr. New-Freeland, Sociology/Anthropology; Associate Dean Obia, College of Sciences; Ms. Schmidt, Honors College; and Ms. Williamson, Study Abroad.

I. Approval of the August 30, 2007 CAA Meeting Minutes.

The minutes of August 30, 2007 were approved as written.

II. Communications:

a. Academic Waiver Reports:

Dr. Dietz clarified her question from last week's meeting about waiver #07-78 (see description below) on the May LCBAS waiver report.

Waiver Description: Count REC 3400 as general education social and behavioral science under 2005 catalog. Approved by Recreation Administration Chair.

She indicated that under the 2005 catalog there wasn't a recreation administration course in the social and behavioral science segment of general education. Therefore, shouldn't there have been two steps involved in the process of this waiver request? Would the first step be to submit a waiver to request the course be counted in that social & behavioral science segment of general education even though there wasn't a recreation course listed in that segment at that time? Then, would the next step be to submit a waiver for the chair to determine whether that course is equivalent to the recreation administration course listed in future catalog years?

The council discussed the waiver. Also, the group discussed whether waivers should permit subsequent policy/rulings to be retroactive to a previous catalog. It was noted that in some cases the student's catalog year is changed to the year that the policy/ruling became effective rather than submitting a waiver. On the same line of discussion, the council talked about waiver #07-21 on the CEPS June waiver report (See number one on the next page.)

Dean Hanner thought the waiver rules indicate that college deans can do waivers of general education. Dr. Roszkowski said she would check the waiver rules in regards to the LCBAS waiver #07-78.

1. Academic Waiver Reports for June 2007 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.

*There was a discussion about waiver #07-21 (see description below) on the June CEPS waiver report. The waiver was denied. The repeat policy was revised, effective Fall 2007, which is a term later and different catalog year than the time the waiver says the student repeated the course. The revised repeat policy (**See attachment A**) allows the highest grade a student receives for a course, taken at EIU, to be automatically included in the computation of the cumulative GPA. However, the repeat policy at the time the student repeated the course said the higher of the two grades received for the course, taken at Eastern, will automatically be included in the computation of the cumulative GPA.*

Waiver description: To use the new course repeat policy for the grade recalculation of EDF 2555, which is being repeated for the second time during the SU2007.

Based on the discussion, Dr. Roszkowski said she would contact the department to let them know that several council members thought the waiver should be appealed.

2. Academic Waiver Reports for July 2007 from the Lumpkin College of Business & Applied Sciences, College of Arts & Humanities, College of Education & Professional Studies, and College of Sciences.
3. Spring 2007 waiver appeals report.

b. Other:

1. August 8, 2007 memorandum from Provost Lord regarding the Enrollment Management Advisory Committee.

Dr. Roszkowski noted that Ms. Julie Sterling is willing to continue to serve on the Enrollment Management Advisory Committee. She indicated that no one else had expressed interest.

Ms. Julie Sterling was appointed to serve on the Enrollment Management Advisory Committee for Academic Year 2007-08.

Dr. Hyder asked whether the Technology Enhancement and Management (TEAM) Grants Council appointment had been filled. Dr. Roszkowski said no. She asked the council if they knew of anyone that was interested. She noted that this morning she left a message for Dr. Mark Borzi asking him if he would be willing to continue serving on the committee. At the time of the meeting, she had not heard from him. Therefore, she'll report back to the council at its meeting next week.

2. September 4, 2007 e-mail from Ann Brownson, Faculty Senate, regarding CAA replacement.

Dr. Julie Campbell was elected to serve on CAA beginning with the Fall 2007 semester. However, due to a class conflict, she is unable to attend meetings during the fall semester. Therefore, a temporary replacement is needed.

Dr. Roszkowski explained that there wasn't a person who met the CAA Bylaw requirement:

If a replacement is required among the elected members of the Council, the alternate shall be the person receiving the next highest number of votes from the list of remaining nominees in the election which decided the original member, providing that person received at least 75% of the votes cast for the third-seated Council member.

According to the CAA bylaws, "If there is no qualifying alternate, a special election must be held." Therefore, Dr. Roszkowski contacted Ms. Ann Brownson, Faculty Senate Vice-Chair. As a result, Faculty Senate put forth a request for candidates to have a special election. No nominations were submitted.

The council discussed it.

Dr. Reid moved and Ms. Dilworth motioned to suspend the CAA bylaws to allow the candidates who got the most write-in votes to invite them to serve on CAA for a one-semester appointment for Fall 2007. If that person says no, then ask the person with the next highest votes, and so on.

The motion passed with the following vote:

Yes: Bower, Dietz, Dilworth, Hendrickson, Kostelich, Reid, Roszkowski, Stowell, Wyatt
No: Hyder
Abstain: None.

