

## MINUTES OF THE COUNCIL ON TEACHER EDUCATION

11/11/14

<http://www.eiu.edu/~eiucote>

The Council on Teacher Education met at 2:00 p.m. on Tuesday, November 11, 2014, in Room 2444 Buzzard Hall.

Members present: Dr. Barnhart, Dr. Cloward, Dr. Edmonds-Behrend, Dr. Havercroft, Dean Jackman, Dr. Larson, Dr. Lassak, Dr. Okrasinski, Dr. Ronspies, Dr. Swenson, Ms. Laurila, Mr. Reid, and Mr. Thompson

Staff present: Dr. Bower, Ms. Pickle, and Ms. Wilson

Guests present: Ms. Reed, Academic Advising

Two new student members were introduced. Kyle Thompson is representing Educational Leadership and Emily Laurila is representing Special Education.

### **I. Minutes**

The minutes from the October 14, 2014, meeting were approved.

### **II. Communications**

1. A request was received from Mary Herrington-Perry for a COTE representative to serve on the Enrollment Management Advisory Committee. Dr. Barnhart will serve during Fall 2014 and Dr. Ronspies will serve during Spring 2015.

### **III. Items to be Added to the Agenda**

None.

### **IV. Items to be Acted Upon**

None.

### **V. Continuing Professional Development Credit Form and Approval Process**

The COTE approval process for continuing professional development credit programs was established by consensus. Any workshop or conference offered through EIU where EIU is expected to sign-off as the approving agent for continuing professional development credit must be approved by COTE using this form (see Attachment A). When a form is submitted, it will come to COTE as a regular action item and will be voted on by the committee as a whole. This approval must be received before any advertising can be done for the workshop/conference.

### **VI. Executive Director's Report**

1. We will likely be meeting on December 9. A proposal from Counseling & Student Development has been sent to the Council on Graduate Studies. As soon as the proposal has been approved by CGS, it will come to COTE.
2. The November 11 Open House had a great turnout.
3. Charlotte Mecklenburg Public Schools from Charlotte, NC hosted an informational table in the Buzzard Hall Auditorium on November 11. They are actively recruiting Fall 2014 and Spring 2015 graduates for employment. They also shared information about their district for future employment opportunities with all students across all content areas that stopped by to speak with them.
4. SPA reports are due in January for those areas who did not submit a report this Fall.
5. The Educator Career Fair held last week went well. All school districts that attended were actively hiring. There was heavy interest from several out-of-state school districts.

### **VII. Informational Item**

Dr. Edmonds-Behrend reported on the November 11 ATAC meeting. They are trying to come up with ideas on how to expand our on-line offerings. Please send any ideas that you have about this to Dr. Edmonds-Behrend.

The meeting adjourned at 2:28 p.m.

Bonnie Wilson, Recorder

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**ANNOUNCEMENT OF NEXT MEETING**  
**Tuesday, December 9, 2014**  
**Room 2444 Buzzard Hall, 2-3:30 p.m.**

**Agenda:**  
**None at this time.**

**ATTACHMENT A**  
**Continuing Professional Development Credit for Teachers**  
**Request to Offer Through Eastern Illinois University**

**Name:**

**Address:**

**Email:**

**Affiliation/Agency/Group:**

**Event Requesting Approval:**

**Number of Professional Development Hours Requesting (Contact Hours)**

**Brief Description of Event (Draft Brochure of Event if available) :**

**Outcome(s) for the Professional Development from approved ISBE list (Mark all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> increase the knowledge and skills of school and district leaders who guide continuous professional development;           | <input type="checkbox"/> prepare educators to appropriately use various types of classroom assessments; |
| <input type="checkbox"/> improve the learning of students;   | <input type="checkbox"/> use learning strategies appropriate to the intended goals;                     |
| <input type="checkbox"/> organize adults into learning communities whose goals are aligned with those of the school and district;                  | <input type="checkbox"/> provide educators with the knowledge and skills to collaborate                 |
| <input type="checkbox"/> deepen educator's content knowledge;  | <input type="checkbox"/> prepare educators to apply research to decision-making.                        |
| <input type="checkbox"/> provide educators with research-based instructional strategies to assist students in meeting rigorous academic standards; |   |

**Type of Professional Development from approved ISBE list (Mark all that apply):**

- |  |  |
|--|--|
| <input type="checkbox"/> Engage participants over a sustained period of time allowing for analysis, discovery, and application as they relate to student learning, social or emotional achievement, or well-being; | <input type="checkbox"/> Align to the licensee's performance (evaluation);                       |
|  | <input type="checkbox"/> Include outcomes that relate to student growth or district improvement; |
|  | <input type="checkbox"/> Align to State-approved standards;                                      |

**Rationale-Describe how this event aligns with the approved ISBE Outcomes and Type of Professional Development identified above (add pages if needed)**

Requestor: \_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Date Approved by COTE: \_\_\_\_\_

This form must be completed and approved by the Council on Teacher Education prior to advertising that any event will be offering Continuing Professional Development Hours to educators through EIU. Completed forms should be returned to the Council on Teacher Education, c/o Dr. Doug Bower, 1420 Buzzard Hall.