

UNIVERSITY FOUNDATIONS ADVISORY COMMITTEE
MINUTES
April 23, 2014

Call to Order

The March 26, 2014 meeting of the University Foundations Advisory Committee was called to order by Karla Sanders at 9:00 a.m. in the Student Success Center Conference room 1114.

Members present: Karla Sanders, chair, Cindy Boyer, Crystal Brown, Maggie Burkhead, Donna Dawson, Bobbi Kingery, Wendy Long, and Jessica Ward

Members absent: None

A. Approval of the March 26, 2014 Minutes

Wendy Long motioned to approve the March 26, 2014 minutes as written and Jessica Ward seconded the motion. The minutes were approved with Donna Dawson and Bobbi Kingery abstaining.

B. Financial Literacy & UF-continued

Karla Sanders reported that Jerry Donna had given her a list of financial aid staff who are willing to present to the UF classes. This information will be included on EIU1111 website.

C. May Trainings

- May 9th Peer Leader Training

The committee went over the agenda for the Peer Leader training on May 9th. The training will be held in classroom 1117 at Ninth Street Hall from 8:00 a.m. to 1:00 p.m. There are 18 peer leaders for FA2014 and 6 of them are returning peer leaders. Presenters of the training are: Cindy Boyer, Crystal Brown, Wendy Long, and Jessica Ward. Breakfast and lunch will be provided. Instructors who will teach with a peer leader are invited to attend the lunch to meet with their prospective peer leader.

- May 14th New Instructor Training

Karla Sanders reported there are twelve new UF instructors for FA2014. The training will take place on May 14th from 8:30 a.m. to 4:30 p.m. in classroom 1117 at Ninth Street Hall. Breakfast and lunch will be provided.

D. Markkula Case Studies

The committee presented their findings on the *Markkula Case Studies*. The *Markkula Case Studies* will be categorized and put on the EIU1111 website for the May 14th New Instructor Workshop.

E. Other

a) Membership Changes

Karla Sanders thanked Donna Dawson and Maggie Burkhead for their service on the committee since their terms will end with SP2014. Shelley James, Advising, and Julie Chadd, School of Technology, will be their replacements and Karla Sanders will be adding one more member in the near future.

b) FA2014 Meeting Dates and Time for UFAC

UFAC will meet from 11:00 a.m. to 12:00 p.m. on the first and third Friday of each month in conference room 1114 at Ninth Street Hall. Meetings will be held on the following dates: September 5 and 19; October 3 and 24; November 7 and 21; and December 5.

c) Future Events

- Academic Foundations Day -Tuesday, October 7, 2014
- University Foundations Showcase - Thursday, December 11, 2014

F. Adjournment

The meeting adjourned at 10:00 a.m.

~Minutes prepared by Ms. Kimberly Sweeney, Recording Secretary

The current agenda and all UFAC minutes are available on the web at:
<http://www.eiu.edu/~eiu1111/instructor.php>