III. Items to be Added to the Agenda:

1. 07-56, Mid-Term Grade Submission (Revised Policy)

Dr. Stowell moved and Dr. Bower seconded the motion to add these items to the agenda.

V. Items to be Acted Upon:

1. 07-49, CSC/ECN/GEG/PLS/SOC 3100, Global Threats and Problems (New Course)

Associate Dean Obia, Dr. Hake, and Dr. New-Freeland presented the proposal and answered questions of the council.

Dr. New-Freeland noted that some Health Studies courses should be added to the list of courses similar to the proposed course (number 3, part 4 of the course proposal). Those courses are HST 3100, 3750, 3765, and 4800.

Dr. Dietz moved and Ms. Dilworth seconded the motion to approve the proposal. The motion passed unanimously.

The proposal, with revisions, was approved, effective Spring 2008. As a result, CSC 3001G will be deleted.

CSC/ECN/GEG/PLS/SOC 3100. Global Threats and Problems. (3-0-3) S. An interdisciplinary study of current global problems. Four different social scientific approaches will be used to analyze complex questions regarding the survival of humanity given current threats to our environments, cultures, geopolitical affiliations, and socioeconomic structures. Topics may include famine, terrorism, information control, and disease, among others. Course may not be repeated. WA

2. 07-50, Geography: International Studies Concentration (Revised Concentration)

Dr. Cornebise presented the proposal. There were no questions.

Ms. Dilworth moved and Dr. Stowell seconded the motion to approve the proposal. The motion passed unanimously.

The proposal (**See Attachment B**) was approved, effective Fall 2007.

3. 07-55, Grade Point Average – Proposal to include grades for Student Abroad & National Student Exchange courses into students' EIU GPAs (Revised Policy)

Dean Irwin and Ms. Williamson presented the proposal and answered questions of the council. Ms. Sue Harvey explained that it would require extensive work to recalculate GPAs based on the proposed policy. She said the Banner Student Process Team does not support changes requiring manual recalculations.

Dr. Dietz moved and Dr. Bower seconded the motion to approve the proposal.

The motion passed with the following vote:

Yes: Bower, Dietz, Hendrickson, Hyder, Kostelich, Roszkowski, Stowell, Wyatt

No: Dilworth, Reid

Abstain: None.

The proposal (**See Attachment C**) was approved, effective Fall 2008, **pending CGS approval**.

VI. Pending:

1. 07-54, GST 1100, Career Seminar (Revised Course)
2. 07-56, Mid-Term Grade Submission (Revised Policy)

The next meeting will be held Thursday, September 13, 2007.

The meeting adjourned at 3:30 p.m. *–Minutes prepared by Ms. Janet Fopay, Recording Secretary*

The current agenda and all CAA council minutes are available on the Web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at the <http://www.eiu.edu/~eiucaa/elibrary/>.

The CAA minutes, agendas, and summaries of CAA actions are distributed via a listserv, caa-list. To subscribe, go to the following web site: <http://lists.eiu.edu/mailman/listinfo/caa-list>. Locate the section "Subscribing to caa-list" and enter your email address and create a password. Next, click on the subscribe box. An email will be sent to you requesting confirmation. Once confirmation is received, your request will be held for approval by the list administrator. You will be notified of the administrator's decision by email.

***** ANNOUNCEMENT OF NEXT MEETING *****
 September 13, 2007
 Conference Room 4440 – Booth Library @ 2:00 p.m.

Agenda:

1. 07-54, GST 1100, Career Seminar (Revised Course)
2. 07-56, Mid-Term Grade Submission (Revised Policy)

Approved Executive Actions:

BAS

Effective Spring 2008

1. Revise the prerequisites for ACC 4400.

4400 ACC. Federal Income Taxation I. (3-0-3) F, S. This is the first of two courses on federal income tax accounting under the latest amendments to the Internal Revenue Code. This course focuses on the income taxation of individuals and sole proprietorships. Topics include regulatory framework and legal liability of accountants, determination of gross income, deductions, and computation of tax liability, payment procedures, and tax planning. Prerequisite: ACC **3200** ~~3250~~ and ~~BUS 3710~~, each with a grade of C or better; a minimum cumulative EIU GPA of 2.50 or higher, and admission to the Accounting Program, or permission of the Chair, School of Business.

2. Change the number of times FCS 3750 may be repeated for credit.

3750 FCS. Independent Study in Family and Consumer Sciences. (1-0-1) or (2-0-2) or (3-0-3) Provides opportunity for in-depth study of family and consumer sciences subjects for which there is not an established course. **Course may be repeated for up to 9 credit hours.** ~~May be taken for credit only once.~~ Prerequisite: Prior approval by the instructor and the chair.

