

## MINUTES OF THE COUNCIL ON TEACHER EDUCATION

12/10/2013

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The Council on Teacher Education met at 2:00 p.m. on Tuesday, December 10, 2013, in Room 2444 Buzzard Hall.

Members present: Dr. Cloward, Dr. Edmonds-Behrend, Dr. Hunt, Dean Jackman, Dr. Jones-Bromenshenkel, Dr. Larson, Dr. Okrasinski, Dr. Ronspies, Dr. Swenson, Ms. Ericksen, and Ms. Mahaffey.

Guests present: Ms. Reed, Academic Advising

Staff present: Dr. Bower and Ms. Bell

### I. Announcements

1. Thank you to Ms. Jamie Mahaffey for willing to serve on the COTE committee. This will be her last meeting as she is off to student teach in the spring, 2014 semester.

### II. Minutes

The minutes from the October 22, 2013, meeting were approved.

### III. Communications

November 12, 2013, email from Dean Jackman, CEPS, requesting executive action to correct a clerical error in the ELE: Middle School Option Language Arts Endorsement. ENG 4905 should be listed as one of the English electives instead of ENG 4906. This request does not result in any program change.

(Dr. Hunt entered the meeting)

### IV. Items to be Added to the Agenda

The following were added to the agenda for January's meeting:

**13-12 MA in Music – Music Education**

**13-13 MS in Counseling – School Counseling**

Please review and be ready to discuss and vote at the next meeting.

### V. Items to be Acted Upon

#### 1. **Criminal History Check Requirement Process Revision**

Recommend changes be made to the first paragraph for students who may have completed a fingerprint-based criminal history check with another higher education institution (Community College or University) or a K-12 school within the past 12 months. They may use the results for the first background check requirement. A copy of the Illinois State Police Criminal History report must be mailed/delivered to the Dean's Office, College of Education and Professional Studies, 1420 Buzzard Hall, Charleston, IL 61920 in an official (letterhead), sealed envelope from

the institution who received the original results. The second criminal history check must be conducted no later than mid-term of the semester prior to student teaching. These changes should be effective for Spring 2014 semester.

**VI. Teacher Education Update/Executive Director's Report**

1. Dr. Bower reported that an email was sent out on December 9, 2013 to faculty and staff as to the state making changes to the processing of the Form 7360. The changes will take effect January 2014. Students will now be able to create an account on ELIS to send in their ACT Scores. The CEPS Dean's Office will be able to go online and verify that students do meet the requirements. The requirements are the same, only the process has changed.
2. Dr. Bower reported that the state is also changing the content-based exams from a paper-pencil format to a computer-based format. By 2015 all content-based exams will be online. The cost will still remain the same, at this point. Additional locations for weekend exams are still being sought around the state, current testing sites are very limited.
3. Dr. Bower reported that the state is also looking to add a writing score requirement (English/Writing combined) in addition to the ACT composite requirement for individuals using the ACT in lieu of the TAP. It may take six to nine months before implementation.
4. Dr. Bower reported that all program reports were submitted to the state on time and will be reviewed in January.
5. Dean Jackman reported that all applicants for the COST program have been interviewed. If a student asks for a letter of recommendation, please get them done as quickly as possible as there are deadlines that must be met.
6. Thirteen new video cameras have been purchased for all of the Student Teaching Coordinators to use in the schools.
7. Dr. Bower reported that there will be new catalog language changes coming in the near future. Some changes include removing the certification language to read licensure or endorsement.
8. Dean Jackman reported that all the Student Teaching Coordinators have been busy in the schools and have been working with the new edTPA requirements. All coordinators will be on campus at the end of January for a meeting. There will be a social on January 29<sup>th</sup> at 4:00 p.m.
9. Dean Jackman reminded everyone about the Fall Commencement Ceremony that will be held on Saturday, December 14, 2013 at 1:00 p.m. Please encourage faculty to attend. They need to be present by 12:00 p.m. The Special Education Department will host their honors ceremony before the 1:00 p.m. commencement ceremony.

The meeting adjourned at 2:25 p.m.

Shannon Bell, Recorder

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**ANNOUNCEMENT OF NEXT MEETING**

**Tuesday, January 28, 2014**

**Room 2444 Buzzard Hall, 2-3:30 p.m.**

**Agenda:**

**13-12 MA in Music – Music Education**

**13-13 MS in Counseling – School Counseling**

**APPROVED EXECUTIVE ACTION:**

**CEPS**

**Effective immediately**

**1. Elementary Education: Middle School Option Endorsements**

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All students will complete the Language Arts Endorsement as a part of the required program. A minimum of one additional endorsement must be selected from the following areas:

**Language Arts**

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- [ENG 1001G - Composition and Language.](#) Credits: 3
  - [ENG 1002G - Composition and Literature.](#) Credits: 3
  - [CMN 1310G - Introduction to Speech Communication.](#) Credits: 3
  - [ENG 2901 - Structure of English.](#) Credits: 3
  - [ENG 3001 - Advanced Composition.](#) Credits: 3

**AND**

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- [ENG 3406 - Literature for Pre-Adolescents.](#) Credits: 3
  - or
  - [ENG 4903 - Young Adult Literature.](#) Credits: 3
  - or
  - ~~[ENG 4906 – Problems in the Teaching of English. Credits: 3](#)~~
  - ~~[ENG 4905 – Studies in Youth Literature. Credits: 3](#)~~