CAH

Effective Fall 2007

1. Re-designate JOU 3000 from writing intensive to writing centered

3000 JOU. Advanced Reporting and Research (2-2-3) On Demand. Advanced techniques of writing and reporting for news media. Prerequisite: A minimum grade of "C" in JOU 2101. **WC** ~~WI~~

2. Reclassify JOU 3706 from writing intensive to writing centered

3706 JOU. Sports Writing (2-2-3) On Demand. Advanced techniques of writing and reporting on sports for print, online, and electronic media. Prerequisite: A minimum grade of "C" in JOU 2101. **WC** ~~WI~~

Pending Executive Actions:

None.

Attachment A

**Repeating Courses
All Students**

Unless otherwise stipulated in the catalog description, only courses in which grades of D, F, or NC (NOT A, B, C, or CR) were received may be repeated. A student who receives a grade of D or F in an undergraduate course may repeat the course at Eastern. The ~~higher of the two grades~~ **highest** grade received for the course, taken at Eastern, will automatically be included in the computation of the cumulative GPA. The initial grade and the repeat grade will appear on the student's record. ~~Grades for subsequent repeats of a course will both appear on the student's record and be included in the computation of the cumulative GPA.~~

The student must not have been enrolled in or received credit for a higher level course for which the repeat course is a prerequisite, nor may he/she repeat a course which substantially duplicates, at a lower level, a course or courses which he/she has already successfully completed.

Attachment B

Geography

(BS)

Major

The Geography Major comprises the following courses and one of the concentrations below.

ESC 1300G - Introduction to Earth Sciences. Credits: 4 (cross listed with GEL 1300G)
 ESC 1400G - Weather and Climate. Credits: 4
 ESC 3200 - Human Impacts on the Environment. Credits: 3 (cross listed with GEG 3200)
 GEG 1100G - Cultural Geography. Credits: 3
 GEG 1200G - World Regional Geography. Credits: 3
 GEG 3200 - Human Impacts on the Environment. Credits: 3 (cross listed with ESC 3200)
 GEG 3420 - Principles of Geomorphology. Credits: 3 (cross listed with GEL 3420)
 GEG 3800 - Introduction to Cartography. Credits: 3
 GEG 3875 - Field Methods. Credits: 3
 GEG 3885 - Quantitative Methods in Geography. Credits: 3
 GEL 1300G - Introduction to Earth Sciences. Credits: 4 (cross listed with ESC 1300G)
 GEL 3420 - Principles of Geomorphology. Credits: 3 (cross listed with GEG 3420)

Concentrations:

All majors will take 18 semester hours from geography and/or earth science courses in addition to the 29 semester hours of required courses.

1. General Geography

Eighteen semester hours from geography and/or earth science courses other than Required Courses. The course of study for the General Geography Concentration will be determined by students only after discussion with, and approval by, their major advisor and department chair.

2. Environmental Studies

Eighteen semester hours from geography and/or earth science other than Required Courses. Student must take at least 12 semester hours from the following:

BIO 2002G (3002G) - Environmental Life Sciences. Credits: 3
 ECN 3810 - Economics of Natural Resources. Credits: 3
 ESC 2420 - Regional Geomorphology. Credits: 3
 ESC 2450G - Oceanography. Credits: 3 (cross listed with GEL 2450G)
 ESC 3010G - Environmental Physical Sciences. Credits: 3 (cross listed with GEL 3010G)
 ESC 3020 - Natural Disasters: Causes and Effects. Credits: 3 (cross listed with GEG 3020)
 ESC 3300 - Soils. Credits: 3
 ESC 3410 - Climatology. Credits: 3
 ESC 3550 - Surface Water Processes and Resources. Credits: 3
 ESC 3960 - Special Topics. Credits: 1 to 4
 ESC 4275 - Internship in Earth Science. Credits: 1 to 6
 ESC 4400 - Independent Study. Credits: 1 to 3
 ESC 4430 - Undergraduate Research in Earth Science. Credits: 1 to 3
 GEG 3020 - Natural Disasters: Causes and Effects. Credits: 3 (cross listed with ESC 3020)
 GEG 4400 - Independent Study. Credits: 1 to 3
 GEL 2450G - Oceanography. Credits: 3 (cross listed with ESC 2450G)
 GEL 3010G - Environmental Physical Sciences. Credits: 3 (cross listed with ESC 3010G)
 GEL 3425 - Engineering Geology. Credits: 3

GEL 3525 - Hydrogeology. Credits: 3
 GEL 4335 - Environmental Geology. Credits: 3

3. Geographic Techniques/Spatial Analysis

Eighteen semester hours from geography/earth science other than Required Courses. Students must take at least 12 semester hours from the following:

ESC 3960 - Special Topics. Credits: 1 to 4
 ESC 4400 - Independent Study. Credits: 1 to 3
 GEG 3600 - Economic Geography. Credits: 3
 GEG 3750 - Population Geography. Credits: 3
 GEG 3855 - Computer Mapping. Credits: 3
 GEG 3865 - Advanced Cartography. Credits: 3
 GEG 4275 - Internship in Geography. Credits: 1 to 6
 GEG 4400 - Independent Study. Credits: 1 to 3
 GEG 4430 - Undergraduate Research in Geography. Credits: 1 to 3
 GEG 4890 - Geographic Information Systems. Credits: 3

4. International Studies

Eighteen semester hours including a minimum of 15 semester hours from the geography courses listed below and a minimum of 3 semester hours from the multi-disciplinary course list **in addition to** the 29 semester hours required by the geography major (i.e., core courses).

Regional Component: (9 hours minimum)

Choose from the following:

GEG 3025	Geography of the United States and Canada	3 hours
GEG 3050	Geography and Culture of Africa	3 hours
GEG 3055	Geography and Culture of Asia	3 hours
GEG 3060	Geography of Europe (proposed)	3 hours
GEG 3065	Geography and Culture of Latin America	3 hours
STA 3970	Study Abroad	1-6 hours

Systematic Component: (6 hours minimum)

Choose at least 2 of the following:

GEG 3600	Economic Geography	3 hours
GEG 3620	Geography of Tourism (proposed)	3 hours
GEG 3650	Advanced Cultural Geography	3 hours
GEG 3750	Population Geography	3 hours
GEG 3775	Urban Geography	3 hours
GEG 4400	Independent Study*	1-3 hours
GEG 4430	Undergraduate Research in Geography*	1-3 hours

Multi-disciplinary Component: (3 hours minimum)

Choose from the following:

CSC/ECN/GEG/PLS/SOC 3100	Global Threats and Problems	3 hours
ECN 3833	Economic Development of Modern Europe	3 hours
ECN 3860	International Economics	3 hours
FLF 2201/2	Intermediate French I or II	4 hours
FLG 2201/2	Intermediate German I or II	4 hours
FLS 2201/2	Intermediate Spanish I or II	4 hours
HIS 3110	Britain 1688 to Present	3 hours
HIS 3210	History of the Modern Middle East	3 hours
HIS 3250	African History	3 hours
HIS 3260	Modern Latin America	3 hours
HIS 3320	History of Modern China	3 hours
HIS 3350	20 th Century Russia	3 hours

HIS 3450	Modern Germany	3 hours
PLS 3223	International Organizations	3 hours
PLS 3233	International Terrorism	3 hours
PLS 3303	European Politics and Governments	3 hours
PLS 3323	Post-Communist Politics and Governments	3 hours
PLS 3333	Politics of Latin America and the Caribbean	3 hours
PLS 3343	Government and Politics of the Middle East	3 hours
PLS 3353	Politics of Sub-Saharan Africa	3 hours
PLS 3363	Government and Politics of Asia-Pacific Rim	3 hours
PLS 3373	International Political Economy	3 hours

*Research topic must have an international focus and must be approved by the GEL/GEG International Studies Concentration Committee.

Additional Optional Geography Courses:

GEG 3000 - Geography of Illinois. Credits: 3
GEG 3700 - Historical Geography of the United States. Credits: 3
GEG 3780 - Land Use Planning. Credits: 3

Footnotes:

(Major GPA based on all geography and required earth science and geology courses taken at EIU.)

Attachment C

(Page 18, 2007-08 Undergraduate Catalog)

Grade Point Average¹

The number of grade points for a grade in a given course is found by multiplying the grade-point value by the number of semester hours which may be earned in the course. The cumulative grade-point average is computed by dividing the total number of grade points which a student has earned in all courses taken at EIU (**including Study Abroad and National Student Exchange courses**) by the total number of semester hours represented by those courses (excluding courses in which a student has grades of "I", "CR", "NC", "W", "AU", or "X").

A student reinstated following academic dismissal has the same cumulative GPA status as he/she had at the time of dismissal.

¹ An example of these computations: If grades of A, B, C, D, and F are earned in courses of 2, 3, 4, 1, and 3 semester hours respectively, the grade-point average is computed as follows: Grade A, 2 semester hours yields a grade-point total of 8; grade B, 3 semester hours yields a grade-point total of 9; grade C, 4 semester hours yields a grade-point total of 8; grade D, 1 semester hour yields 1 grade point; grade F, 3 semester hours yields no grade points; and the grand totals are 26 grade points for 13 semester hours. The GPA is then $26 \div 13 = 2.00$.